


ABOUT ME

Hello there! I am Briana. A budding wordsmith and coding enthusiast (an unlikely combo, I know). As an individual, I would consider myself to be a dedicated worker with an easy-going personality. I can adapt to any work environment and thrive in a collaborative setting.

CONTACT

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 (951) 805-3046

Burbank, CA



EDUCATION AND TRAINING



UNIVERSITY OF CALIFORNIA, RIVERSIDE

Bachelor of Arts in English,
(2020)



UCLA EXTENSION

Full-Stack Web
Development Coding
Bootcamp
(2021)

BRIANA BRUCATO

EXPERIENCE

TECHNICAL WRITER

Tradologics, Remote

(August 2021-Present)

- Writing user guides for Tradologics' trading platform
- Constructing our documentation database
- Knowledge of programmatic trading standards and terminology
- Experience with Intercom, Notion, DeveloperHub.io, and ActiveCampaign

WRITING INTERN

The Daily Fandom, San Bernardino, CA

(September 2020-February 2021)

- Contributing bi-monthly articles to their online publication
- Working knowledge of WordPress, Microsoft Office, and Google Drive Applications
- Corresponding with our editors to revise articles in a timely manner
- Working knowledge of MLA, APA and Chicago style writing procedures
- Working knowledge of SEO

CUSTOMER SERVICE REPRESENTATIVE

Amenity Health, San Diego, CA

(March 2018-November 2018)

- Communicating with clients via phone and email
- Use of Microsoft Office (Word, Outlook and Excel)
- Data Entry
- Creating email templates for customer correspondence

MERCHANT TELLER

Wells Fargo, Temecula, CA

(June 2015-September 2017)-Maintaining knowledge of products and services that Wells Fargo offers

- Providing exceptional customer service
- Handling Foreign Currency Exchange
- Cash Handling