

MEETING MINUTES - <Soil Moisture Monitoring Project> <Group 2>

Date of Meeting: 02/08/2024

Location: BarryJ Marshall Multimedia Room 4

Chair: Asad Maza

Minutes Prepared By:

Dharani Kumari Nagali

1. Purpose of Meeting *(add rows as necessary under banner headings)*

To summarise our understanding following the clients meeting.

2. Attendance at Meeting

<i>Name</i>	<i>Department / Division</i>	<i>E-mail</i>	<i>Phone</i>
Asad Maza	IT	21211711@student.uwa.edu.au	N/A
David Shang	IT	24071326@student.uwa.edu.au	N/A
Udaymithra Kalla	IT	23858856@student.uwa.edu.au	N/A
Dharani Kumari Nagali	IT	23870369@student.uwa.edu.au	N/A
Bella Bao	IT	23843181@student.uwa.edu.au	N/A
Hanni Bao	IT	23888818@student.uwa.edu.au	N/A

3. Meeting Agenda

To discuss the project scope, technical requirements, and design considerations for the Real Time Monitoring of Soil Moisture project.

4. Meeting Notes, Decisions, Issues

1. Problem Statement

2. Impact of Solution

3. Scope and Approach : Discussion of technical requirements such as MicroController and GPS, Cost per device, Power Consumption, API Integration and Communication Protocol, Data Pipeline, User Interface, Notifications

4. Timeline and Ganttchart

5. Testing and Validation

6. Documentation

5. Action Items

Action	Assigned to	Due Date	Status
1.	David Shang	07-08-2024	In Progress
2.	Bella Bao	07-08-2024	In Progress
3.	Not Assigned		
4.	Asad Maza	07-08-2024	In Progress
5.	Not Assigned		
6.	Not Assigned		

Udaymithra Kalla, Dharani Kumari Nagali, and Hanni Bao will do more study and learn more about the features and functions of similar projects that have been done before.

6. Next Meeting

Date: 07-08-2024		Time: 11:30am to 11.50am	Location: Barry J Marshall Library Multimedia room
Agenda:	Discussion with Project facilitator Yanchen Zhao		