

# Ben Ciano

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## EDUCATION

<b>Lehigh University, Bethlehem, PA</b> <b>Bachelor of Science in Business and Economics</b> Major in Finance / Minor in Real Estate Dean's List Fall Semester 2023	August 2021 - May 2025 Cumulative GPA: 3.50 Major GPA: 3.76
<b>Iona Preparatory School, New Rochelle, NY</b> National Honors Society Member	September 2017 – May 2021 GPA: 98.08 on 100 scale

## JOB EXPERIENCE

<b>Keyah Enterprises and Sackman Enterprises, New York, NY</b> <b>Real Estate Intern</b> <ul style="list-style-type: none"><li>Assisted in daily office tasks for both the brokerage office, Keyah, and the connected property management office, Sackman</li><li>Gained experience in showing residential and commercial units to prospective tenants, drafting leases, running credit checks, and scheduling appointments</li><li>Attended architect/contractor/owner meetings at a Real Estate development site on Manhattan's Upper West Side</li></ul>	May 2023 - August 2023
<b>Accounting Department at Lehigh University College of Business, Bethlehem, PA</b> <b>Research Assistant</b> <ul style="list-style-type: none"><li>Worked as an assistant for Professor Leo Tang in the Accounting department of Lehigh's college of business</li><li>Used excel to assist the accounting professor in analyzing data</li></ul>	January 2023 - May 2023

## CAMPUS/COMMUNITY INVOLVEMENT

<b>Real Estate 097 Study Abroad   Lehigh University</b> <ul style="list-style-type: none"><li>Traveled to Dublin, Ireland with the CEO of Fairfield Real Estate Finance to learn about and visit eight of the current development sites he is financing</li><li>Selected one of the eight sites, Greenside House, for analysis and presented the findings in a final comprehensive presentation</li></ul>	January 2024 - January 2024
<b>Real Estate Club   Lehigh University</b> <ul style="list-style-type: none"><li>Active participant in all activities hosted by Lehigh's Real Estate Club including guest speaker events, networking events, and club meetings</li></ul>	August 2023 - Present
<b>Community Service Chair   Psi Upsilon, Lehigh University</b> <ul style="list-style-type: none"><li>Collaborated with Lehigh's Community Service Office, as well as local organizations, to get Psi Upsilon involved in various service opportunities</li><li>Raised over \$700 through fundraisers for multiple charities</li></ul>	August 2022 – May 2023
<b>United for Troops Volunteer</b> <ul style="list-style-type: none"><li>Packaged food items to be sent to military troops overseas</li><li>Loaded trucks with boxes of food to be transported</li></ul>	November 2020 – April 2021
<b>Loaves and Fishes Volunteer</b> <ul style="list-style-type: none"><li>Prepared and served meals to homeless people in a soup kitchen</li><li>Participated on multiple occasions over two years</li></ul>	September 2017 – May 2019

## TECHNICAL SKILLS

Software Programs: Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Tableau, ArcGIS Business Analyst