

MADELAINE LANDON

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OBJECTIVE

Dedicated and responsible teenager seeking opportunities to gain valuable work experience and develop important life skills. Eager to contribute enthusiasm, strong work ethic, and a willingness to learn in a part-time or volunteer role.

SKILLS AND ABILITIES

- Communication: Strong verbal and written communication skills developed through coursework and extracurricular activities.
- Time Management: Excellent ability to prioritize tasks and manage time effectively, demonstrated through school assignments and projects.
- Teamwork: Collaborative team player with experience in group projects and extracurricular activities.
- Problem-Solving: Proven problem-solving abilities, especially in academic settings.

EXPERIENCE

All About Plants – Richland, WA

1.19 - Present

- Provided integral internet and social media support to enhance online presence and promotional efforts for a tropical indoor plant retailer.
- Demonstrated proficiency in plant care, including watering and maintenance, ensuring the health and vitality of the inventory.
- Achieved success in sales at farmers' markets by leveraging extensive plant knowledge and effectively engaging with customers to facilitate transactions.
- Maintained optimal inventory levels through diligent management, meeting customer demand efficiently.
- Fostered positive customer relationships through consistently delivering exceptional customer service.
- Played a key role in financial management, skillfully handling various transactions to contribute significantly to the business's overall success and growth.

EDUCATION

Washington State University

2023

Running Start Academic program

Relevant Course Work

College Algebra, Introduction to Computer Science and Electrical Engineering