

TEXAS RENT RELEIF TUTORIAL

File as TENANT or LANDLORD

Requirements:

Texas Fullz or Client

Background Check on Fullz

State ID or Drivers License (Front and Back)

Schedule C 2020

Utility Bill

Bank Statement/Check Stub

Link:

<https://hornellp-tx.neighborlysoftware.com/texasrentrelief/Participant>

hornellp-tx.neighborlysoftware.com



Your password must be a minimum of 12 characters, including an upper case and lower case letter, number and special character (@, #, \$, !). Your password should not be a single word in any dictionary, language, slang, dialect, jargon and it should not be solely based on easily guessed personal information, names of family members, pets, home phone number or address, etc.



Sign In

Register



Email Address



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Sign In

Register

Email Address

Re-enter Email Address

First Name



Last Name



Password



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Sign In

Register

Email Address

angelabrooke79@gmail.com

Re-enter Email Address

angelabrooke79@gmail.com

First Name

Raynell

Last Name

Brantley



Password



Protected with free version of Watermark. Full version does not put this mark.

Re-enter Email Address

angelabrooke79@gmail.com

First Name

Raynell

Last Name

Brantley

Password

••••••••••••

Re-enter Password

••••••••••••



Continue

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Check the email used.

Click on the link in the email.

Stay Safe LTE (VPN) 1:57 PM 32%

hornellp-tx.neighborlysoftware.com

Sign In Register

Thank you, a confirmation email has been sent to angelabrooke79@gmail.com

To continue, please close this browser window and use the link contained in the email.

If you do not receive the email within 5 minutes, please check your Spam or Junk Mail folder, or contact @xconnor.

If the email has been moved to Spam/Junk Mail, you can improve delivery of future emails by right-clicking on the email and indicating "Not Spam", "Not Junk" or "Never Block Sender".

Click on the link in the email.

The screenshot shows an iPhone screen with the following details:

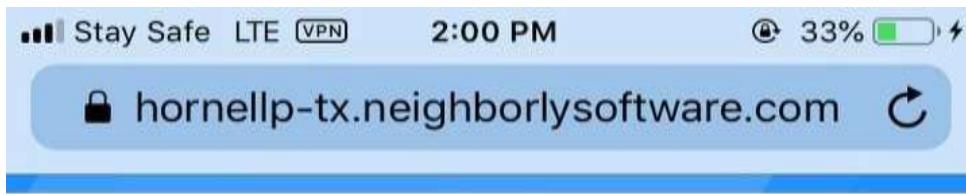
- Top status bar: Stay Safe LTE (VPN), 1:59 PM, 33% battery.
- Header: mail.google.com
- Section: Primary
- Subject: Texas Rent Relief: Please confirm your account
- Sender: Texas Rent Relief (represented by a green square icon with a white 'T')
- Date: 2 minutes ago
- Message Preview:

This message has been modified to fit your screen. Tap here to show original.

Thank you for registering your account with Texas Rent Relief. Please confirm your account by [clicking here](#).

If you receive an error message using the confirmation link above, please copy and paste this link into your browser: <https://hornellp-tx.neighborlysoftware.com/texasrentrelief/participant/Account/ConfirmEmail?userId=f03cac26-ee6d-42c9-bb50-362e60ea7b61&code=EnpzDYuBhbS0CiPaPdPZcQU46t9KlaRTg%2FOXecxpEX5VnGIPRwJC%2F9VoSy62rrEA6T15NIUOtdmNsVRf1pgg3dRcB0CLibiXIwNnb6FARTsCE2tve7WHQq0h2KU1xU2Y&email=>
- Bottom navigation: Back, Forward, Compose, Bookmarks, and New.

Log back in



Welcome back!

Thank you for confirming your email.

Please log in to continue.

