

REBECCA IKE

Detail-oriented Data Analyst with strong experience in data research, validation, cleaning, and structured data management across Excel, SQL, Python, and Power BI environments. Proven ability to collect, verify, and organize data from multiple sources, create repeatable data templates, and ensure data accuracy for reporting and decision-making. Experienced in leveraging AI tools such as ChatGPT to improve research speed, automate repetitive data tasks, and build efficient data processes. Adept at collaborating with cross-functional teams to translate business data needs into structured systems, dashboards, and documentation.

Skills

- SQL
- Data Research
- Python
- Data Validation
- Data Cleaning
- Documentation
- Structured Data Entry
- Ai Tools for Data Task
- Data Accuracy
- Quality Control
- Reporting
- Cross-team Collaboration
- Excel
- Microsoft Power BI

Relevant Experience

Data Analyst & Instructor

Kodex Africa

- Collected, cleaned, and validated student and operational data for reporting and dashboards.
- Maintained structured data systems using Excel, SQL, and Power BI for accurate reporting.
- Created documentation for data sources and cleaning processes used across projects.
- Designed dashboards and summaries used for internal decision-making.
- Built Excel and SQL templates used repeatedly for student data tracking and reporting.
- Standardized data entry processes to reduce errors and inconsistencies.
- Worked with multiple departments to understand data needs and translate them into structured reports.

Data Analyst

Nawe.io

- Organized and validated operational datasets before reporting.
- Built structured reporting systems in Excel and Power BI.
- Identified data gaps and resolved inconsistencies across records.
- Collaborated with team members to define data requirements for business reporting.

Data Analyst Intern

Meriskill

- Cleaned and validated sales and health datasets before analysis.
- Assisted in preparing structured datasets for Power BI visualization.
- Verified data completeness and resolved inconsistencies in datasets

Education

- Data Analysis Certification — Tech4Dev
- Data Analysis Program — AltSchool Africa
- Understanding Cloud Computing — DataCamp
- Azure Fundamentals — DataCamp