"e-Chhawani"
Online Management of Cantonment Boards

Bill Genie

User Manual

Contents

About this Manual

The purpose of this document is to help citizen to operate the Bill Genie. The product provides a digital interface, allowing viewing and online payment of Challan.

The Bill Genie allows the citizens to:

   a. **Search Challan**

   b. **View the Challan Details**

   c. **Online Payment of Challan**

   d. **View the Payment Receipt**

This manual covers up the various features of Bill Genie and every feature is defined with a screenshot for user assistance.
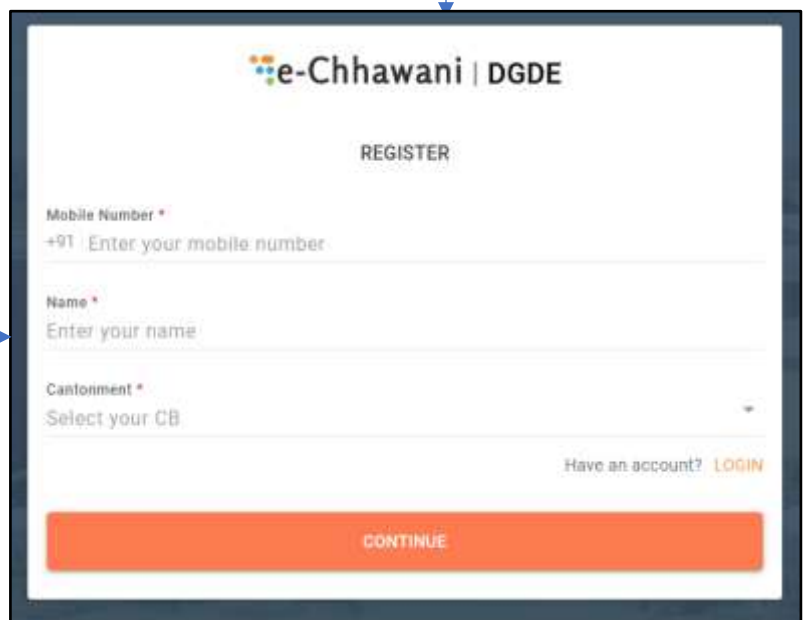
1. General Functions

1.1 Login into the Application

To login, please go to the following link:

https://echhawani.gov.in/citizen/

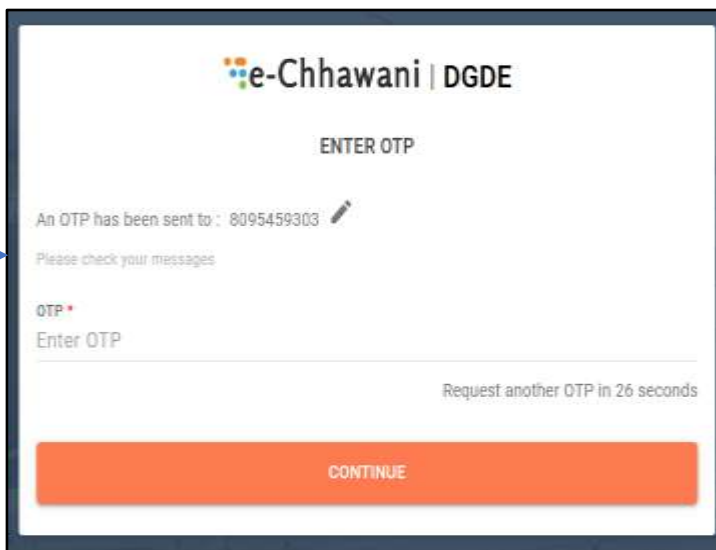The citizen lands on the following page. Select the language of choice and click on **Continue.**

