

“e-Chhawani”

Online Management of Cantonment Boards



Hall Booking

User Manual

Dear Citizen,

[Click here if you have booked **before** 30 Dec 2021](#)

OR

[Click here if you have booked **on or after** 30 Dec 2021](#)

Version 1

Contents

About this Manual	4
1. General Functions	5
1.1 Login into the Application	5
1.2 Editing the Profile	8
1.2.1 Enter/Update Name, Cantonment and Email ID	8
1.2.2 Update Profile Photo	10
1.3 Logout	10
2. Hall Booking	11
2.1 Search	12
2.2.1 Check Availability	13
2.2.2 Book Hall	14
I. Enter Booking Details	14
II. Enter Bank Details	15
III. Upload Documents	15
2.2 My Bookings	16
2.2.1 View Details	16
2.2.2 View History	17
2.2.3 PAY	18
2.2.3 Cancel Application	19
2.3 How it works?	22

About this Manual

The purpose of this document is to help citizen to submit online application for booking of halls available in cantonment board, make payment, Search for Halls and Download/Print Payment Receipts.

The Hall Booking module allows the citizens to:

- a. **Search and View Available Halls in Cantonment Board**
- b. **Submit online Application for Hall Booking**
- c. **Make Online Payment for Hall Booking**
- d. **Cancel or request for cancellation of Application**
- e. **Download/Print the Applications and Payment Receipts**
- f. **Request for Refund**

1. General Functions

1.1 Login into the Application

To login, please go to the following link:

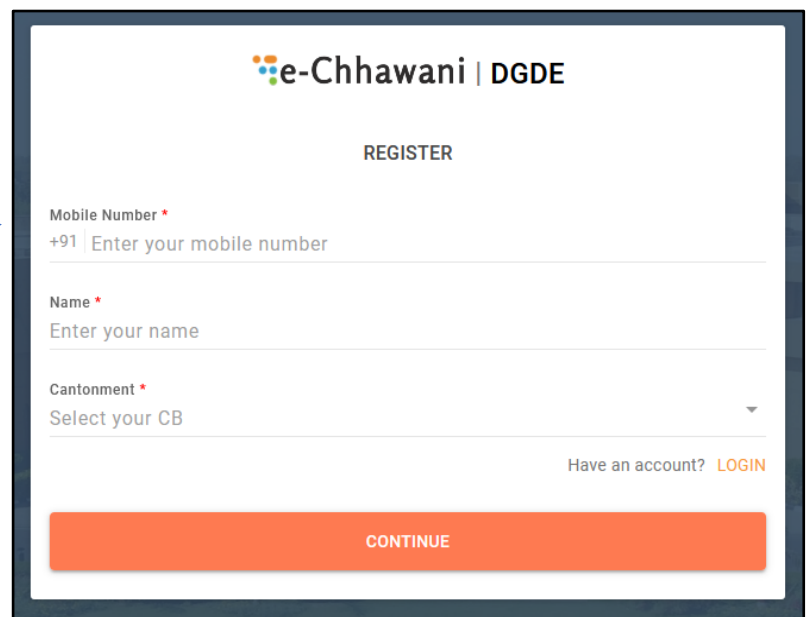
<https://echhawani.gov.in/citizen/>

The citizen lands on the following page.
Select the language of choice and click on **Continue**.



The screenshot shows the eChhawani login page. At the top is the eChhawani logo. Below it, the text 'Language | भाषा |' is displayed. There are two buttons: 'ENGLISH' (highlighted in orange) and 'हिंदी' (in a white box). Below these is a 'Regional Language' dropdown menu with 'Select' as the current selection. At the bottom is a large orange 'CONTINUE' button.

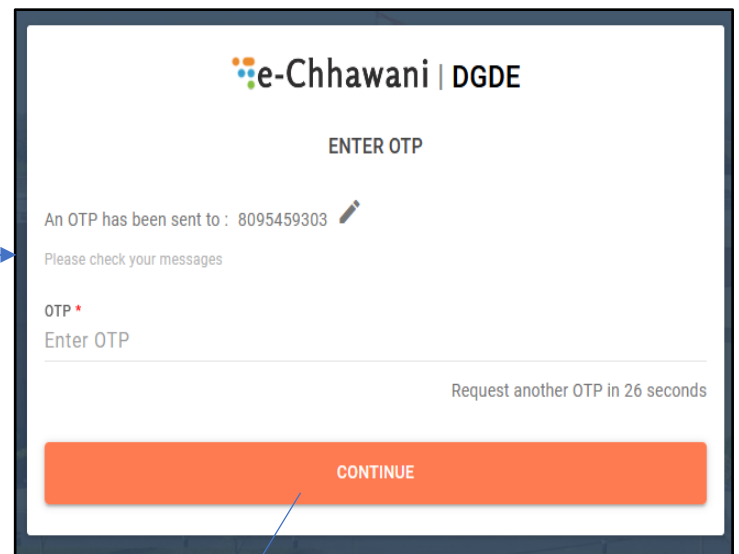
To Register,
Enters Mobile Number, Name and selects
his/her CB and click on **Continue**.



The screenshot shows the e-Chhawani | DGDE registration page. At the top is the e-Chhawani | DGDE logo. Below it, the text 'REGISTER' is displayed. There are three input fields: 'Mobile Number *' with a placeholder '+91 | Enter your mobile number', 'Name *' with a placeholder 'Enter your name', and 'Cantonment *' with a placeholder 'Select your CB' and a dropdown arrow. At the bottom right, there is a link 'Have an account? LOGIN'. At the bottom is a large orange 'CONTINUE' button.











An OTP will be sent to the entered Mobile Number.

Enter the received OTP and
click on **Continue**.




On login, the homepage will be displayed on the citizen
screen.

Citizen Services

 Complaints
  Property Tax
  Trade Licence
  Water & Sewerage
  Lease Renewal
  Birth Certificate
  Death Certificate
  Building Plan Approval
  Community Hall Booking
  Water Tanker booking

Local Information

 My Cantonment

What's New VIEW

WATER CONNECTION
 Dear hfqfg, Your Application WS-AP-TEST/2021-05-02/001145 for a New Water Connection has been rejected. Click here for more details https://13.71.65.215.nip.io/egov-ur-shortening/d/ZZ
 3 weeks ago

WATER CONNECTION
 Dear BSTC, Your New Water connection against the application WS-AP-TEST/2021-05-21/001401 has been activated. To check your connection details, click here https://13.71.65.215.nip.io/egov-ur-shortening/b6FR
 3 months ago

WATER CONNECTION
 Dear BSTC, Your Modify Water connection against the application WS-AP-TEST/2021-05-23/001405 has been activated. To check your connection details, click here https://13.71.65.215.nip.io/egov-ur-shortening/b6FP
 3 months ago

For an already registered user, click on **“Login”**.

e-Chhawani | DGDE

REGISTER

Mobile Number *
+91 | Enter your mobile number

Name *
Enter your name

Cantonment *
Select your CB

Have an account? [LOGIN](#)

CONTINUE

Enter the registered Mobile Number and click **CONTINUE**.

e-Chhawani | DGDE

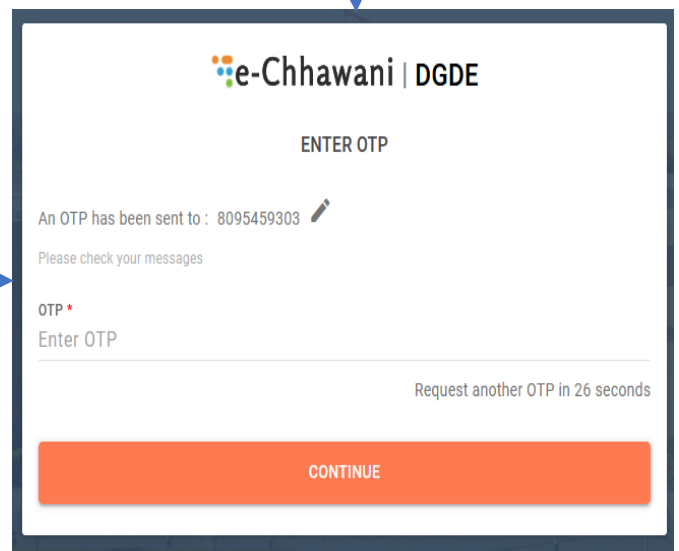
LOGIN

Mobile Number *
+91 | Enter your mobile number

Don't have an account? [REGISTER](#)

CONTINUE

Enter the received OTP and click on **Continue**.



On login, the homepage will be displayed on the citizen screen.

1.2 Editing the Profile

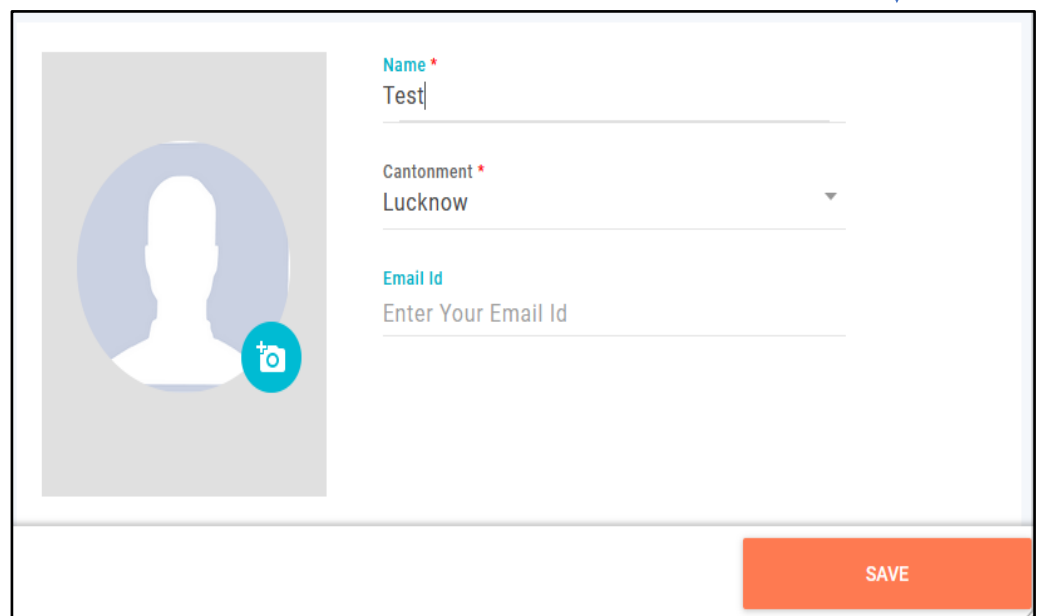
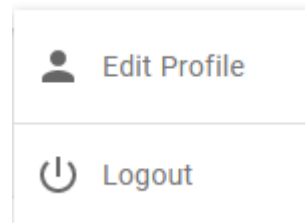
Follow the steps shown below to edit your profile. You can:

- a) Enter/Update Name, Cantonment and Email ID
- b) Upload Profile Photo

1.2.1 Enter/Update Name, Cantonment and Email ID



User sees the “Edit Profile” page where he/she can upload a new profile picture, edit his/her name, Phone Number and Email Id.

The 'Edit Profile' form contains a profile picture placeholder on the left with a camera icon. On the right, there are three input fields: 'Name' with the text 'Test', 'Cantonment' with a dropdown menu showing 'Lucknow', and 'Email Id' with the placeholder text 'Enter Your Email Id'. An orange 'SAVE' button is located at the bottom right of the form.

