
Minutes of meeting with the Supervisor (#4)

Place: Gloschaugen

Date: 20 September 2013

Time: 10:15

Members present: Anh Nguyen Duc, Agnethe Soraa, Tomas Dohnalek, Milos Jovac

Members not present: Jan Bednarik

Decisions:

#	Decision	Reason
1	If Test Plan section is too small move it to planning section.	
2	If user story is too complex make a description in Sprint chapter and if necessary add acceptance testing.	To provide both reader and developers better understanding of problem.

Action items:

#	Action item	Who	Due date
1	Reduce number of chapters in report	all	cont
2	Create sequence diagram (flow diagram) for architecture section.	Milos	20 September
3	Structure and organize the sprint user stories	Tomas	20 September
4	Improve connection between user stories and requirements	Tomas	20 September

Finished action items:

#	Action item
1	Do the time estimation and time tracking.
2	Prepare Project report draft for next meeting.
3	Utilize time estimation spreadsheet from compendium.

Pending action items:

#	Action item	Who	Due date
1	Break-down structure section.	Agnethe & Tom	23 September
2	Write Time-estimation in report.	all	27 September
3	In General terms put subsection Customer Constrains, move the stuff we have there.	Agnethe	27 September

4	Stress testing.	Milos	23 September
5	Description of architecture whole project, server-client architecture	all	cont

Summary: We started meeting by presenting our supervisor our draft of Project Report. He suggested to reduce number of chapters. Then we have talked about requirements, supervisor suggested that we can keep the requirements in current state as a high-level features of product. He also suggested to make a sequence diagram, work-break done structure.

After that we have discussed Sprint chapters. Supervisor suggested that we should better organize and structure our user stories and make connections between user stories and requirements.

Supervisor announced that he will not be available 18 of October.

Next meeting: 27 September 2013, 10:15

Meeting adjourned at 11:15.