To Whom It May Concern,

I am writing to express my interest for the Product Manager role as part of the team at ALOGIC. My current role is as an Operations / Project Manager (previously Business Analyst) for a SAAS platform that has been implemented throughout Australian private hospitals for workforce management. I have a highly analytical mindset and have sound experience with end to end project and change management as well as couching/ training teams and leading workshops. Although I come from a clinical background, I have always been passionate about technology and project management; In my previous role I led a project that developed a mobile application to assist diabetics. I am now looking for an exciting opportunity to relocate from Sydney to Melbourne and work as part of a highly driven, motivated team that has a vision to make an impact on the world.

In my current position I have been heavily involved in the development, implementation, training, analytics/ reporting and technical support for our platform from the very first hospital to now being live across four states in Australia. I utilize an agile project management framework to work closely with our software engineers and product designers. I write user stories for development and change management and ensure we conduct stringent user acceptance testing prior to any go-live in order to ensure we are delivering the best product possible for our clients. I thrive in team environments because I am easy-going, fun-loving and an effective communicator; I show respect towards all my team members and understand the role each team member play in achieving the best result for our client. I run group training sessions in person and online to ensure the efficient and effective use of the system and have developed training material to facilitate these sessions. Frequent public speaking and leading workshops in both my current and previous roles has taught me how to speak with confidence and engage my audience. Post implementation I manage the platform’s support service, I problem solve and provide solutions for escalated problems and identify when to engage the tech team. I previously was also responsible for developing monthly and ad hoc reports to our clients and key stakeholder. I now train and work closely with our analyst team on producing these reports that I oversee.

I believe my broad skillset and attributes will enable me to excel in this role as Product Manager at ALOGIC. I would greatly appreciate the opportunity to discuss this further.

Yours Sincerely,  
  
Kylie Phillips