[Click here to log in](#)



Stay Safe LTE  2:00 PM

33% 

 hornellp-tx.neighborlysoftware.com 



Sign In  Register

Email Address

Password

Remember my email address



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Sign In

Register

Email Address

Password



Remember my email address

Sign In

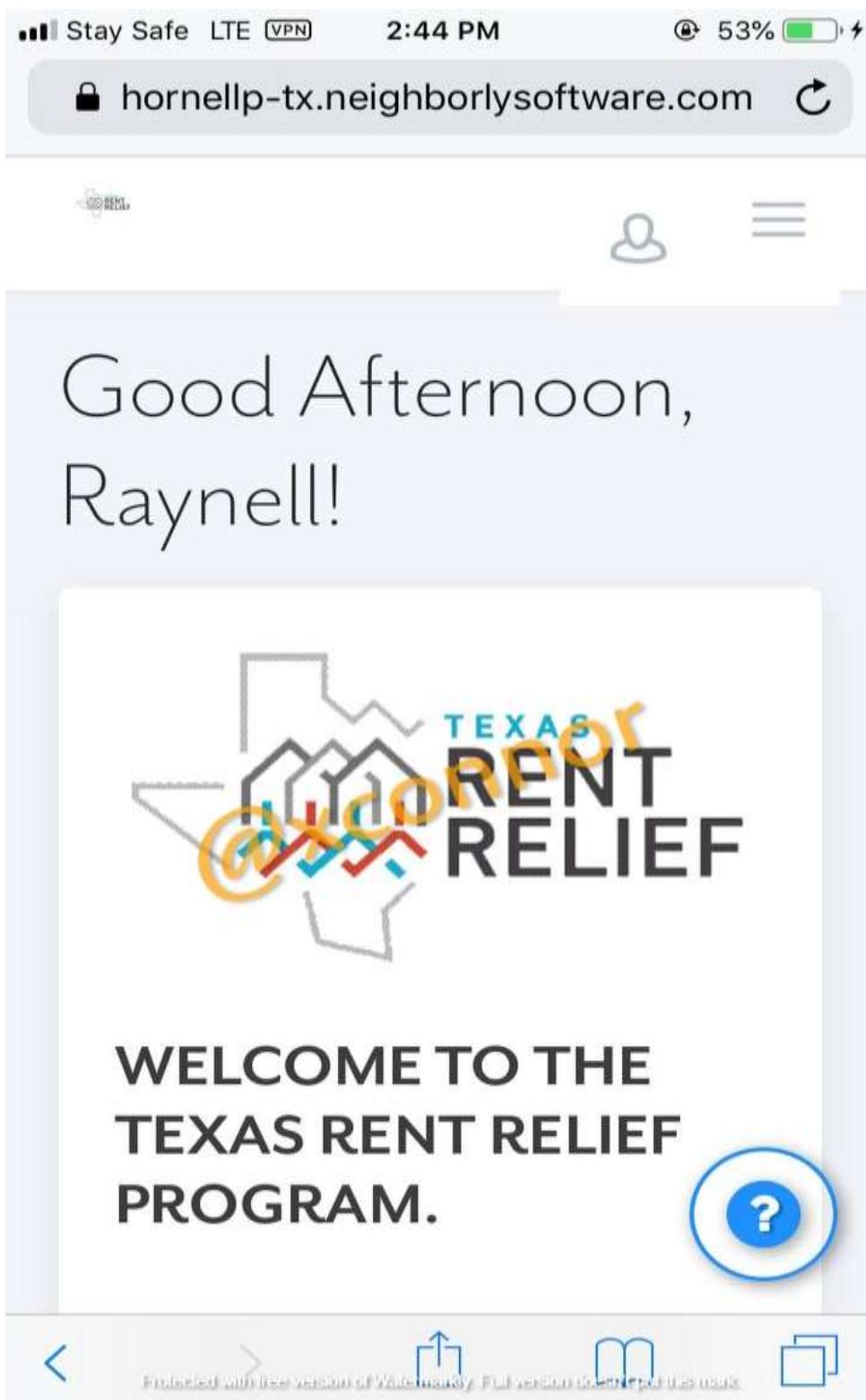


[Forgot your Password?](#)



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Click on The first option fill as "Tenant or Landlord"





The State of Texas is committed to accessibility for all applicants. If you require this material in an alternate format or have questions about the program, please contact us at 1-833-989-7368.

