Upload guidelines

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14 November, 2018

## Introduction

Data in the form of a linelist and contacts list can be uploaded on this page. Templates can be downloaded containing a simple example which can be run through the app. Guidelines for adding your own data to these templates are shown below.

## Linelist

The linelist details the information on each individual. This is matched to the contacts sheet by id. *Save as a .csv*

### Mandatory fields

#### id

This is the *unique* identifier of each individual. It should match exactly with their entry (if they have one) in the contacts list.

#### reported\_onset\_date

This is the reported date of symptom onset. It should always be entered in the form dd/mm/yy.

#### date\_death

This is the reported date of death. It should alwasy be entered in the form dd/mm/yy.

### Optional fields

#### bleeding\_at\_reported\_onset

Whether a person was bleeding\* at onset. This should take the value TRUE or FALSE; empty cells will be interpreted as FALSE.

#### diarrhea\_at\_reported\_onset

Whether a person had diarrhea at onset. This should take the value TRUE or FALSE; empty cells will be interpreted as FALSE.

#### Other

Any number of extra columns may be added, such as Age or Sex. If dates, they should have the form dd/mm/yy.

## Contacts

This details the links between people. One line corresponds to one connection. from and to should only take id that are present in the linelist and the id should be in exactly the same format. *Save as a .csv*

### Mandatory fields

#### from

The source of infection. This should take the unique id of the individual.

#### to

The individual who is infected by the source. This should take the unique id of the individual.

### Optional fields

#### contact\_of\_typex

Any number of extra columns may be added to describe the *type* of link, for example in\_funeral would indicate the transmission occurred at a funeral. All additional columns must have entries TRUE, FALSE or be left empty; empty cells are interpreted as FALSE. A more specific example is as follows.

##   
## ----------------------------------------------  
## from to in\_funeral in\_health\_facility   
## ------ ----- ------------ --------------------  
## EG1 EG2 TRUE FALSE   
##   
## EG1 EG4 FALSE FALSE   
##   
## EG2 EG5 FALSE TRUE   
##   
## EG3 EG6 FALSE FALSE   
## ----------------------------------------------

In the above, transmission from EG1 to EG2 occurred at a funeral and transmission from EG2 to EG5 occurred in a health facility.