**COMPUTER STUDIES ACHIEVEMENT TEST**

**Test question based on the Basic Certificate Examination (BECE)**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SCHOOL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GENDER: MALE ( ) | FEMALE ( )**

**Attempt all Question**

INSTRUCTION: From the options lettered A-E, choose the word that is correctly used to fill in the blank spaces.

1. As an early counting device the fingers was used to count digits of…. to … only. (A.). 0-5 (B). 0-10 (C). 0-20 (D). 0-30 (E). 0-40

2. The method of recording and handling of data that makes it necessary for conversion is…(A). collation. (B). collection. (C). gathering. (D). processing. (E). storage.

3. The best way to present a google website is…. (A). [www.google.com](http://www.google.com) (B). [www.-google.com](http://www.-google.com) (C). [www.google.go](http://www.google.go) (D). [www.google.maii](http://www.google.maii) (E). [www.google.org](http://www.google.org)

4. Convert 3510 to octal base 8. (A). 188. (B). 198 (C). 208 (D). 338 (E). 438

5. The polygon tool is used to draw objects like…. (A). brush. (B). curve. (C). line. (D). rectangle (E). square.

6. The process of going into someone’s files on the internet without permission is…. (A). cyberwar. (B). fraud. (C). hacking. (D). piracy. (E). plagiarism.

7. Using CTRL + V keys with the word processing can ensure the… of files/documents. (A). loading (B). pasting (C). moving (D). saving (E). skipping

8. The term digital device came into use in computer in the year. (A). 1985. (B). 1988. (C). 1989. (D). 1990. (E). 1991.

9. A unique field within a data record that identifies other records is…. (A) data (B) entity (C) keys (D) schema (E) table.

10. The database that has a tree like features is…. (A) flat (B) file (C) hierarchical (D) network (E) relational

11. Each typing space in excel worksheet is called…. (A). cell. (B). column. (C). page. (D). row. (E). space.

12. The division symbol in MS Excel is denoted as.. (A). + (B). \* (C). / (D). x (E) :

13. Sum (A1 …. A7) is a formula use for… in excel. (A). addition. (B). dragging. (C). drawing. (D). painting. (E). subtraction.

14 is an example of an online social media. (A). BBC.com (B). Bing (C). CNN.com (D). Google.com (E). Whatsapp

15 ………is an example of an internet browser. (A). Facebook (B). Opera mini (C). Whatsapp (D). Windows xp (E). 2go

16. Facebook is referred to as a…. (A). computer media. (B). credit media (C). electronic media. (D). hardward media. (E). social media.

17. … method involves the use of our brains, pen and paper to process data. (A). Electrical (B). Electronic (C). Manual (D). Mechanical (E). Traditional

18. ……… is a selected filed in a table that uniquely identifies a record. (A). Entity key (B). Primary key (C). Secondary key (D). Selected key (E). Structured key

19. A cell can store three types of data, namely…

(A). label, value and formula. (B). numeric, numerical and number. (C). row, column and formula (D). vertical, horizontal and value. (E). non of the above.

20. A speaker is an example of\_\_\_\_\_\_\_\_\_device.(A). dancing (B). input (C). music (D). output (E.) sound