To Register,
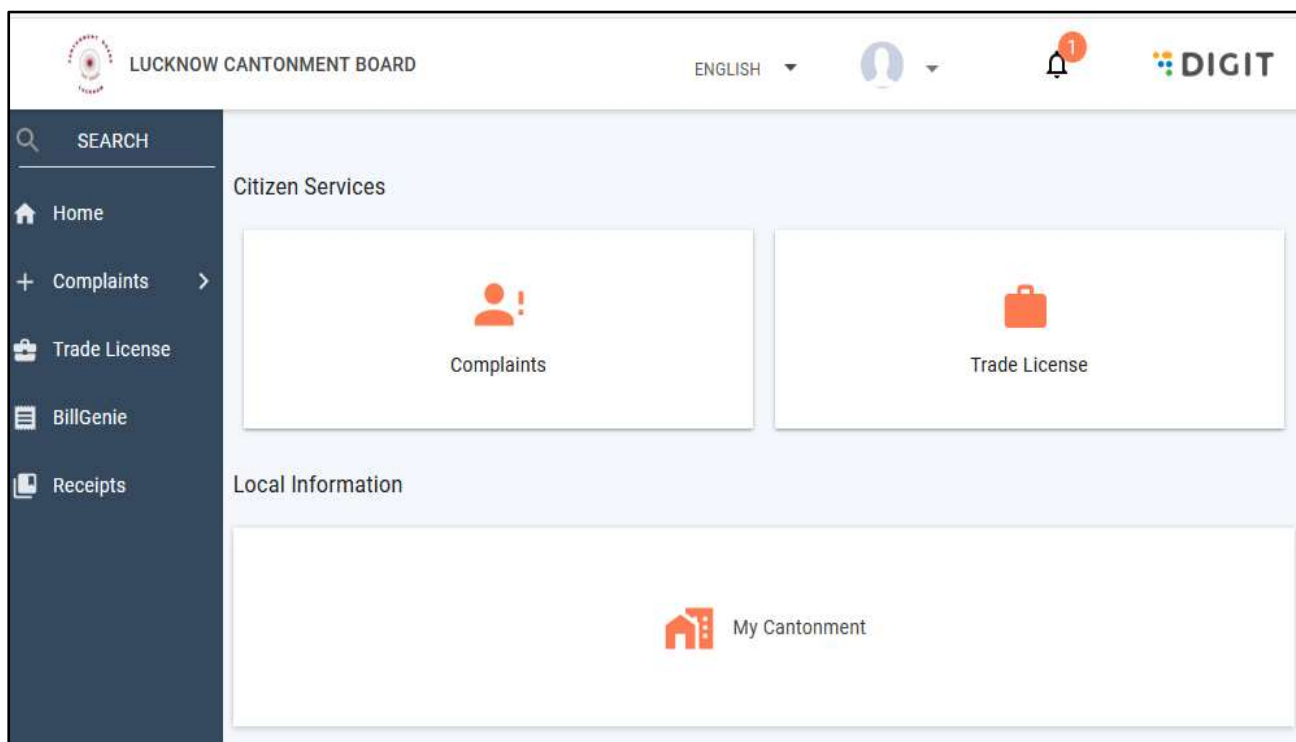Enters Mobile Number, Name and selects his/her CB and click on **Continue.**

An OTP will be sent to the entered Mobile Number.

e-Chhawani | DGDE

ENTER OTP

An OTP has been sent to : 8095459303 ✏️

Please check your messages

OTP *

Enter OTP

Request another OTP in 26 seconds

CONTINUE

Enter the received OTP and click on **Continue.**

On login, the homepage will be displayed on the citizen screen.

LUCKNOW CANTONMENT BOARD

ENGLISH ▼   🔔¹   ::DIGIT

🔍 SEARCH

🏠 Home

+ Complaints >

💼 Trade License

📋 BillGenie

📖 Receipts

Citizen Services

Complaints

Trade License

Local Information

🏢 My Cantonment

For an already registered user, click on "**Login**"**.**

Enter the registered Mobile Number and click **CONTINUE**.

