

BENSON CHURU KAMAU

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PROFESSIONAL SUMMARY

Highly motivated and detail-oriented Software Engineering graduate with a strong foundation in IT support, data entry, and technical operations. Proven experience in configuring IT devices, supporting end-users, and managing digital assets in a corporate environment. Skilled in Microsoft Excel, Google Sheets, and a range of software development technologies including PHP and React.js. Demonstrates exceptional organizational skills, a keen eye for accuracy, and the ability to thrive in high-pressure environments. Certified in Network Security and Cyber security with a strong passion for technology and continuous learning.

CORE COMPETENCIES

- **Data Management:** Advanced skills in Microsoft Excel (including pivot tables, VLOOKUP, data analysis), Google Sheets, and data cleansing tools
 - **Software Development:** Front-end and back-end development using PHP, HTML/CSS, React.js, and JavaScript
 - **Database Administration:** Query building, normalization, backup, and recovery using MySQL
 - **Technical Support:** Installation and configuration of Windows OS, software setup, hardware diagnostics, and end-user training
 - **IT Asset Management:** Tracking, labeling, and documentation of IT equipment for inventory and compliance audits
 - **Security & Compliance:** Knowledge of IT security best practices, data wiping, and compliance with organizational policies
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TECHNICAL SKILLS

Languages & Technologies: PHP, JavaScript, HTML5, CSS3

Frameworks & Tools: React.js, Express, Git

Databases: MySQL, SQL

Productivity Tools: Microsoft Excel, Google Workspace (Sheets, Docs), Notion

Methodologies: Agile (Scrum, Kanban), Version Control, Ticketing Systems (e.g., Jira)

Operating Systems: Windows 10/11, Ubuntu Linux

PROFESSIONAL EXPERIENCE

IT Attaché – Zetech University
Jul 2024 – Oct 2024

- Assisted in the deployment and configuration of over 30 new laptops with the required OS and software
 - Automated repetitive data entry tasks using Excel macros and conditional formatting, improving reporting speed by 30%
 - Maintained an updated digital inventory of IT hardware and ensured all devices were properly labeled and tracked
 - Offered first-level support for staff and students, resolving issues related to connectivity, applications, and hardware
 - Ensured that all configured systems complied with university data security policies, including secure data disposal procedures
 - Collaborated with IT staff during audits and assisted in preparing compliance documentation
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EDUCATION

Diploma in Software Engineering
Zetech University, Ruiru
Graduated: 2024

CERTIFICATIONS

- **Network Security** – Cisco Networking Academy
 - **Cyber security Essentials** – Cisco Networking Academy
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PROJECT HIGHLIGHTS

Agro Ecommerce Platform (Academic Project)

- Built an online platform to help farmers access affordable farm inputs and machinery
 - Integrated a product catalog, user registration, and a simple admin panel using PHP and MySQL
 - Designed responsive UI using HTML, CSS, and JavaScript
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LANGUAGES

- English – Fluent

- Swahili – Native

REFERENCES

Available upon request