

## BEATRIZ CHAVEIRO

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## EDUCATION

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**CATÓLICA LISBON SCHOOL OF BUSINESS AND ECONOMICS, Lisbon – Portugal** September 2022 – February 2024  
Master's Degree in Finance with Specialization in Corporate Finance – Fully taught in English

- **180 DEGREES CONSULTING CATÓLICA-LISBON** (2022 – Present)

**Marketing Director:** Responsible for the media/social networks by creating posts to publish on them and to organize team events to establish good relationships between club's teammates.

**CATÓLICA LISBON SCHOOL OF BUSINESS AND ECONOMICS, Lisbon – Portugal** September 2019 – June 2022  
Bachelor's Degree in Management and Business Administration – Partially taught in English

- **CATÓLICA-LISBON ECONOMICS CLUB** (2020-2021)

**Member of the Marketing Department:** Responsible for the media/social networks by creating posts to publish on them, using Canva and for designing the club's magazine. Having part of this team helped me to become more organized, cooperative with my teammates and communicative.

**COLÉGIO CAMPO DE FLORES, Almada – Portugal (High School)** September 2016 – June 2019  
Projeto Individual de Investigação (PIIN) – “Qual será o futuro das relações entre o Reino Unido e a União Europeia?” (Partnership with ISEG Lisbon School of Business & Management)

## RELEVANT EXPERIENCE

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**INTERACT CLUB – Volunteer in the Interact Club, Almada - Portugal** 2018 - 2019

- An organization responsible to collect money to support institutions / Ability to work as a team, cooperate and interact with different people / Essential for personal development

**JUNIOR ACHIEVEMENT (BANCO SANTANDER) – Support an account manager, Lisbon – Portugal** February 2019

- Ability to understand the activities of an account manager and to know more about Banco Santander and how it works / Helped to know how to be more organized, detailed and a best communicative person

**EURONEXT AMSTERDAM NV – Finance Trainee, Financial Department, Amsterdam – Netherlands** March 2018

- Understand the Share Service Center Environment, namely Accounts Payable and Accounts Receivable Department / Harmonization of processes, process documentation and more important be in a multicultural environment / Helped to develop my English language skills and teamwork

**JUNIOR ACHIEVEMENT (VORTAL) – Support an accountant, Lisbon – Portugal** March 2018

- Ability to understand the activities of an accountant and to know more about Vortal enterprise / Know more about how to be organized and detailed when working and what is the accounting area

**11 HORAS DE GESTÃO (ISCTE) – Creation of a company & its sustainability for Rock in Rio, Lisbon - Portugal** March 2018

- Know how to use the Canva Business Model and all the items required to build a company / Teamwork and cooperation was essential to do effectively what was proposed

**SERVIÇO COMUNITÁRIO (COLÉGIO CAMPO DE FLORES) – Children Summer Monitor, Almada – Portugal** 2016 – 2017

- Take care of children between 4 and 10 years old / Ended up each day with motivation to start a new one / Important to become more motivated, organized, and self-confident

## SKILLS

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**English:** Advanced level (B1 English Certificate – Cambridge School, 2018) / **Spanish:** Intermediary level (A2 Spanish Certificate – Instituto de Cultura e Língua Espanhola, 2022) / **French:** Basic level / **MS Office:** Strong skills with Word, PowerPoint, and Excel

## ACTIVITIES AND INTERESTS

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**Sports:** Played Federal Volleyball for 6 years (2 times 2<sup>nd</sup> place in National Championships and 6 times winner of the Regionals) / **Listening to music** / **Going to cultural events** (theatre, cinema, museums) / **Watching films and series** / **Reading books**