Name *

Test

Cantonment *

Lucknow

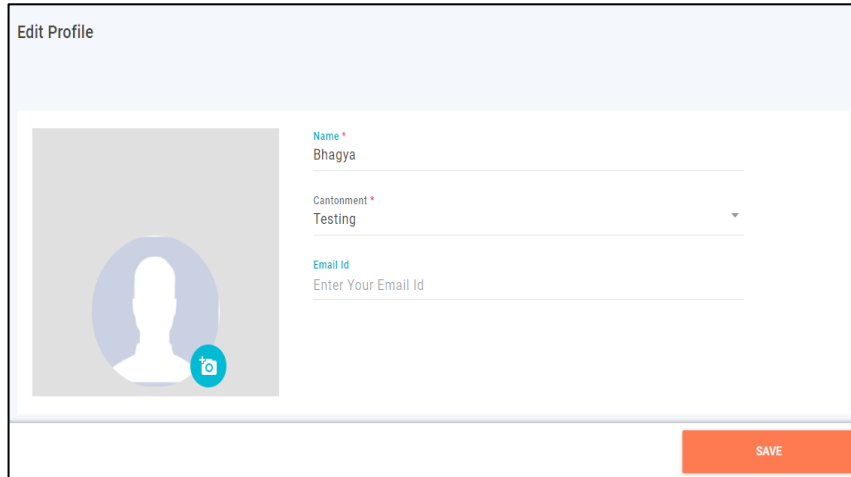
Email Id

Enter Your Email Id

SAVE

1.2.2 Update Profile Photo

To update the profile photo, click on the Camera Icon and save

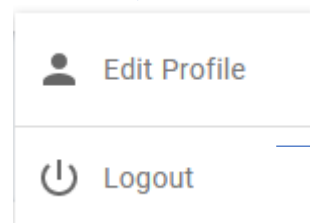
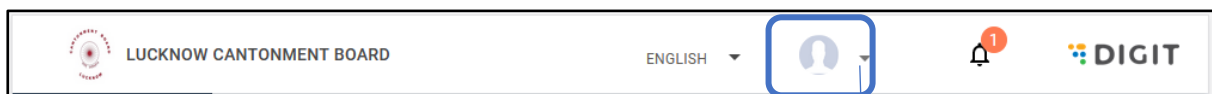


The 'Edit Profile' form contains the following fields:

- Name ***: Bhagya
- Cantonment ***: Testing
- Email Id**: Enter Your Email Id

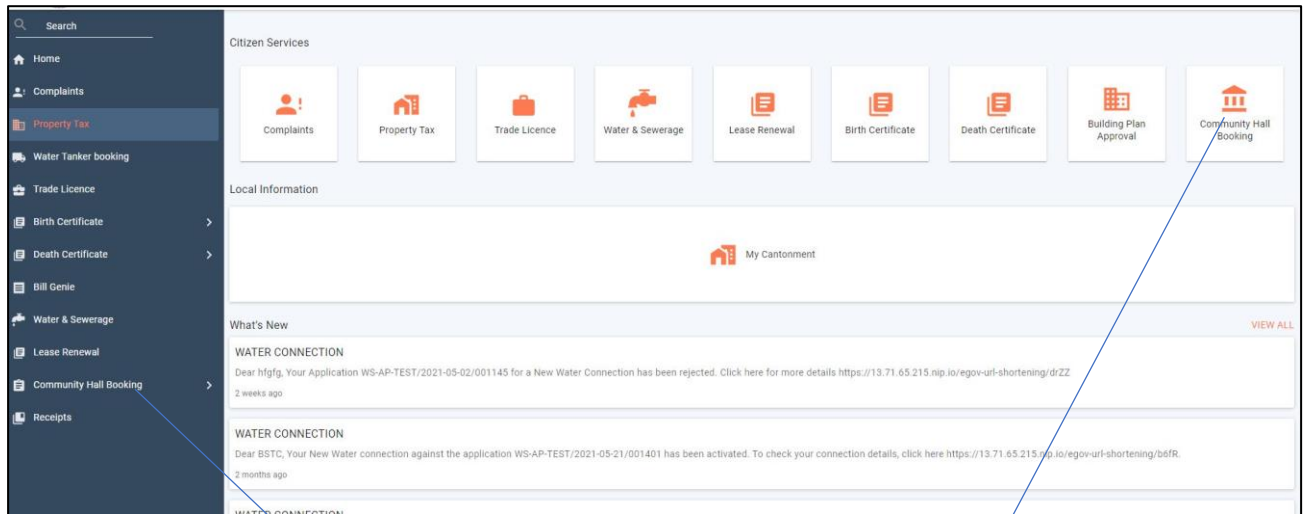
A camera icon is located at the bottom right of the profile picture placeholder. A red 'SAVE' button is at the bottom right of the form.

1.3 Logout



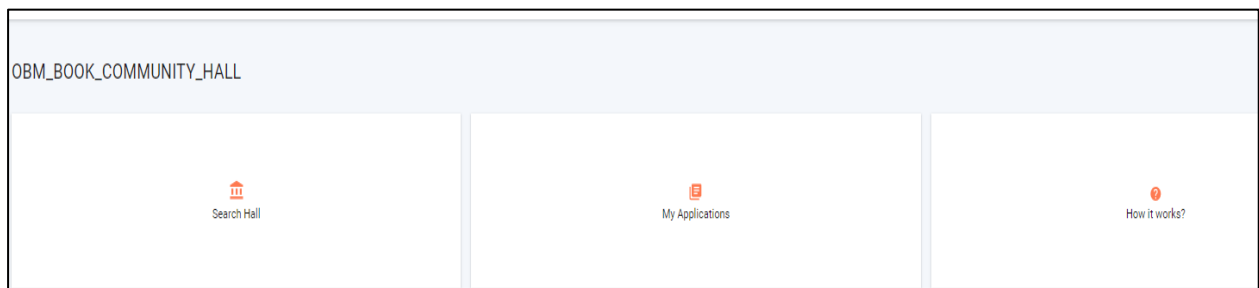
Click on "LOGOUT" to logout of the application

2. Hall Booking

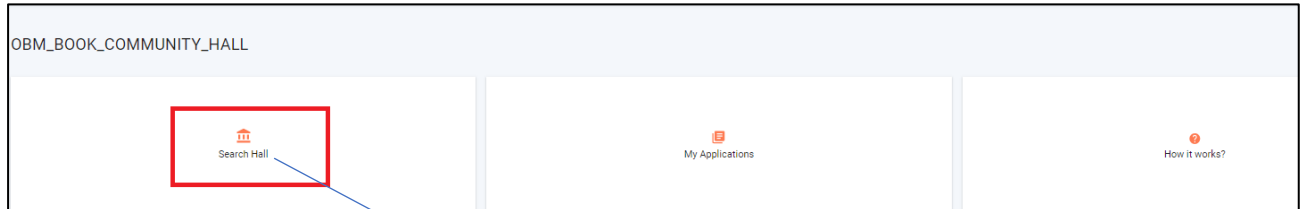


On the Landing page, click on “Hall Booking” to proceed.

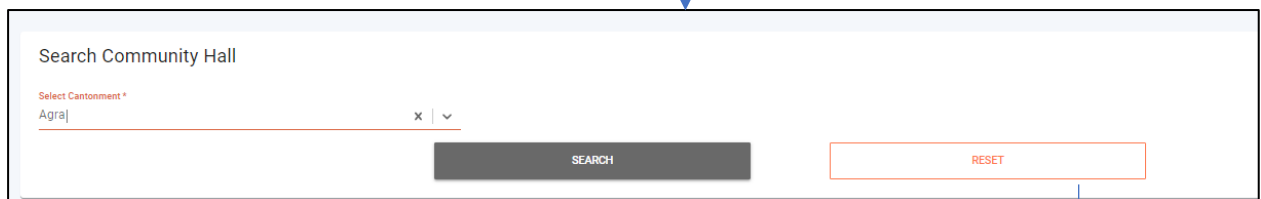
“Hall Booking” screen is displayed.



2.1 Search

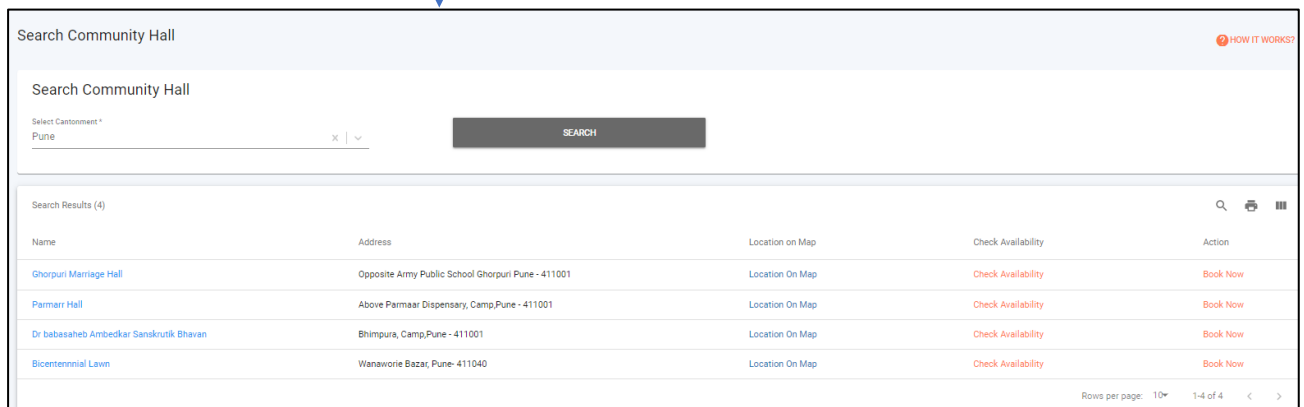


Click on "Search Hall": Search Screen is displayed



Select Your CB, Click on "Search" Button to view the slots available

Click on Reset button to reset the values



2.2.1 Check Availability

Search Community Hall

Search Community Hall

Select Cantonment *
Pune

SEARCH

Search Results (4)

Name	Address	Location on Map	Check Availability	Action
Ghorpuri Marriage Hall	Opposite Army Public School Ghorpuri Pune - 411001	Location On Map	Check Availability	Book Now
Parmari Hall	Above Parmar Dispensary, Camp Pune - 411001	Location On Map	Check Availability	Book Now
Dr Babasaheb Ambedkar Sanskrutik Bhavan	Bhimpura, Camp Pune - 411001	Location On Map	Check Availability	Book Now
Bicentennial Lawn	Wanaworie Bazar, Pune- 411040	Location On Map	Check Availability	Book Now

Rows per page: 10 1-4 of 4

Click on Check Availability to view the Available slots

Click on Book Now to Book the Hall

Name of Hall : Cantonment Marriage Palace

Address : Sadar Bazar New Cantt Allahabad-211001

On Map : Lat: 25.467248 , Long: 81.817147

Description : Marriage Hall is 55610 sq ft. AC rooms with Dining Hall, Kitchen and Storeroom.

Contact No: 9415348012

Rs 102000/- for 23 Hrs Slot from 06:00

August 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Color Code

- Slots Available
- Booked Slots

BOOK NOW CANCEL

Shall Show the Available and booked slots

The Slots Available screen is displayed: View the Slots Available and click on "Book Now" to Book the Hall.

Click on CANCEL to exit from BOOK NOW Screen

2.2.2 Book Hall

I. Enter Booking Details

Booking Details

Name of Hall
Ghorpuri Marriage Hall

Select a date from the calendar below

August 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Color Code
■ Slots Available
■ Booked Slots

Selected Date
Tue Aug 24 2021

Fill the details to know the price

Select Slot *
24-Aug-2021 (06:00) to 25-Aug-2021 (04:00)

Resident Type *
Cant Resident

Special Category *
Cantonment Staff

Purpose *
Marriage

Purpose Description (Not less than 10 Characters) *
birthday celebration

Select the date and enter the Booking details: Select the Slot, Resident Type, Special category, Purpose and Enter the Purpose Description

The Estimated Price is displayed. Note that the payment has to be made after the approval of your application by Cantonment Board.

