Minutes of meeting with the Supervisor (#6)

Place: Gloshaugen, Room
Date: 4th October 2013
Time: 10:15

Members present: Anh Nguyen Duc, Tomas Dohnalek, Jan Bednarik

Members not present: Agnethe Soraa, Milos Jovac

Decisions:

#	Decision	Reason
1	We should put class diagram into each sprint, if we add some classes into application, just put there the difference (new classes) and in the end, change the class diagram in architecture section (there should be one big diagram)	Advisor suggestion.

Action items:

#	Action item	Who	Due date
1	Create the overal time estimation table for the whole project	all	11 October
2	Write the section in Sprint 3 chapter regarding image processing pre-study.	all	11 October
3	Move Test plan chapter in the Planning section	all	11 October
4	Reduce the number of chapters in report (15 is OK)	all	11 October
5	Make the table with short description about chapters.	all	11 October
6	Send the finished mid-term version of report to the supervisor until 11 October!	all	11 October

Finished action items:

#	Action item
1	Rework the Work breakdown structure.

Pending action items:

#	Action item	Who	Due date
1	Improve connection between user stories and requirements.	all	14 October
2	Connect the non-functional requirements to the architecture section in the report.	all	14 October

Summary: We started the meeting with the discussion about the reworked Work Break Down structure. The superviser briefly revised the WBS and approved of it. If we add the new classes while implementing we should visualize just these new classes in the relevant Sprint section. We are required to do create the overal time estimation table for the whole project. We should als add the section describing our effort regarding image processing pre-study in Sprint 3. The Test plan section should be moved to the Planning section and we should reduce the number of chapters in general (it is reasinable to have around 15 chapters alltogether).

Next meeting: 11th October 2013

Meeting adjourned at 10:50.