

Appendix 1: SCRUM Meeting Agendas and Minutes

SCRUM Meeting 7 for Tiger Suger Webapp

Prepared by: Bella Wu

Meeting Date: Nov 27

Meeting Attendees

1. Bella
2. Albert
3. Vincent
4. Vic
5. Gaby

Meeting Agenda Items

- Update tickets status
- What you have done?
- What do you plan to do?
- Any challenge that needs help from other teammates?
-

Status Update Since Last Meeting

Accomplishments:

- N/A

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)

Before The Next Meeting

Plans:

- Create and assign new tickets for Sprint 3

Task Assignments:

Task Description	Assigned to
Manager Features Sales Analytics and Performance Display- Excess Rp (3 points)	Gaby
Finishing user login page UI button (1 points)	Gaby
Checkout Functionality (2 points)	Vic
Design Magnification Controls and ensure Layout Responsiveness on Magnification (2 points)	Vic
Choose High Contrast Color Palette and Implement Mode Toggle Button (2 points)	Gaby
Design Weather Component Layout (2 points)	Albert
Design Language Selection UI (2 points)	Vincent
Documentation for Added Features for final git release (2 points)	Bella
Finalize Render Configurations (2 points)	Bella

Minutes from Previous Meeting

In our latest scrum meeting, we assessed various tasks with Gaby working on manager features and UI buttons, Vic on checkout functionality and layout responsiveness, and Albert and Vincent focusing on weather component and language selection UI designs. Bella is finalizing Render configurations and documentation for our final Git release.