Fill the details to know the price

Select Slot *
24-Aug-2021 (06:00) to 25-Aug-2021 (04:00)

Resident Type *
Cant Resident

Special Category *
Cantonment Staff

Purpose *
Marriage

Purpose Description (Not less than 10 Characters) *
birthday celebration

Estimated price (To be paid after approval)
Rs 2500/-

II. Enter Bank Details

Bank Details

Account No: *

Account No:

Repeat Account No: *

Repeat Account No:

IFSC Code *

IFSC Code

Bank Name *

Enter Bank Name

NOC_PAYMENT_BANK_BRANCH_LABEL *

Enter Branch Name

Account Holder Name *

Account Holder Name

Note: This is for refund purposes

Enter the bank Details for refund purpose: Account No, IFSC Code and Account Holder Name. This is captured for the purpose of refund.

III. Upload Documents

Select "UPLOAD FILE" option to upload the required documents.

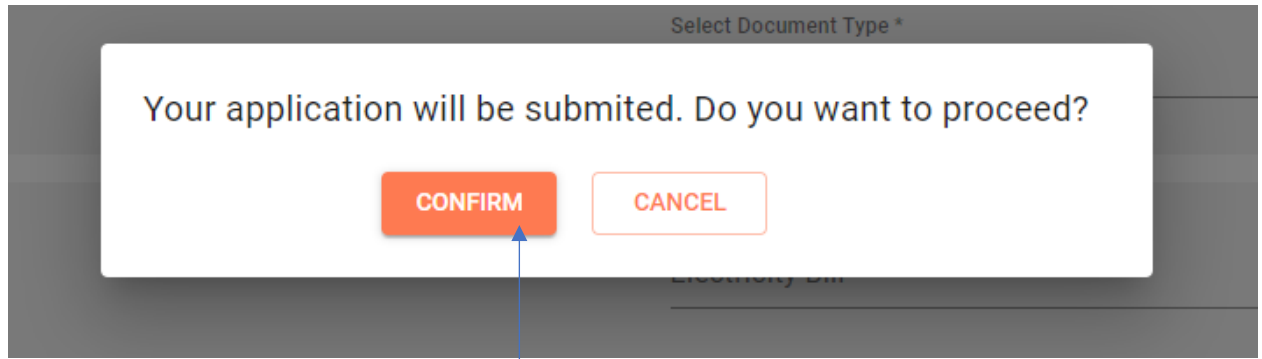
Upload Documents

Upload Documents

1	Identity Proof *	<div>Select Document Type *</div> <div>Aadhaar Card</div>	<div>UPLOAD FILE</div>
2	Address Proof *	<div>Select Document Type *</div> <div></div>	<div>UPLOAD FILE</div>
3	Bank Account Proof *	<div>Select Document Type *</div> <div>Bank Passbook</div>	<div>UPLOAD FILE</div>
4	Special Category Proof *	<div>Select Document Type *</div> <div></div>	<div>UPLOAD FILE</div>

OBM_SUBMIT_APPLICATION

After uploading the documents, click on "SUBMIT" Button



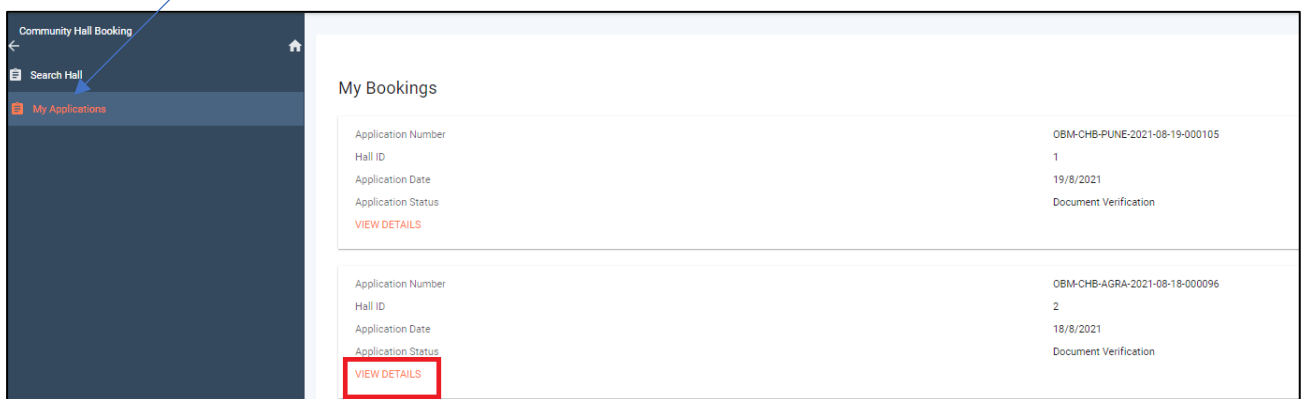
Click on "SUBMIT" Successful Message is displayed along with Application Number



2.2 My Bookings

2.2.1 View Details

To view the status of his/her previous applications click on "My Applications".



Click "View Details", to view the summary of the application.

Task Status

VIEW HISTORY

Date

19/08/2021

Updated By

Bhagya

Status

Document Verification

Current Owner

NA

Comments

Address Proof

VIEW

Bank Account Proof

VIEW

Identity Proof

VIEW

Special Category Proof

VIEW

Booking Details

Name of Hall

Ghorpuri Marriage Hall

Booking Dates

24-08-2021 06:00:00 to 25-08-2021 04:00:00

Resident Type

Cant Resident

Special Category

Cantonment Staff

Purpose

Marriage

Purpose Description (Not less than 10 Characters)

birthday celebration

Applicant Basic Details

Mobile No.

9449810030

Name of Applicant

Bhagya

Bank Details

Account No.

3412222222

IFSC Code

3412423141324234

Bank Name

Account Holder Name

bstc

Documents

Address Proof

Document - 2

OBM_VIEW

Bank Account Proof

Document - 3

OBM_VIEW

Identity Proof

Document - 1

OBM_VIEW

Special Category Proof

Document - 4

OBM_VIEW

TAKE ACTION

Click “View”, to download and view the documents.

2.2.2 View History

Click “View History, to view the History of Application.

Application Number: OBM-CHB-ADRA-2021-08-16-000072

Task Status

Date
16/08/2021

Uploaded By
OBM APPROVER

Status
Pending Payment

Current Owner
NA

Comments
Approved

VIEW HISTORY

OBM_Document - 1

VIEW

Booking Details

Booking Dates
17-08-2021 11:00:00 to 17-08-2021 14:00:00

Account Type
OBM_RESIDENTTYPE_NONCANTTRESIDENT

Special Category
Cantonment Staff

Product
Marriage

Purpose Description (Not less than 10 Characters)
meeeeeeeeee

Applicant Basic Details

Mobile No.
9449810030

Name of Applicant
Bhagya

Bank Details

Account No.
3412222222

IFSC Code
3412423141324234

Bank Name

Account Holder Name
bhc

Documents

Address Proof
Document - 2

OBM_VIEW

Bank Account Proof
Document - 3

OBM_VIEW

Identity Proof
Document - 1

OBM_VIEW

Special Category Proof
Document - 4

OBM_VIEW

Pay

Cancel

Application History is displayed

Click on PAY button to
Proceed with Payment

Task Status					
1	Document Verification				
	Date 26/08/2021	Updated By Bhagya	Status Document Verification	Current Owner NA	Comments
	Address Proof	Bank Account Proof	Identity Proof	Special Category Proof	
	VIEW	VIEW	VIEW	VIEW	
2	Pending Approval				
	Date 26/08/2021	Updated By Yashwanth	Status Pending Approval	Current Owner NA	Comments verified
3	Pending Payment				
	Date 26/08/2021	Updated By Yashwanth	Status Pending Payment	Current Owner NA	Comments Approve
4	Approved				
	Date 26/08/2021	Updated By Yashwanth	Status Approved	Current Owner NA	Comments

2.2.3 PAY

Payment Information
Consumer Code OBM-CHB-AGRA-2021-08-16-000072

Payment Collection Details

Fee Estimate

CHB_RENT	1000
CHB_RENT_SGST	90
CHB_SEC_DEP	200
CHB_ELECT_FEE	200
CHB_RENT_CSGT	90
CHB_WATER_FEE	10
CHB_CONSER_FEE	10
Total Amount	1600

Total Amount
₹ 1600

Payer Details

Paid By *
Applicant

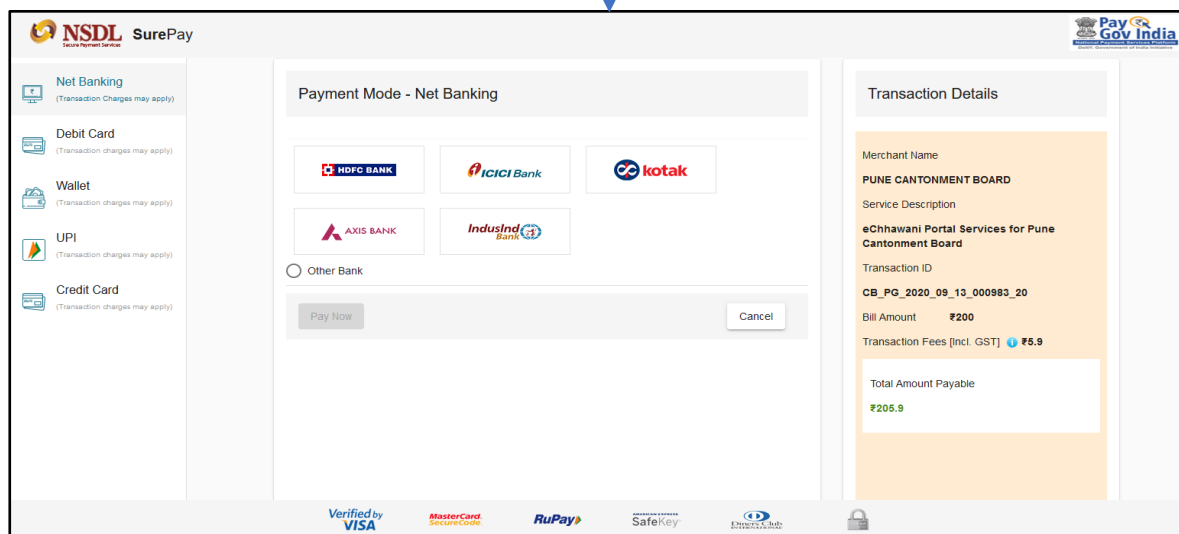
Payer Name *
Bhagya

Payer Mobile No. *
+91 | 9449810030

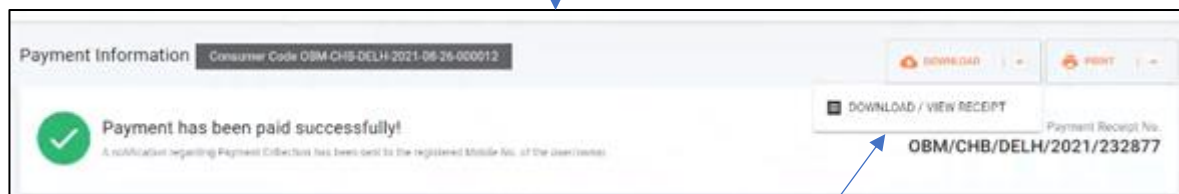
MAKE PAYMENT >

Fee Estimate will be displayed to the citizen to view the fee breakup along with Payer details

Once the fee is reviewed, the citizen can click on "Make Payment" for completing the payment. You will be redirected to the Online Transaction



Payment Successful Message is displayed



The Citizen shall Download/Print the receipts after Successful Payment

Refund: After the completion of Event, the employee shall close the application and initiate for Refund if applicable. The citizen will get back the refund amount

2.2.3 Cancel Application

Before Payment – If you are willing to cancel the application any time before payment:

Click on My Applications: View Details, The application details screen is displayed

Application Number: OBM-CHB-ACRA-2021-08-16-000072

Task Status

Date: 16/08/2021 | Updated By: OBM APPROVER | Status: Pending Payment | Current Owner: NA | Comments: Approved

OBM_Document - 1 [VIEW](#)

Booking Details

Name of Hall: Elaan Convention Center | Booking Dates: 17-08-2021 11:00:00 to 17-08-2021 14:00:00

Resident Type: OBM_RESIDENTTYPE_NONCANTTRESIDENT | Special Category: Cantonment Staff | Purpose: Marriage | Purpose Description (Not less than 10 Characters): maeoooooooooooo

Applicant Basic Details

Mobile No: 9449810030 | Name of Applicant: Bhagya

Bank Details

Account No: 3412222222 | IFSC Code: 3412423141324234 | Bank Name: | Account Holder Name: bstc

Documents

Address Proof Document - 2 [OBM_VIEW](#) | Bank Account Proof Document - 3 [OBM_VIEW](#) | Identity Proof Document - 1 [OBM_VIEW](#) | Special Category Proof Document - 4 [OBM_VIEW](#)

[Pay](#) [Cancel](#) [TAKE ACTION](#)

Click on CANCEL button to cancel the Application:
Cancel Application Screen is displayed

Cancel Application

Comments *

Enter Comments

Supporting Documents

Only .jpg and .pdf files. 5MB max file size.

