

**Mu Sigma Business Solutions Private Limited**

**Telephone Reimbursement Claim Form 2020-21**

Emp No:	10688
Emp Name:	Sudhanshu Aggarwal
Mobile #	9962645060
Landline #	

Month	Mobile	Telephone	Total Amount
Apr-20			-
May-20			-
Jun-20			-
Jul-20	767.00		767.00
Aug-20	578.20		578.20
Sep-20	829.77		829.77
Oct-20	1,126.66		1,126.66
Nov-20	1,169.14		1,169.14
Dec-20	903.64		903.64
Jan-21	873.20		873.20
Feb-21	854.80		854.80
Mar-21	900.00		900.00
Total			8,002.41

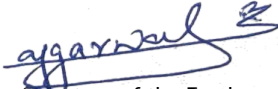
**NOTE : Rules for claiming Telephone reimbursement exemption**

- 1 Only Two connections can be claimed as exemption (either mobile, landline or broadband)
- 2 Mobile SIM connection has to be in the name of the employee.
- 3 Landline bills can be in the name of dependent parents, but they should stay in same house where employee stays.
- 4 In case of mobile prepaid recharge, bill should be submitted for recharge amount.
- 5 Prepaid connection is not eligible for this claim
- 6 Original bills / receipts should be submitted.
- 7 Account Statement will not be considered

I hereby declare that information stated above are true and correct. I am personally liable to income tax proceedings, for any misstatements in the proofs submitted herewith if they are inconsistent with the requirement of Income Tax Act of 1961

Date : 25-Jan-21

Place: Ludhiana

  
 Signature of the Employee