

Bella Gordon

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EDUCATION

University of California, Los Angeles

Expected Graduation: June 2026

Current GPA of 3.8. Major: Statistics. Minor: Accounting. Expected CPA Eligibility: June 2026. Currently taking Management Accounting, Excel, and Statistical Consulting courses

EXPERIENCE

UCLA Residential Life, DNE & Interfaith LLC Resident Assistant June '24 - Present

- Manage and optimally utilize three budgets for the floor and LLC totaling over \$10,000
- Plan, organize, and execute an event across all residence halls (the Hill) with panelists, caterers, and an AV team with over 50 attendees
- Conduct at least one event per week for the floor, averaging 20% floor attendance
- Schedule all duty shifts for the twelve RAs on the DNE team based on their availability
- Update LLC sponsors of upcoming LLC plans and collaborate with them on events

UCLA Hillel, Head Data Intern February '23 - Present

- Organize and add attendance to the HEART data system for every event at Hillel (representing up to 2,500 Jewish students)
- Optimize the system for attendance documentation and submission for staff members
- Communicate with staff members about how to best find the information they need
- Create reports for information regarding participant or attendance trends for events

UCLA Hillel Board, Director of Financial and Engagement Logistics May '23 - June '24

- Generate reports of attendance and student information to analyze student retention
- Manage and update the student board's annual budget throughout the year
- Engage students at all Hillel events and ensure no student is lonely and isolated

UCLA Resident Government Council, De Neve East (DNE) Treasurer April '23 - June '24

- Advocate on behalf of DNE's (about 1,000 students) wishes at UCLA housing meetings representing all 14,500 students living on the Hill
- Process, analyze, and approve of disbursements for DNE events
- Update budgets for DNE as a whole and for individual floors
- Plan, organize, and execute events with over 100 attendees

SKILLS

- Highly proficient in Microsoft Excel and Google Sheets
- Coding in R
- Typing speed: 95 words per minute
- Confident, efficient verbal and written communication skills