Enter the received OTP and click on **Continue.**

On login, the homepage will be displayed on the citizen screen.
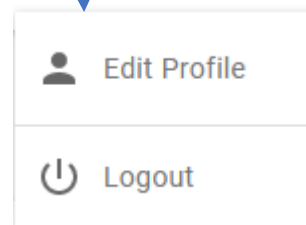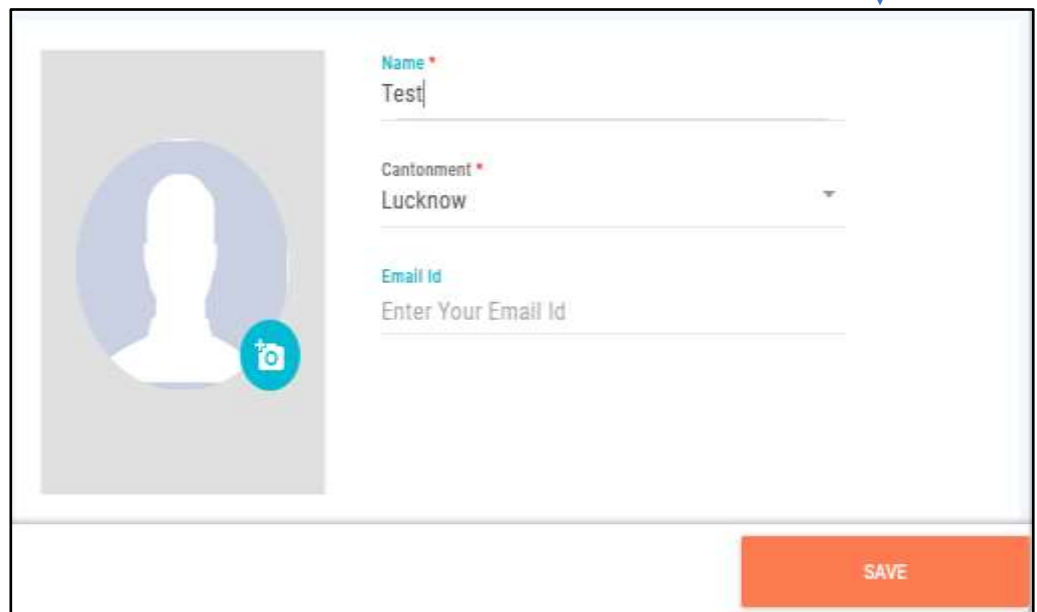
1.2   Editing the Profile

Follow the steps shown below to edit your profile. You can:

   a) Enter/Update Name, Cantonment and Email ID
   b) Upload Profile Photo

1.2.1   Enter/Update Name, Cantonment and Email ID

User sees the "Edit Profile" page where he/she can upload a new profile picture, edit his/her name, Phone Number and Email Id.

1.2.2 Update Profile Photo

To update the profile photo, click on the Camera Icon.
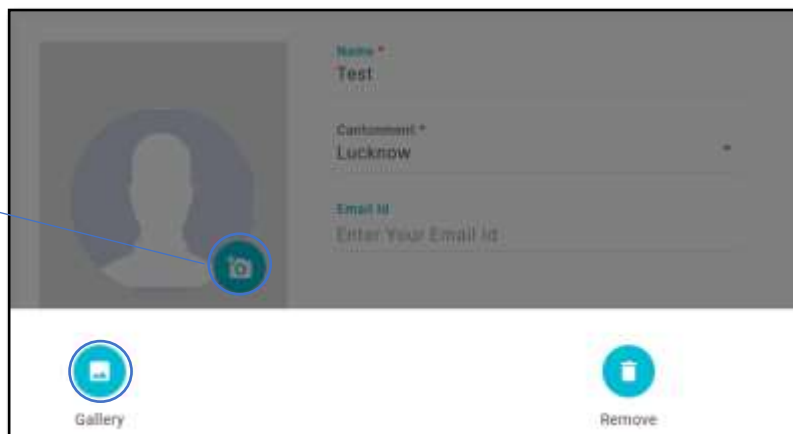
Two options appear on the screen:
"Gallery" and "Remove".
Click on "Remove" to remove the present Profile picture and click on "Gallery" to upload a new picture from the computer.
Once the user is done editing his/her profile, click on "SAVE" button in the bottom right of the page to save the changes

1.3 Logout

Edit Profile

Logout

Logout   ✕

Are you sure you want to logout?

