
Minutes of meeting with the Supervisor (#3)

Place: Gloschaugen, Room

Date: 13 September 2013

Time: 10:00

Members present: Anh Nguyen Duc, Agnethe Soraa, Tomas Dohnalek, Jan Bednarik, Milos Jovac

Members not present: (none)

Agenda items covered:

| # | Item |
|---|-----------------------------------|
| 1 | Demonstration of prototype 1. |
| 2 | Suggestions about project report. |
| 3 | Group dynamics. |

Decisions:

| # | Decision | Reason |
|---|----------|--------|
|---|----------|--------|

Action items:

| # | Action item | Who | Due date |
|---|---|-----|--------------|
| 1 | Stress testing. | all | |
| 2 | Description of architecture whole project, server-client architecture | all | cont |
| 3 | Prepare Project report draft for next meeting | all | 19 September |
| 4 | Utilize time estimation spreadsheet from compendium | Jan | 20 September |

Finished action items:

| # | Action item |
|---|---|
| 1 | Discuss with customer compulsory requirements and write them into final report. |
| 2 | Write subsection Requirements in Project scope section. |
| 3 | Add chapter Pre-study |
| 4 | Add chapter Evaluation, Terminology. |
| 5 | Methodology move to different section, not in General Terms. |

Pending action items:

| # | Action item | Who | Due date |
|---|--|---------|--------------|
| 1 | Add learning tasks. | all | |
| 2 | Break-down structure section. | Agnethe | |
| 3 | Write Time-estimation in report. | all | 27 September |
| 4 | In General terms put subsection Customer Constrains, move the stuff we have there. | Agnethe | 27 September |
| 5 | Do the time estimation and time tracking. | all | start asap |

Summary: We started the meeting with revising what we have done last week, we tried to demonstrate the working prototype, but we came across technical issues so after all we demonstrated the prototype using youtube video. We discussed the contents of project report and supervisor suggested to describe the architecture and design patterns we used. Supervisor suggested that we should use time estimation and time tracking.

Next meeting: 20 September 2013, 10:15

Meeting adjourned at 11:00.