



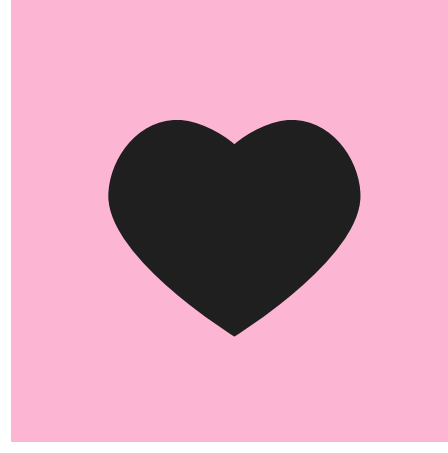
Says

What have we heard them say?
What can we imagine them saying?



Thinks

What are their wants, needs, hopes, and dreams?
What other thoughts might influence their behavior?



Feels

What are their fears, frustrations, and anxieties?
What other feelings might influence their behavior?



Does

What behavior have we observed?
What can we imagine them doing?

[See an example](#)

First and foremost a resume is a brief account of a person's education, qualification and previous experience.

Pick a simple design and clear layout.

Resume tell the employer about your experiences skills and work history.

Use resume to highlights items that indicate we are a good worker are qualified for the position and bring desirable skills to job.

It should include an example of a professional accomplishment that highlights those strengths.

Here are some key strategies to focus on to shine above the competition.

Customize our resume to match a specific job description.

Choose the right resume format.

Start with a heading statement.

Put relevant skills that fit the job ad.

Keep a consistent ,easily-readeable format.

Focus on positive results and accomplishment.

