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Situations Vacant

CHRIST'S COLLEGE ADMINISTRATIVE ASSISTANT

DUE TO a re-organisation of the college's administration office, applications are invited from persons with commercial and property experience for the position of Administrative Assistant.

This is a permanent position in a pleasant office and duties are interesting and varied.

A good salary is offered and Superannuation can be arranged through the National Provident Fund.

Please apply in writing, stating names of 3 referees to—

The Bursar,
CHRIST'S COLLEGE,
Rolleston Avenue, Christchurch, 1.
W9124

CARTLTON MANUFACTURING CO. (1973), LTD SHEETMETAL WORKER

A SHEETMETAL WORKER is required for short run production work and development. A person experienced with power presses and used to working to close tolerances who wishes to work with a small competent work force is the person I am looking for.

Overtime is available and wages will be commensurate with experience, with good prospects for further advancement.

Please apply in person to:

TERRY THIN at 46A Disraeli Street,
or Phone 60-180 for appointment.

S4938

**CENTRAL CANTERBURY
ELECTRIC POWER BOARD
SAFETY OFFICER/
TECHNICAL ASSISTANT**

THE BOARD has a vacancy for a Safety Officer/Technical Assistant. The position is an established one and the person appointed will be required to develop and expand the existing Safety Programme.

We would prefer a man who has experience in this work, but the main requirements are an understanding of the needs of safety, an ability to communicate with staff on all levels and a desire to build the job to suit the needs of the Board.

The Board offers pleasant working conditions on the edge of Christchurch. Salary will be negotiable depending on experience and qualifications.

For schedule of duties and conditions of appointment, please write to the General Manager, Central Canterbury Electric Power Board, Private Bag, Hornby, Christchurch.

S. E. SLATTER,
General Manager.
2361

ELECTRONIC



DATA SYSTEMS

**COMPUTER OPERATOR
(MALE OR FEMALE)**

ELECTRONIC DATA SYSTEMS, LIMITED

WE NOW HAVE the opportunity to offer a career position to a responsible person. If you think you can cope with the hardships, responsibilities, pressures, and laughs that make up an Operator's life, please read on:

THE COMPANY: Electronic Data Systems is the largest independent Computer Bureau in New Zealand. We have been offering data processing services for 11 years now, and from an initial start of one office in Wellington we now have processing centres throughout the country.

THE EQUIPMENT: Burroughs medium size computers are used by all main branches with subsidiary equipment, supplied by IBM, Inforex, NCR and Control Data.

THE WORK: You will be responsible for the accurate processing of commercial systems including: payroll, debtors, time and cost, private ledger, share registry, invoice, membership and various "special" systems. Naturally, you must be prepared to meet deadlines and ensure the work processed is complete and correct.

THE PERSON: As a general guideline, someone between the ages of 18-25 with U.E. (or equivalent), mature, responsible, hard-working, will be the person we select. Prior knowledge of computers would be an advantage but is not essential.

PREMISES AND STAFF: We are at present moving into new and very modern premises. Our team is young and as such we recognise and encourage ability and competence.

PROSPECTS: The successful applicant can expect to be thoroughly trained in all facets of computer operating. Advancement in other sectors is completely dependent upon the applicant and positions available. Positions which do come up include: programming, sales, administration and consultancy.

If you think you match the necessary requirements and would enjoy working with us, please contact:

A. M. Smith,
Operations Manager,
ELECTRONIC DATA SYSTEMS,
P.O. Box 2640,
Christchurch.

2670

CYTOLOGIST

MEDICAL LABORATORY, Wellington, has a vacancy for a technologist, preferably with some Cytological experience. Part-time hours considered.

Please telephone Cytologist
738-385 Wellington (collect).

2500

D.S.I.R. SCIENTIST

THE CROP RESEARCH DIVISION, Lincoln, have a vacancy for a Scientist to work on the effects of Windbreaks on crop production. Experience in irrigation, evapotranspiration and knowledge of data logging techniques is desirable.

Qualifications: Hons. degree in a biological science or Ph.D.

Salary is payable up to \$9912 depending on qualifications and experience.

For further information contact the Director

For further information contact the Director,
Crop Research Division, D.S.I.R., Private Bag,
Christchurch.

Applicants should use Form P.S. 17A, obtain-
able at all Post Offices, and quote vacancy No.
5911

Applications close with the Staff Clerk,
D.S.I.R., Private Bag, Wellington, on Friday,
October 31, 1975.

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