[UPLOAD FILES](#)

[CANCEL](#)

Enter Comments and upload
required documents if any:
Click on CANCEL

Application Updated Successfully
message shall be displayed

Community Hall Booking

Search Hall | Booking Requests | [Search Applications](#)

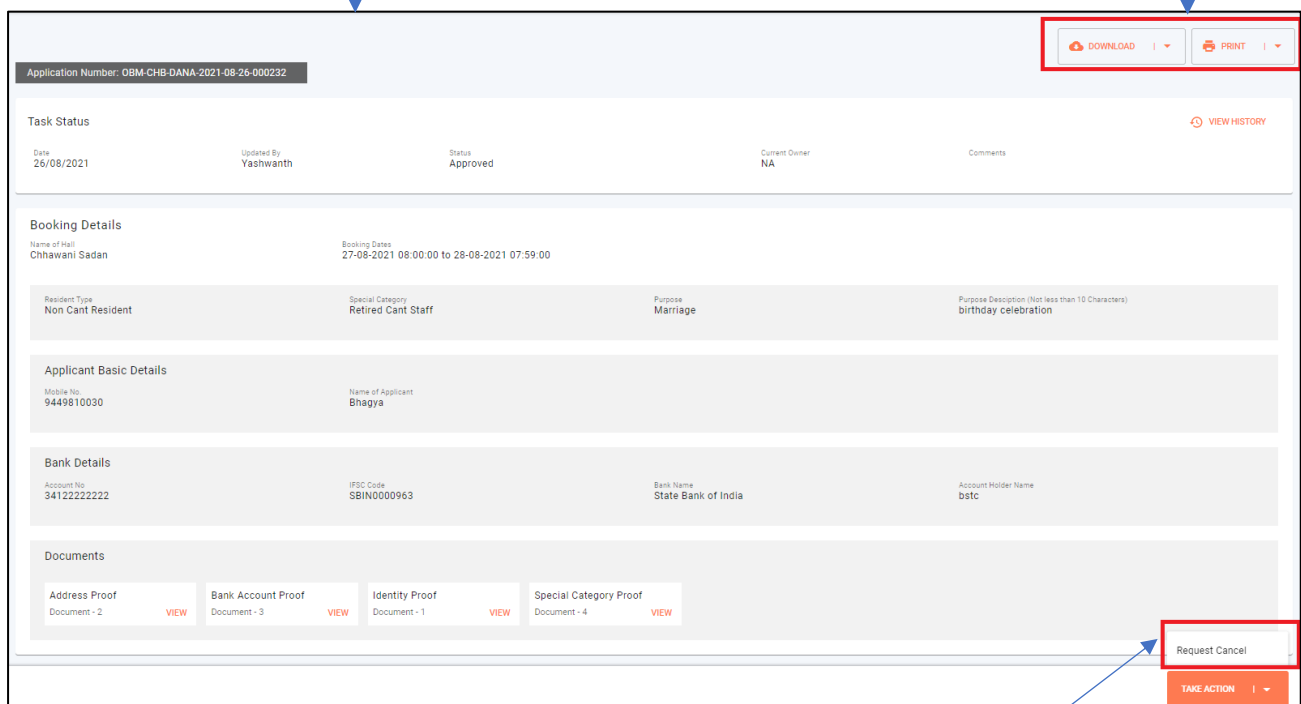
[Application Updated Successfully](#)
The application has been successfully updated

Application Number: OBM-CHB-BARE-2021-08-19-000112

After Payment: If you have made payment, and now you are willing to cancel the application, you can send a request for cancellation. The cancellation request will be approved by the cantonment, and necessary refund (subject to the terms and conditions of the Cantonment Board) will be made initiated.

Click on My Applications: View Details,
The application details screen is
displayed

Click on DOWNLOAD/PRINT
Application



Application Number: OBM-CHB-DANA-2021-08-26-000232

Task Status VIEW HISTORY

Date 26/08/2021	Updated By Yashwanth	Status Approved	Current Owner NA	Comments
--------------------	-------------------------	--------------------	---------------------	----------

Booking Details

Name of Hall: Chhawani Sadan

Booking Dates: 27-08-2021 08:00:00 to 28-08-2021 07:59:00

Resident Type Non Cant Resident	Special Category Retired Cant Staff	Purpose Marriage	Purpose Description (Not less than 10 Characters) birthday celebration
------------------------------------	--	---------------------	---

Applicant Basic Details

Mobile No. 9449810030	Name of Applicant Bhagya
--------------------------	-----------------------------

Bank Details

Account No. 3412222222	IFSC Code SBIN0000963	Bank Name State Bank of India	Account Holder Name Bstc
---------------------------	--------------------------	----------------------------------	-----------------------------

Documents

Address Proof Document - 2 VIEW	Bank Account Proof Document - 3 VIEW	Identity Proof Document - 1 VIEW	Special Category Proof Document - 4 VIEW
---	--	--	--

Request Cancel TAKE ACTION

Click on Request Cancel button to cancel the
Application: Cancel Application Screen is

Request for Cancel Application X

Comments *

Request for Refund

Supporting Documents

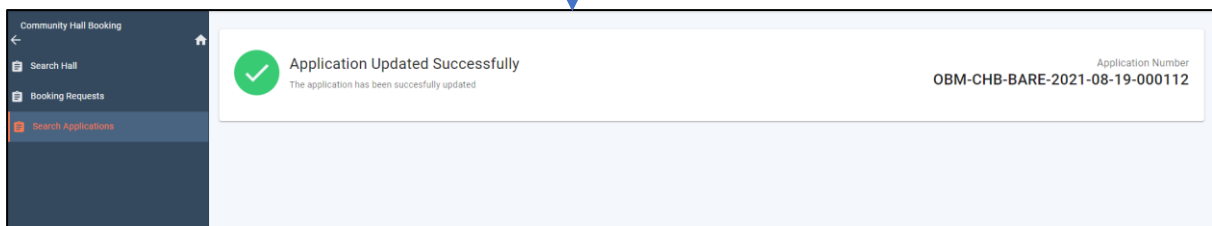
Only .jpg and .pdf files, 5MB max file size.

UPLOAD FILES

REQUEST CANCEL

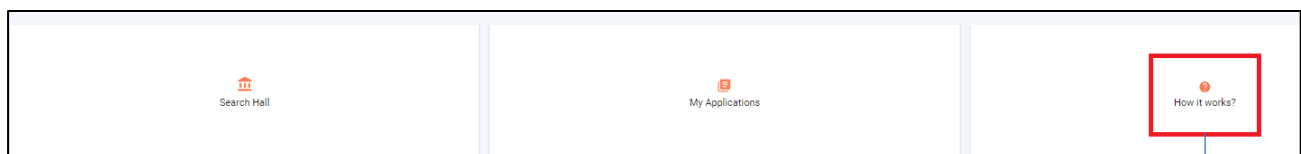
Enter Comments and upload
required documents if any:
Click on CANCEL

Application Updated Successfully
message shall be displayed



Refund: The employee shall close the application and initiate for Refund. The citizen will get back the refund amount

2.3 How it works?



To view the user manual, click on “How it
works?” option.

*****END OF DOCUMENT*****

Version 2

Contents

About this Manual	24
1. General Functions	25
1.1 Login into the Application	25
1.2 Editing the Profile	28
1.2.1 Enter/Update Name, Cantonment and Email ID	28
1.2.2 Update Profile Photo	30
1.3 Logout	30
2. Hall Booking	31
2.1 Search	32
2.2.1 Check Availability	33
2.2.2 Book Hall	34
I. Enter Booking Details	34
II. Enter Bank Details	36
III. Upload Documents	37
IV. Make Payment	38
2.2 My Bookings	40
2.2.1 View Details	40
2.2.2 View History	41
2.2.3 Cancel my Application	42
2.3 How it works?	44

About this Manual

The purpose of this document is to help citizen to submit online application for booking of halls available in cantonment board, make payment, Search for Halls and Download/Print Payment Receipts.

The Hall Booking module allows the citizens to:

- g. Search and View Available Halls in Cantonment Board**
- h. Submit online Application for Hall Booking**
- i. Make Online Payment for Hall Booking**
- j. Cancel the Application**
- k. Download/Print the Applications and Payment Receipts**

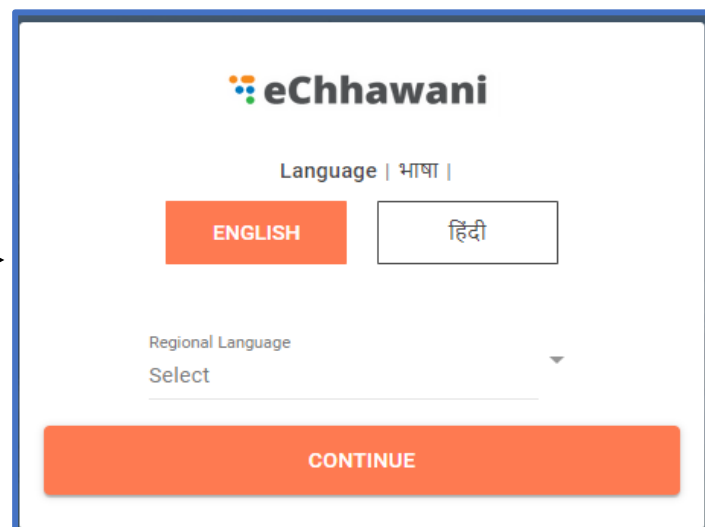
3. General Functions

1.4 Login into the Application

To login, please go to the following link:

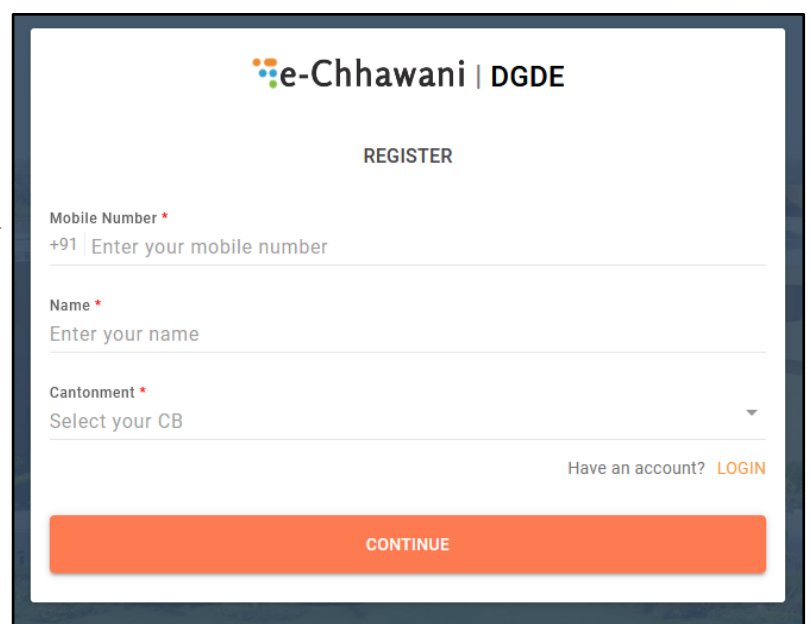
<https://echhawani.gov.in/citizen/>

The citizen lands on the following page. Select the language of choice and click on **Continue**.