CANCEL   LOGOUT
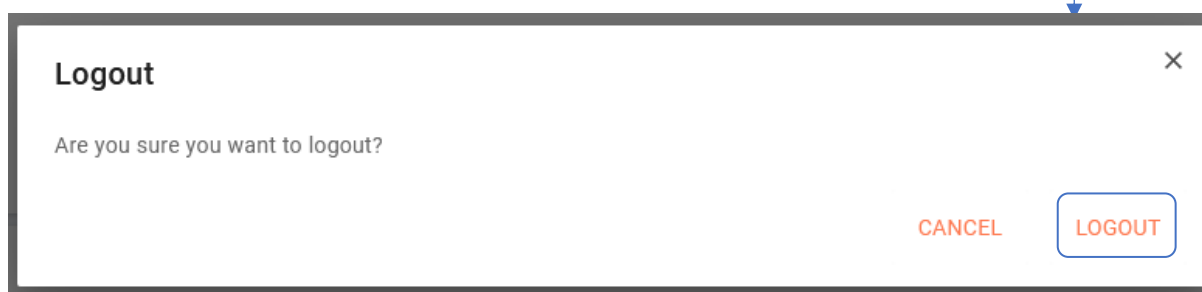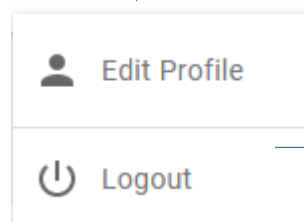
2. Bill Genie

2.1 Search and View Bill
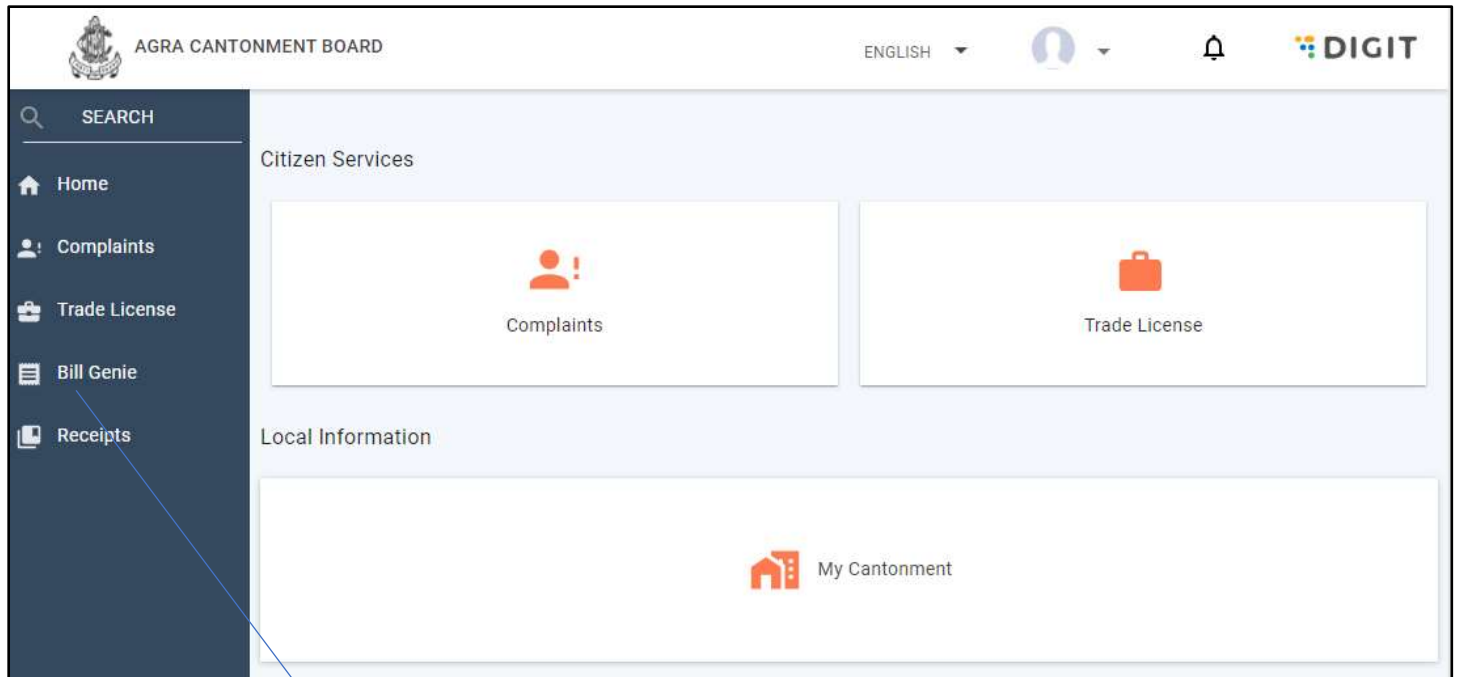
On the Landing page, click on "Bill Genie" to proceed.

"Search and Pay Bill" screen is displayed.

