

Dear Tenant,

Date:...../...../.....

Mr./Mrs./Miss./Ms.....

**REF: DEMAND NOTICE**

This is to inform you that on behalf of the Property Owner, We the Property Managing Agency of Mr. /Mrs .....’s Property at..... Estate/Sub County, ..... County, have noted with a **lot of concern** on your failure in making timely and consistent rent payments on the residential unit rented and occupied by you which is not in accordance with the housing rules and the tenancy agreement entered into earlier on signing in to the premise on ...../...../..... (Where applicable)

**NOTE:**

- I. That, this is a final warning.**
- II. That, your rent/ arrears includes (.....). Any further delays in payment without justifiable cause will be subject to a penalty charge and eviction as per Clause 10 & 11 of our tenancy terms and regulations.**
- III. That as pertains clause 1 of Tenancy agreement signed by you on ...../...../....., you should clear your outstanding bill balances. Pay to the designated Service Provider Account. Your current balances on Electricity /Water/Litter Bill(s) (tick where applicable) amounts to Kshs...../=.**

We are hereby giving you a 1 months’ notice from the date of this letter to regularize your payment or/**and vacate** the premise immediately since all our efforts to reach you and negotiate to find an amicable way forward have been ignored by you.

This has been directly noted and notified to you through us from the Property Owner. For any further information, kindly contact/visit our office at Ingonyera Plaza 3<sup>rd</sup> floor or call us on our office lines: - 0796106612/0797597530 or email us to [property@lesaagencies.co.ke](mailto:property@lesaagencies.co.ke) and we will be of service to you.

Yours’ truly

The Administrator,

Lesa International Agencies

CC: -Company Advocate

-Property Owner

-Government Housing Department (Busia County)