The screenshot shows the eChhawani login page. At the top is the eChhawani logo. Below it, there is a language selection section with the text "Language | भाषा |". There are two buttons: "ENGLISH" (highlighted in orange) and "हिंदी" (in a white box). Below this is a "Regional Language" dropdown menu with "Select" as the current selection. At the bottom is a large orange "CONTINUE" button.

To Register,
Enters Mobile Number, Name and selects
his/her CB and click on **Continue**.



The screenshot shows the registration page for e-Chhawani | DGDE. The title is "REGISTER". There are three input fields: "Mobile Number *" with a placeholder "+91 | Enter your mobile number", "Name *" with a placeholder "Enter your name", and "Cantonment *" with a placeholder "Select your CB" and a dropdown arrow. At the bottom right, there is a link "Have an account? LOGIN". At the bottom is a large orange "CONTINUE" button.











An OTP will be sent to the entered Mobile Number.

Enter the received OTP and
click on **Continue**.

The screenshot shows the 'e-Chhawani | DGDE' login interface. At the top, it says 'ENTER OTP'. Below that, a message states 'An OTP has been sent to : 8095459303' with a pencil icon. Underneath is the instruction 'Please check your messages'. There is an 'OTP *' label followed by an 'Enter OTP' text input field. To the right of the input field, it says 'Request another OTP in 26 seconds'. At the bottom, there is a large orange button labeled 'CONTINUE'.

On login, the homepage will be displayed on the citizen
screen.

Citizen Services

 Complaints
  Property Tax
  Trade Licence
  Water & Sewerage
  Lease Renewal
  Birth Certificate
  Death Certificate
  Building Plan Approval
  Community Hall Booking
  Water Tanker booking

Local Information

My Cantonment

What's New VIEW

WATER CONNECTION
 Dear Hfgf, Your Application WS-AP-TEST/2021-05-02/001145 for a New Water Connection has been rejected. Click here for more details <https://13.71.65.215.nip.io/egov-ur-shortening/d/ZZ>
 3 weeks ago

WATER CONNECTION
 Dear BSTC, Your New Water connection against the application WS-AP-TEST/2021-05-21/001401 has been activated. To check your connection details, click here <https://13.71.65.215.nip.io/egov-ur-shortening/b6fR>
 3 months ago

WATER CONNECTION
 Dear BSTC, Your Modify Water connection against the application WS-AP-TEST/2021-05-23/001405 has been activated. To check your connection details, click here <https://13.71.65.215.nip.io/egov-ur-shortening/b6fP>
 3 months ago

For an already registered user, click on “Login”.

e-Chhawani | DGDE

REGISTER

Mobile Number *
 +91 | Enter your mobile number

Name *
 Enter your name

Cantonment *
 Select your CB

Have an account? [LOGIN](#)

CONTINUE

Enter the registered Mobile Number and click **CONTINUE**.

e-Chhawani | DGDE

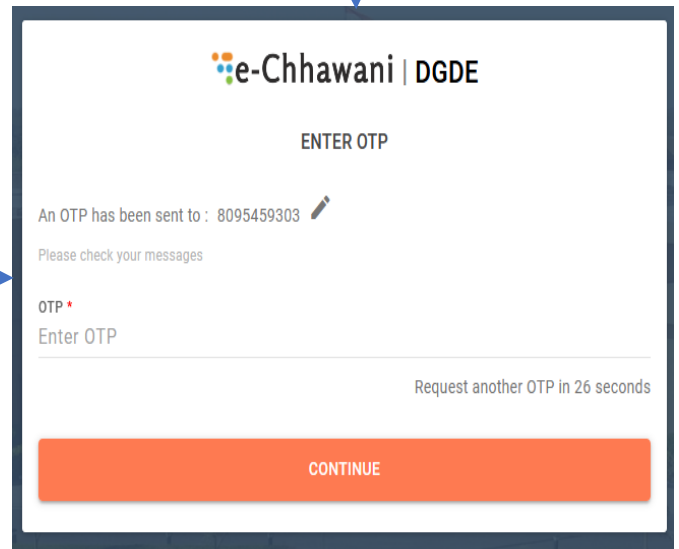
LOGIN

Mobile Number *
 +91 | Enter your mobile number

Don't have an account? [REGISTER](#)

CONTINUE

Enter the received OTP and click on **Continue**.



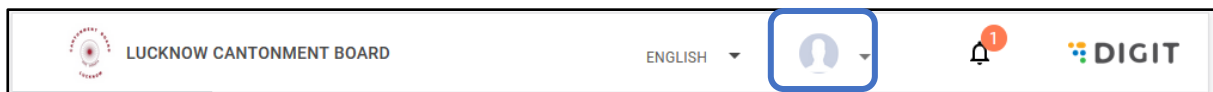
On login, the homepage will be displayed on the citizen screen.

1.5 Editing the Profile

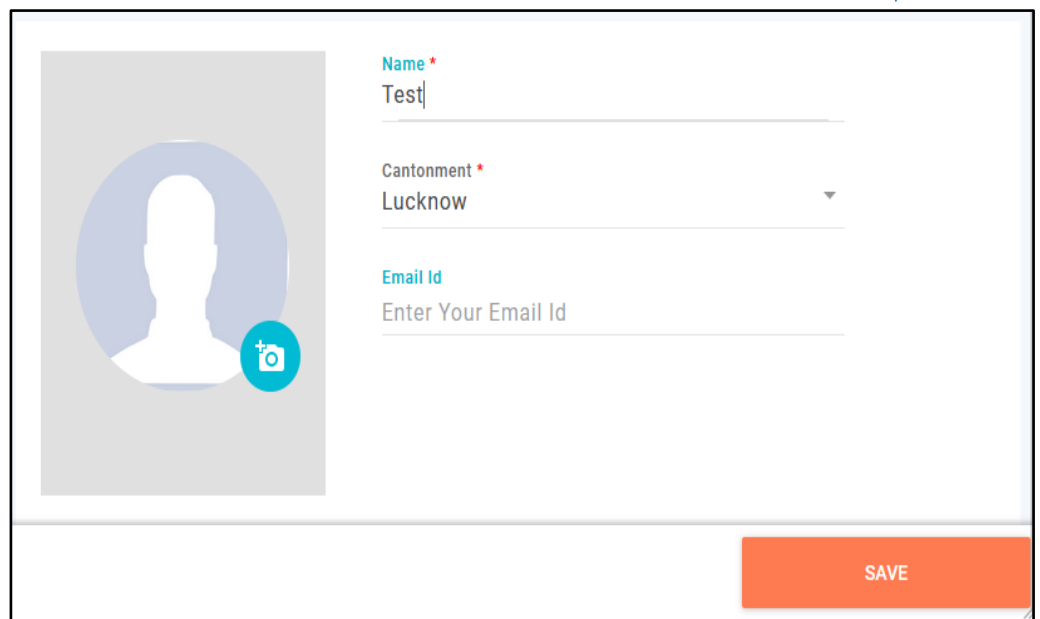
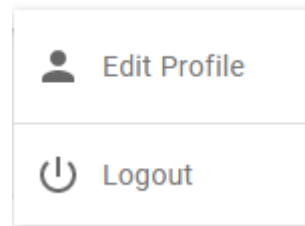
Follow the steps shown below to edit your profile. You can:

- c) Enter/Update Name, Cantonment and Email ID
- d) Upload Profile Photo

1.5.1 Enter/Update Name, Cantonment and Email ID



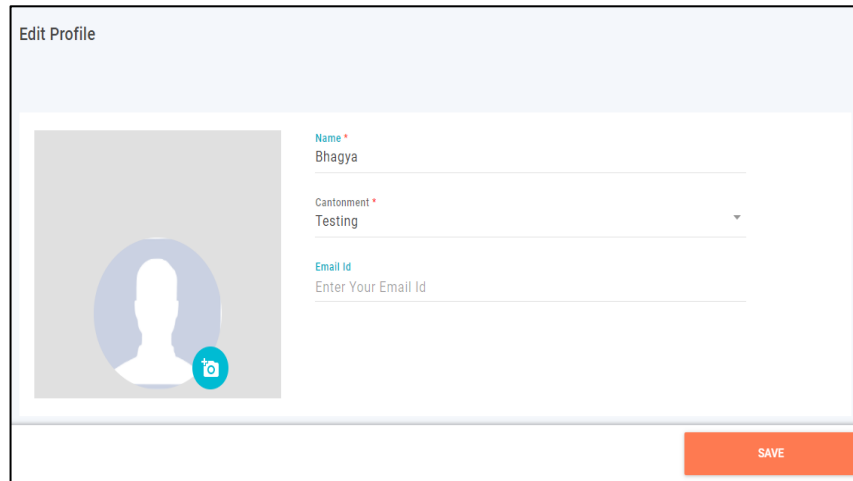
User sees the “Edit Profile” page where he/she can upload a new profile picture, edit his/her name, Phone Number and Email Id.



The 'Edit Profile' form contains a profile picture upload area on the left, which shows a placeholder image and a camera icon. To the right of the image are three input fields: 'Name' with a red asterisk, containing the text 'Test'; 'Cantonment' with a red asterisk and a dropdown arrow, containing the text 'Lucknow'; and 'Email Id' with a blue label, containing the placeholder text 'Enter Your Email Id'. At the bottom right of the form is an orange 'SAVE' button.