Search Bill
Provide at least one parameter to search for an application

CB *
Cantonment Board Agra

Service Category *
Select Service Category

Challan No. *
Enter Challan No.

Bill No.
Enter Bill No.

Mobile No.
+91 | 9632643463

RESET   SEARCH

Click on "RESET" to clear data in all fields.

Select the Service Category and enter the Challan No. You can also enter the Bill No. Click on "**Search"** to view the Challan Details**.**

"Search Results for Bill" is displayed.

Search Results for Bill (1)

Bill No.	Consumer Name	Bill Date	Bill Amount (Rs)	Status	Action
BILL-014624	Minju	14/09/2020	1800	Active	PAY

Rows per page 10▼   1-1 of 1   <   >

Click on the Bill No to view the Challan/Bill.

2.2 Pay Bill

Search Results for Bill (1)					Q 🖨 ▥
Bill No.	**Consumer Name**	**Bill Date**	**Bill Amount (Rs)**	**Status**	**Action**
BILL-014624	Minju	14/09/2020	1800	Active	PAY

Rows per page: 10▾   1-1 of 1   < >

> In the search results for Bill, click on 'PAY' to pay the Challan/Bill.

Payment Information   Challan No. CH-CB-AGRA-2020-001094

Payment Collection Details

Fee Details   Total Amount
                                                         ₹ 1800

Road cutting charges	1500
Road cutting charges SGST	150
Road cutting charges CGST	150
Road cutting charges Security Deposit	0
Road cutting charges Field Fee	0
Arrears	0
Total Amount	**1800**

> The Challan Breakdown will be displayed to the citizen creating a transparency and awareness on how the fee is charged.

MAKE PAYMENT >

> Once the fee is reviewed, the citizen can click on "Make Payment" for completing the payment. You will be redirected to the Online Transaction Gateway.

NSDL SurePay

Pay Gov India

	Payment Mode - Net Banking	Transaction Details

Net Banking
(Transaction Charges may apply)

Debit Card
(Transaction charges may apply)

Wallet
(Transaction charges may apply)

UPI
(Transaction charges may apply)

Credit Card
(Transaction charges may apply)

NEFT/RTGS
(Transaction Charges may apply)

HDFC BANK

ICICI Bank

kotak

AXIS BANK

IndusInd Bank

○ Other Bank

Cancel

Merchant Name

Cantonment Board Agra

Service Description

eChhawani Portal Services for Agra Cantonment Boad

Transaction ID

CB_PG_2020_09_14_000985_12

Bill Amount **₹1800**

Transaction Fees [Incl. GST] ⊘ **₹11.8**

Total Amount Payable

₹1811.8

> On successful payment you will be redirected to the acknowledgement screen.

Payment Information   Challan No. CH-CB-AGRA-2020-001099

⬤ DOWNLOAD   ⬤ PRINT

✓ Payment has been collected successfully!
A notification regarding Payment Collection has been sent to the registered Mobile No. of the user owner.

Payment Receipt No.
UC/CB/AGRA/2020-0/000167

> Click Download/Print to view or print the receipt.

GO TO HOME

> Click on "GO TO HOME" button then he/she will be redirected to the home screen.

2.3 View Receipt

In Search & Pay Bill, select the Service Category and enter the Challan No then click "SEARCH" button.

Search & Pay Bill

Search Bill
Provide at least one parameter to search for an application

CB *
Cantonment Board Agra

Service Category *
Road cutting charges

Challan No. *
CH-CB-AGRA-2020-001094

Bill No:
Enter Bill No.

Mobile No:
+91 | 9632643463

RESET   SEARCH

Search Results for Bill (1)

Bill No.	Consumer Name	Bill Date	Bill Amount (Rs)	Status	Action
BILL-014624	Minju	14/09/2020	1800	Paid	DOWNLOAD RECEIPT

Rows per page: 10▼   1-1 of 1   <   >

For already payed Challan/Bill the action is changed to "Download Receipt". Click on "DOWNLOAD RECEIPT" option to view the receipt.