

**Wednesday 8th May 2019**

## **Re. Graphic Designer**

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To whom it concern,

I am writing to express my interest in the position of the Graphic Designer that was advertised online. Upon finding this job, I knew I just had to apply.

In August 2018, I completed my Bachelor of Communication Design and couldn't wait to get out into the industry and start my career.

I was also briefly a Junior Graphic Designer at a company called Connection Magazines, here I worked on creating layouts for articles and editing imagery, along with creating appealing web banners and GIF's for their website. I also got the opportunity to help assist in the creation of their conference collateral, which included a booklet, website, and table cloths.

In November 2014 I completed my VCE studies and went on to study Mental Health in 2015, but in 2016 I changed my career path and found graphic design.

While studying and completing my degree, I also worked part-time at the local Woolworths store as a Service Cashier/Supervisor, and BWS attendant. My responsibilities in this role require me to have great communication skills and to work closely with others. These positions have given me key employability skills and the ability to work in a busy and fast paced environment. In saying this, I have perfected my customer service skills and can easily help them with any issues without fault.

I interned at The Township social media marketing agency, as an allrounder social media/graphic designer from November 2017-February 2018. There I gained greater skills in design and a large aspect in the social media realm as well. Along with this, I was also a part of White Night 2018, alongside my university and The Cutaway Design Studio, in creating a large scale Art Installation called "The Future Sees You".

Previous co-workers and classmates describe me to be very organised (sometimes too organised), motivated and willing to challenge myself with new things. They believe I have good communication skills and execute my jobs to the best of my ability. I am also seen to be somewhat of a perfectionist in every task I set out to do. Previous co-workers and mentors from the Township, Woolworths and Connection Magazines can be contacted to provide more information if necessary.

I understand you will receive a large number of applications for this position, I do however believe I would be a great asset to have as part of your team and great for this position because I work extremely well under pressure, I welcome change, am always up for a challenge and I love working on new projects. I am open to new and exciting opportunities and I love the work I do. I am able to think on my feet when necessary to get a brief done to the perfect outcome. I have extreme attention to detail and am great at multi-tasking in order to complete jobs. I have a great understanding of the Adobe Creative Suite and am up to date in the software. I also work well in a team environment, and individually when necessary. I have knowledge of, and have worked on creating content for social media and posting, print and digital design throughout my experiences. This including web design as well, and preparing finished artwork for final production. I have experience working across many platforms to create the end result for any one design solution. I have great knowledge when it comes to the social media platforms, and have experience in working with photography, video and video editing, as well as editing imagery ready for digital and print. Along with this, I have created infographics and GIF's as well. So I am no stranger to this type of work. Essentially, I have what it takes to be part of your team. I would appreciate the opportunity to discuss this application further. I have also attached a link to my current portfolio.

[thaliagalea.myportfolio.com](http://thaliagalea.myportfolio.com)

Thank you,

Thalia Galea

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