1.5.2 Update Profile Photo

To update the profile photo, click on the Camera Icon and save

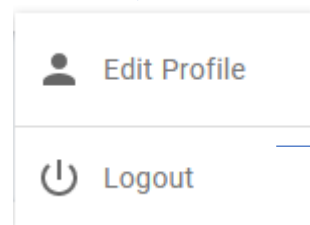
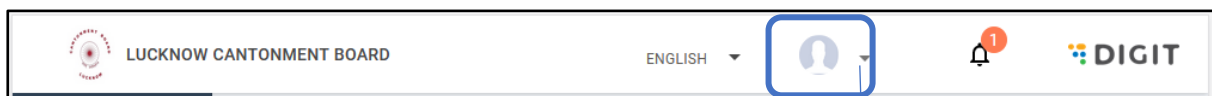


The 'Edit Profile' form contains the following fields:

- Name ***: Bhagya
- Cantonment ***: Testing
- Email Id**: Enter Your Email Id

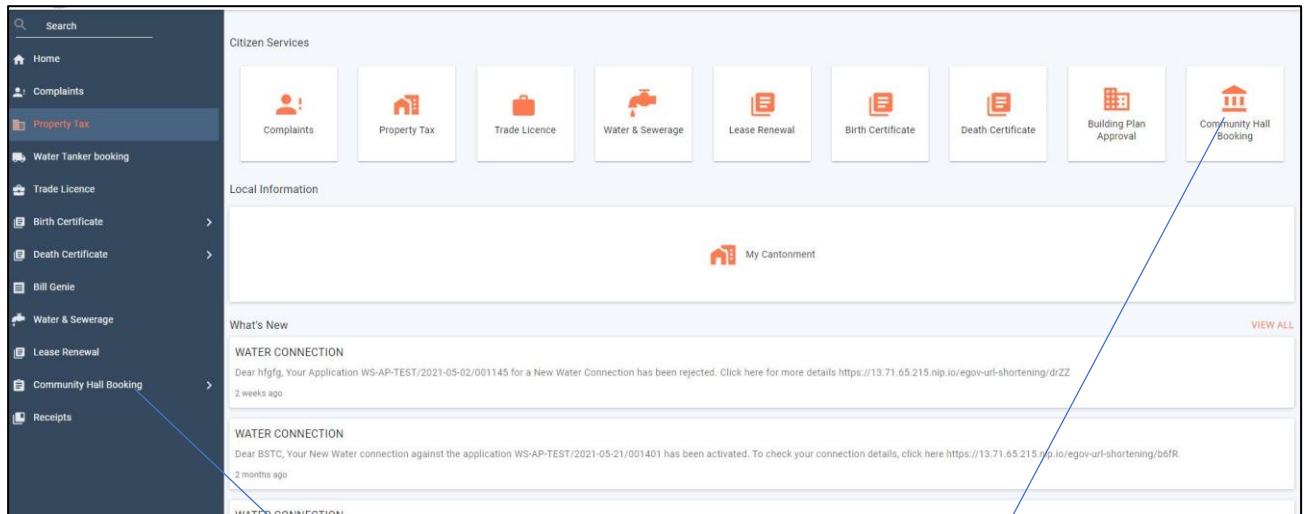
A camera icon is located at the bottom right of the profile picture placeholder. A red 'SAVE' button is at the bottom right of the form.

1.6 Logout



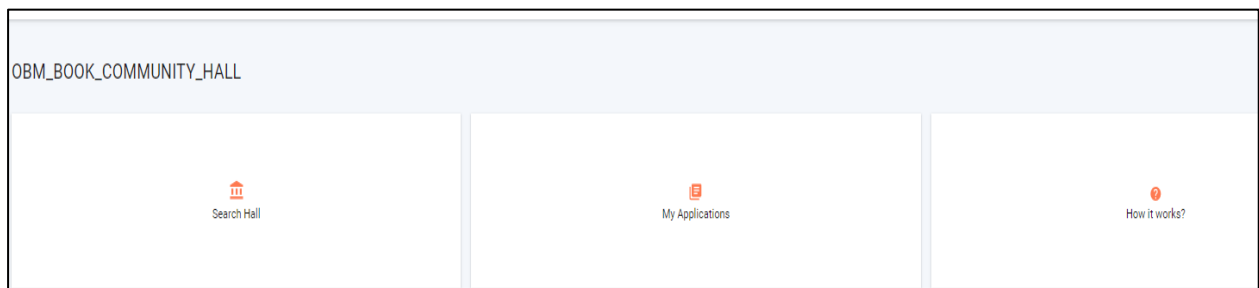
Click on "LOGOUT" to logout of the application

4. Hall Booking

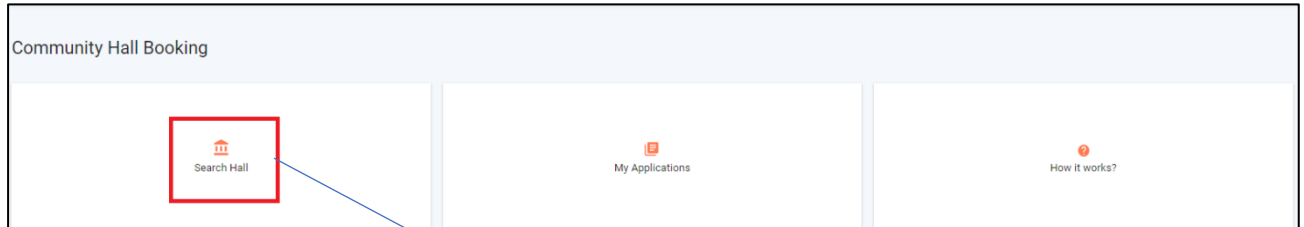


On the Landing page, click on “Hall Booking” to proceed.

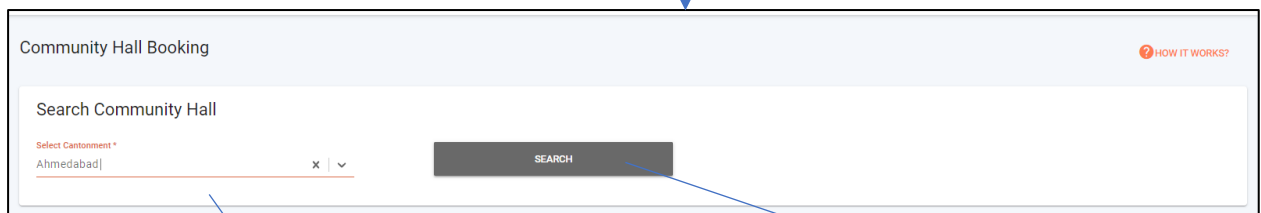
“Hall Booking” screen is displayed.



2.4 Search

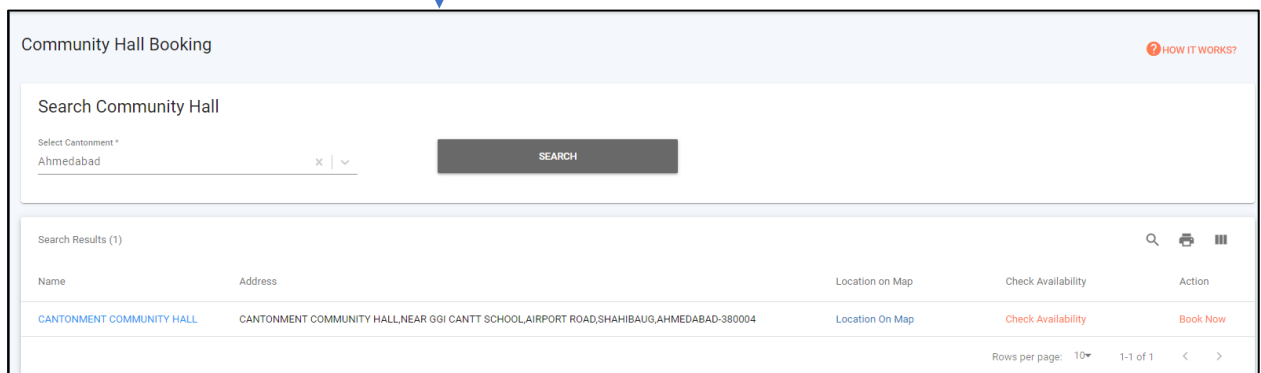


Click on "Search Hall": Search Screen is displayed



Select Your CB, Click on "Search" Button to view the slots available

Click on Reset button to reset the values



2.2.1 Check Availability

Search Community Hall

Search Community Hall

Select Cantonment *
Pune

SEARCH

Search Results (4)

Name	Address	Location on Map	Check Availability	Action
Ghorpuri Marriage Hall	Opposite Army Public School Ghorpuri Pune - 411001	Location On Map	Check Availability	Book Now
Parmari Hall	Above Parmar Dispensary, Camp Pune - 411001	Location On Map	Check Availability	Book Now
Dr Babasaheb Ambedkar Sanskrutik Bhavan	Bhimpura, Camp Pune - 411001	Location On Map	Check Availability	Book Now
Bicentennial Lawn	Wanaworie Bazar, Pune- 411040	Location On Map	Check Availability	Book Now

Rows per page: 10 1-4 of 4

Click on Check Availability to view the Available slots

Click on Book Now to Book the Hall

Name of Hall : Cantonment Marriage Palace

Address : Sadar Bazar New Cantt Allahabad-211001

On Map : Lat: 25.467248 , Long: 81.817147

Description : Marriage Hall is 55610 sq ft. AC rooms with Dining Hall, Kitchen and Storeroom.

Contact No: 9415348012

Rs 102000/- for 23 Hrs Slot from 06:00

August 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Color Code

- Slots Available
- Booked Slots

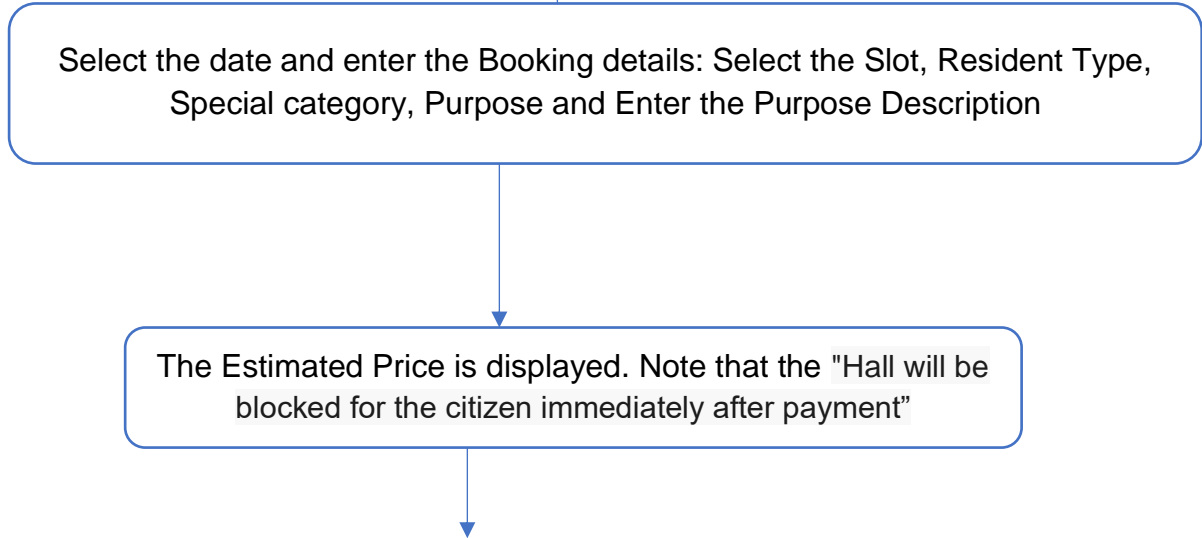
BOOK NOW CANCEL

Shall Show the Available and booked slots

The Slots Available screen is displayed: View the Slots Available and click on "Book Now" to Book the Hall.

Click on CANCEL to exit from BOOK NOW Screen

IV. Enter Booking Details



Cancellation Policy

When you cancel your booking

You can cancel your application any time before the date of event. GST will not be refunded. Also, a percentage of rent is deducted based on when you cancel your application wrt the date of event. The day range and percentage amount deducted from rent during refund is shown in the table below. Earlier you cancel, lesser will be the amount deducted. All other charges like Security Deposit, Electricity Charges, Water Charges and Conservation fees will be refunded.

0 days - 30 days before the date of event **100%** will be deducted from rent

31 days - above before the date of event **50%** will be deducted from rent

When Cantonment Board rejects your booking

0% will be deducted from rent and GST is withheld during refund - if the Cantonment Board cancels your application when the documents submitted by the you are found incorrect/invalid after verification (post booking) especially, in cases where you have falsely availed benefits offered by the Cantonment Board for certain specific categories (For example, for citizen of the Cantt Area , Retired employee of Cantonment Board etc.). You may book, again by submitting correct documents.

When Cantonment Board cancels your booking due to some exegencies

If the board cancels your application due to some exegencies, entire booking amount along with GST is refunded.

