

Date: May 11, 2017
To: Sargon Ishaya, HVAC Project Manager
From: Team SS, team of mechanical engineering students
Subject: Mechanical HVAC Plan

Memorandum

Please see the enclosed documents outlining our progress on HVAC Design Project 1. Attached are the zoning plan, basis of design, floor plan scaling, airflow quantities, and system checksums report. If any design changes are necessary, please let us know by 5/11/17.