

# Isabella Probst

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## EDUCATION

### Utah Valley University – Woodbury School of Business

Orem, UT

*Bachelor of Science in Accounting, Minor in Business Management*

Apr 2026

- GPA 3.80 / 4.00
- Member of Beta Alpha Psi
- *Dean's List* (Spring 2024, Fall 2024, Spring 2025, Fall 2025)
- *Certificate of Completion*: Accounting
- Relevant Coursework: AI in Accounting, Taxation, Small Business Accounting, Accounting Information Systems

## EXPERIENCE

### NomadX Holdings II LLC

New York, NY (Remote)

*Financial Analyst*

Apr 2025 – Present

- Report directly to the CFO and COO, managing budgets, cash flow models, and transaction categorization on a weekly basis while preparing variance reports and financial summaries with actionable insights
- Manage suppliers, purchase orders, and invoice reconciliation to ensure cost-effective, compliant purchasing
- Partner with operations, project management, and R&D teams to align financial planning with business goals

### Holli Jacobsen Interior Design

Layton, UT

*Bookkeeper*

Jan 2024 – Present

- Manage financial records, track expenses, and invoice clients to maintain accurate and organized bookkeeping
- Process payments and reconcile accounts to support daily financial operations, ensuring reliable financial records
- Utilize QuickBooks to generate monthly financial reports for better decision-making and financial planning

### Wells Fargo

Provo, UT

*Teller*

Mar 2024 – May 2025

- Efficiently processed a high volume of transactions with 100% accuracy, providing outstanding customer service
- Proactively addressed and resolved account inquiries and issues, maintaining policy and procedure compliance
- Promoted banking products and services, actively contributed to branch sales, and assisted with new teller training

## LEADERSHIP & SERVICE

### Weber Institute of Religion

Ogden, UT

*Vice President*

Jun 2022 – Jun 2023

- Organized and coordinated events aimed at promoting community engagement and fostering personal growth
- Collaborated closely with council members to increase activity and class engagement by more than 20%
- Coordinated and conducted inspirational devotionals with major religious leaders for young adults ages 18-35

### The Church of Jesus Christ of Latter-day Saints

Colorado / Bolivia

*Volunteer Representative*

Jun 2020 – Nov 2021

- Served as a full-time proselyting missionary, performing service, teaching individuals, and coordinating schedules
- Led groups of 10-12 volunteers, conducted trainings, followed up on goals, and created weekly progress reports
- Developed strong communication and interpersonal skills by engaging daily with people from various backgrounds

## AWARDS, SKILLS & INTERESTS

- Spanish – professional working proficiency
- *Excel Associate Certification, Intuit Bookkeeping Certification, QuickBooks Online Certification Level 2, Client Advisory Services Foundation*,
- Customer service, problem-solving, and data analysis skills
- Outdoors enthusiast, pickleball player, and college football fanatic