V. Enter Bank Details

Bank Details

Account No. *

Account No:

Repeat Account No. *

Repeat Account No:

IFSC Code *

IFSC Code

Bank Name *

Enter Bank Name

NOC_PAYMENT_BANK_BRANCH_LABEL *

Enter Branch Name

Account Holder Name *

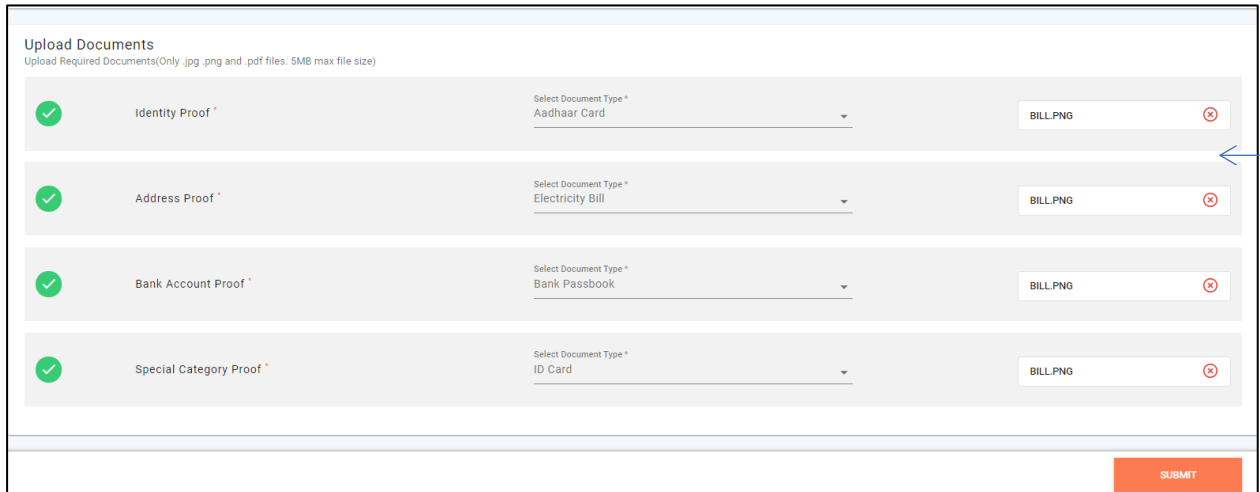
Account Holder Name

Note: This is for refund purposes

Enter the bank Details for refund purpose: Account No, IFSC Code and Account Holder Name. This is captured for the purpose of refund.

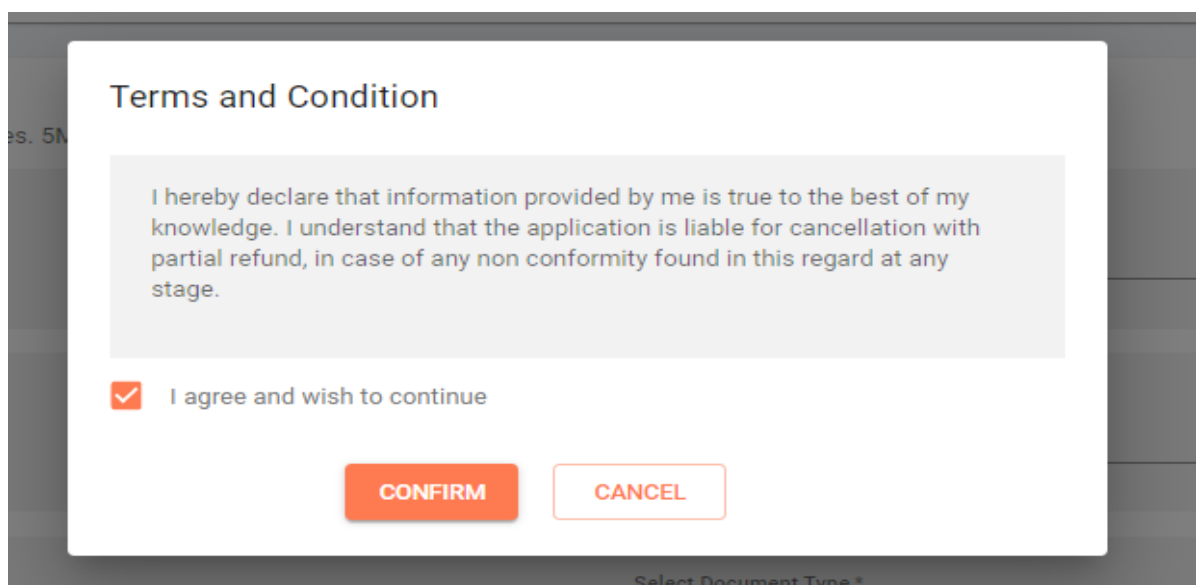
VI. Upload Documents

Select "UPLOAD FILE" option to upload the required documents.



After uploading the documents, click on "SUBMIT" Button, Terms and Condition Screen is displayed. Select on I agree and wish to Continue option

Terms and Condition Screen is displayed. Select on I agree and wish to continue option, Click on CONFIRM



VII. Make Payment

Payment Information Screen is displayed

Payment Information Application No. OBM-CHB-AHME-2021-11-22-000507

Payment Collection Details

Fee Estimate		Total Amount
Rent	10593	₹ 17076
Online discount	-423.72	
Round off	-0.02	
SGST on RENT	953.37	
Security Deposit	5000	
Electricity Charges	0	
CGST on RENT	953.37	
Water Charges	0	
Conservation Fee	0	
Total Amount	17076	

Payer Details

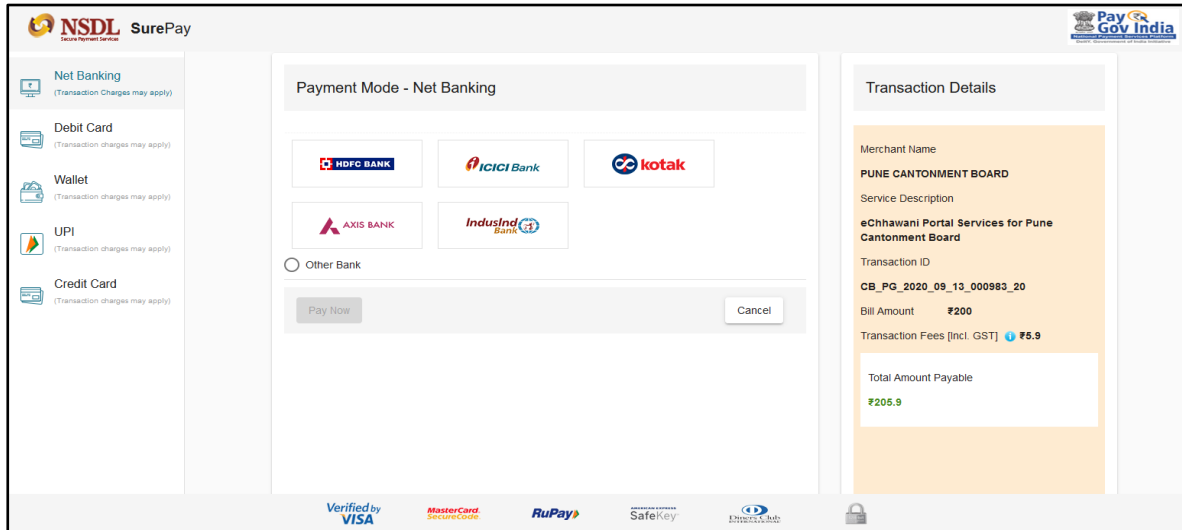
Paid By *
Applicant

Payer Name *
test

Payer Mobile No. *
+91 | 9449810030

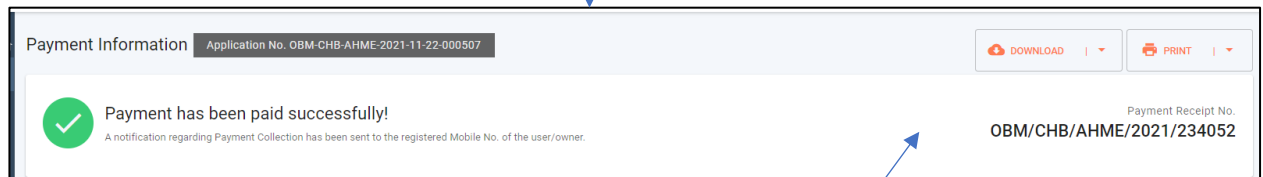
MAKE PAYMENT >

Once the fee is reviewed, the citizen can click on "Make Payment" for completing the payment. You will be redirected to the Online Transaction



The screenshot shows the NSDL SurePay payment gateway. On the left, there's a sidebar with payment methods: Net Banking, Debit Card, Wallet, UPI, and Credit Card. The main area is titled 'Payment Mode - Net Banking' and lists several banks: SBI, ICICI Bank, Kotak, Axis Bank, and IndusInd Bank. Below these is an 'Other Bank' option. A 'Pay Now' button is visible. On the right, the 'Transaction Details' section shows: Merchant Name (PUNE CANTONMENT BOARD), Service Description (eChhawani Portal Services for Pune Cantonment Board), Transaction ID (CB_PG_2020_09_13_000983_20), Bill Amount (₹200), Transaction Fees (₹5.9), and Total Amount Payable (₹205.9). At the bottom, there are logos for Visa, MasterCard, RuPay, and SafeKey.

Payment Successful Message is displayed



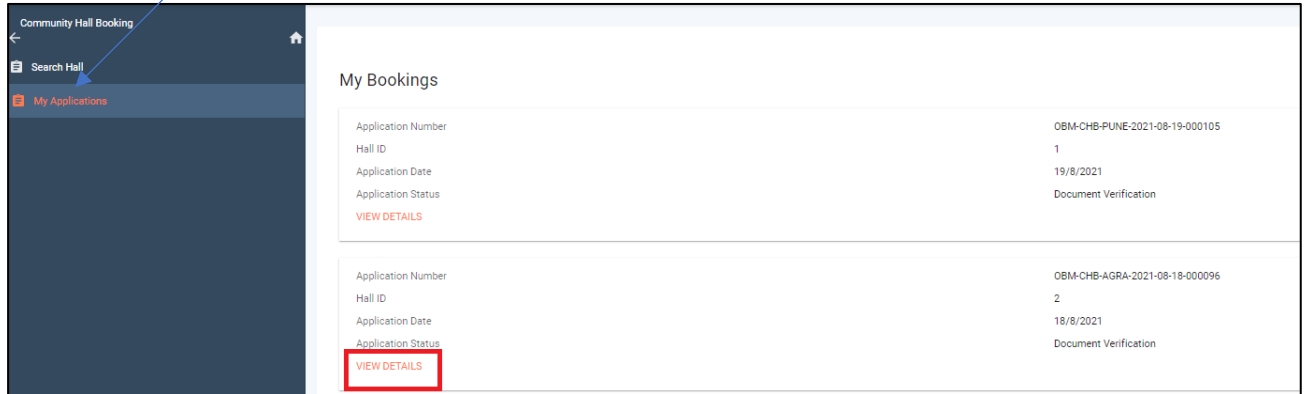
The screenshot shows the 'Payment Information' confirmation screen. It displays the Application No. OBM-CHB-AHME-2021-11-22-000507. A green checkmark icon indicates 'Payment has been paid successfully!'. Below this, it states 'A notification regarding Payment Collection has been sent to the registered Mobile No. of the user/owner.' On the right, there are 'DOWNLOAD' and 'PRINT' buttons. At the bottom right, the Payment Receipt No. is listed as OBM/CHB/AHME/2021/234052.

The Citizen shall Download/Print the receipts after Successful Payment

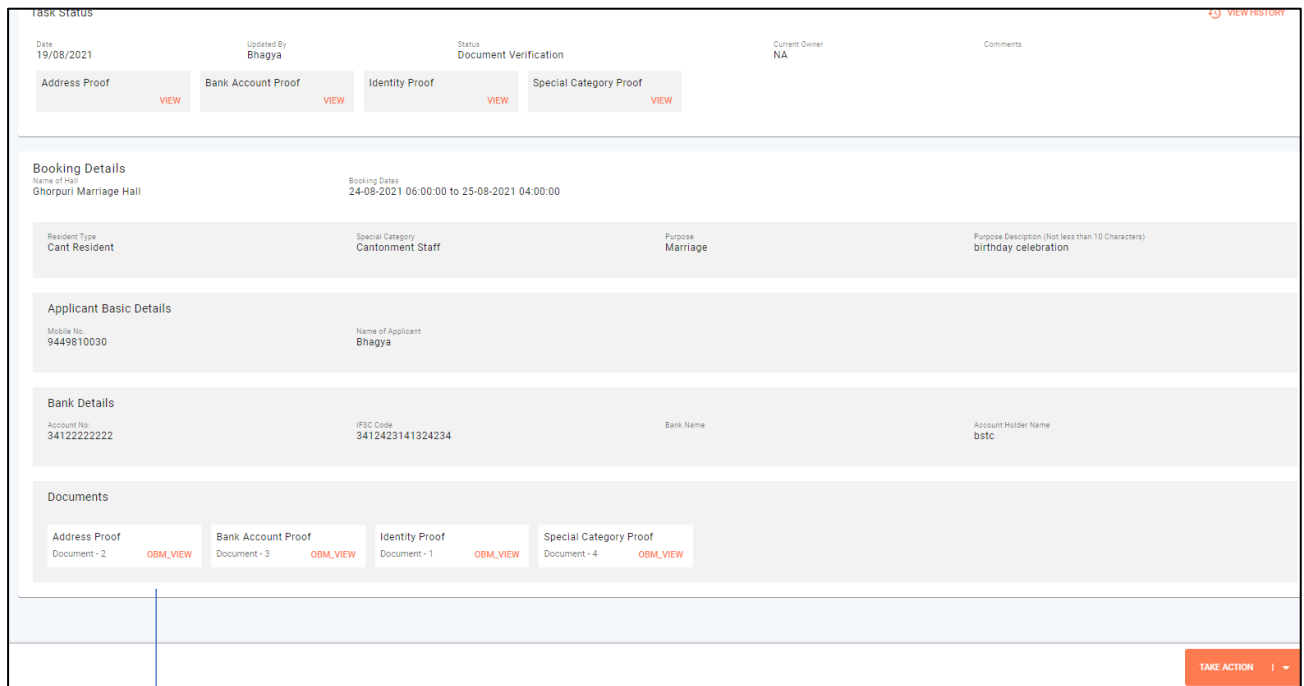
2.5 My Bookings

2.2.1 View Details

To view the status of his/her previous applications click on “My Applications”.



Click “View Details”, to view the summary of the application.



Click “View”, to download and view the documents.

2.2.2 View History

Click "View History, to view the History of Application.

Application Number: OBM-CHB-AHME-2021-11-22-000507

[DOWNLOAD](#)
[PRINT](#)

Task Status

Date
22/11/2021

Updated By
test

Status
Pending for verification

Current Owner
NA

Comments

VIEW HISTORY

Booking Details

Name of Hall
CANTONMENT COMMUNITY HALL

Booking Dates
23/11/2021, 12:00:00 am to 23/11/2021, 11:59:00 pm

Resident Type
Cant Resident

Special Category
Retired Cant Staff

Purpose
Religious

Purpose Description (Not less than 10 Characters)
birthday celebration

Applicant Basic Details

Mobile No.
9449810030

Name of Applicant
test

Bank Details

Account No
3412222222

IFSC Code
SBIN0000963

Bank Name
State Bank of India

Account Holder Name
bstc

Cancel my applicatoin

TAKE ACTION

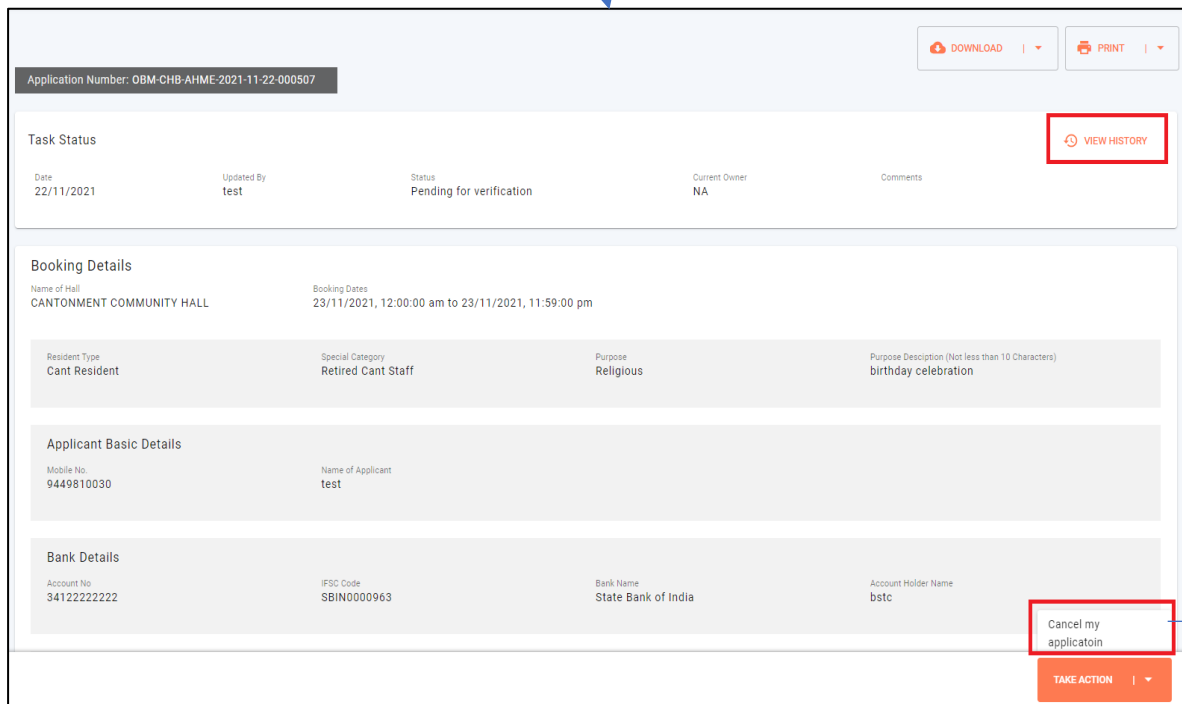
Application History is displayed

Click on Cancel my Application

Task Status					
1	Document Verification				
	Date	Updated By	Status	Current Owner	Comments
	26/08/2021	Bhagya	Document Verification	NA	
	Address Proof	Bank Account Proof	Identity Proof	Special Category Proof	
	VIEW	VIEW	VIEW	VIEW	
2	Pending Approval				
	Date	Updated By	Status	Current Owner	Comments
3	Pending Payment				
	Date	Updated By	Status	Current Owner	Comments
4	Approved				
	Date	Updated By	Status	Current Owner	Comments
	26/08/2021	Yashwanth	Approved	NA	

2.2.3 I want to cancel my Application

Click on My Applications: View Details, The application details screen is displayed



The screenshot shows the 'My Applications' screen. At the top right, there are 'DOWNLOAD' and 'PRINT' buttons. Below the application number, there is a 'Task Status' section with a 'VIEW HISTORY' button. The main content area is divided into three sections: 'Booking Details', 'Applicant Basic Details', and 'Bank Details'. In the 'Bank Details' section, there is a 'Cancel my applicatoin' button (note the typo in the image) and a 'TAKE ACTION' button.

Date	Updated By	Status	Current Owner	Comments
22/11/2021	test	Pending for verification	NA	

Booking Details

Name of Hall	Booking Dates
CANTONMENT COMMUNITY HALL	23/11/2021, 12:00:00 am to 23/11/2021, 11:59:00 pm

Applicant Basic Details

Resident Type	Special Category	Purpose	Purpose Description (Not less than 10 Characters)
Cant Resident	Retired Cant Staff	Religious	birthday celebration

Applicant Basic Details

Mobile No.	Name of Applicant
9449810030	test

Bank Details

Account No.	IFSC Code	Bank Name	Account Holder Name
3412222222	SBIN0000963	State Bank of India	bstc

Click on Cancel my Application

Cancel the Application Screen is displayed: all the details of Cancellation Policy based on CB requirement.

Click on VIEW CANCELLATION POLICY to view the cancellation policy described by Cantonment board

Task Status

VIEW HISTORY

Cancel the application

Amount will be deducted as per the cancellation policy

VIEW CANCELLATION POLICY

Tax Head	Paid amount	Refund amount
Conservation Fee	0	0
Water Charges	0	0
CGST on RENT	953.37	0
Electricity Charges	0	0
Security Deposit	5000	5000
SGST on RENT	953.37	0
Rent	10593	0
Online discount	-423.72	-423.72
Round off	-0.02	-0.02
Total	17076	Rs 4576.26 /-

Note: Refund may take upto 7 working days, within which if not refunded contact cantonment board.

Reason for cancellation *


Enter Comments

CANCEL THE APPLICATION

Bank Details

Citizen shall view and details and after confirming, enter the Remarks and, click on CANCEL THE APPLICATION

Application Updated Successfully message is displayed



Application Updated Successfully

The application has been successfully updated

Application Number

OBM-CHB-AHME-2021-11-22-000507

Note: If you (Citizen) cancel the application, refund shall be made as per the cancellation policy described by CB.

2.2.3 Rejection of my Application by CB

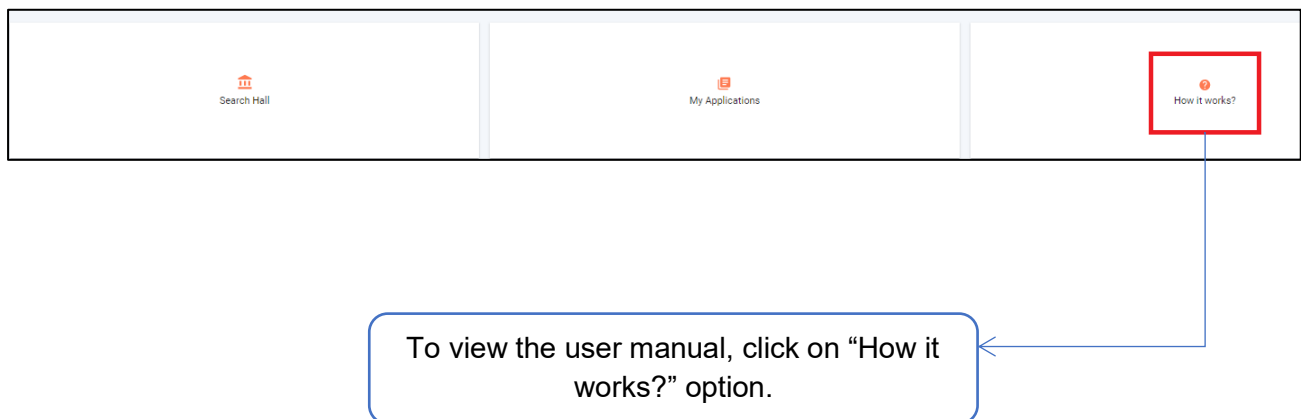
When the documents submitted by you (Citizen) are found incorrect/invalid after verification (post booking) especially, in cases where you have availed benefits offered by the Cantonment Board for certain specific categories (for example, for citizen of the Cantt Area, retired employee of CB etc.), the booking will be cancelled and refund of booking fee will be given after deduction of penalty which may be a percentage of booking fee as decided by the Cantonment Board. You may book, again with the correct documents.

2.2.3 When the CB cancels the booking due to some exigencies:

Entire booking fee including GST should be refunded will be refunded to citizen.

Note: Refund may take maximum up to 7 working days beyond which if not refunded, citizen shall contact the Cantonment Board.

2.6 How it works?



*****END OF DOCUMENT*****