Start a New Application

@xconnor

Tenant: Rental & Utility Assistance

Select this option if you are a **TENANT** app

Program **OR** a **LANDLORD** submitting the application on behalf of your Tenant

[Click here to start a new application](#)



Landlord: Rental Assistance

Add name of fullz and click on continue



NEW APPLICATION FOR TENANT: RENTAL & UTILITY ASSISTANCE



Please provide a name for the application

Last Name, First Name

@xconnor

Start Application

Landlord: Rental Assistance

Select this option if you are a **LANDLORD** portion of the Texas Rent Relief application must be submitted for each Tenant requesting assistance.

[Click here to start a new application](#)



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Application

Please use the link below to continue the application process.

For all questions related to your application (such as inquiries about eligibility, required documents, etc.) please contact the Texas Rent Relief program by phone at 1-833-989-7368.

[Click here to continue](#)



It will bring you to this page that will show you the documents needed for the application, scroll down and click on Continue.

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Program Overview

Please provide the following information.



TEXAS RENT RELIEF PROGRAM

Texas Department of Housing and Community Affairs

1-833-9TX-RENT

1-833-989-7368

Monday-Saturday

8 a.m. - 6 p.m. CST



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[OVERVIEW](#)



federal law.

DOCUMENTS NEEDED TO APPLY

As part of the Program application, all tenant households will be required to submit the following documentation required to perform the eligibility review:

- Government-issued or personal ID for at least one household member on the lease,
- Copy of rent or lease agreement
 - If there is no lease agreement, your landlord will have to submit the rent term and monthly rent amount and you must provide a rent receipt or other payment documentation for the three most recent complete months of paid rent to establish a pattern of paying rent.



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Notices of late rent payment or



months of paid rent to establish a pattern of paying rent.

- Notices of late rent payment or notice to evict, if applicable
- If your landlord has started eviction proceedings, you will need to have ready:
 - Court Docket #
 - Justice of the Peace Precinct #, and
 - County
- Know that you will be asked to sign a certification. To read this ahead of time, you can visit TexasRentRelief.com. You will be promising that everything you provide is true and that you have not already received assistance for the same months.
- Copies of past due utility bills, if utility assistance is being requested



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Fill as seen but make sure to check the county the address of your fullz is in.

Stay Safe LTE VPN 2:12 PM 40% 🔋

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A. Eligibility

The following questions will help determine whether your household meets basic eligibility for the Texas Rent Relief Program.

A.1. Are you seeking assistance for Rent and/or Utilities for your primary residence, located in Texas?

Yes
 No

A.2. Select your county below to review area median income levels.

Dallas County

Household

? 

< >   



- › **..2.** Select your county below to review area median income levels.

Dallas County

Household Size	1	2	3
Income 80%	\$49,850.00	\$57,000.00	\$64,150.00

Is your household income below the program income limit for your county and household size listed above?

Yes

No

A.3. Can you or anyone in your household demonstrate that you are at risk of homelessness by either providing a past due utility or rent notice or eviction notice, or certifying you may have to move to an unsafe/unhealthy





> No

A.3. Can you or anyone in your household demonstrate that you are at risk of homelessness by either providing a past due utility or rent notice or eviction notice, or certifying you may have to move to an unsafe/unhealthy environment, like a crowded living situation if you don't receive assistance?

Yes

No

A.4. Has anyone in the household experienced any of these financial impacts related directly or indirectly to COVID-19: reduction/loss of income, increased expenses, other financial hardship and/or qualified for unemployment benefits since March 13, 2020?

Yes

No



 No

A.4. Has anyone in the household experienced any of these financial impacts related directly or indirectly to COVID-19: reduction/loss of income, increased expenses, other financial hardship and/or qualified for unemployment benefits since March 13, 2020?

 Yes No

A.5. Is this the only payment assistance you are requesting or will receive for the months or portion of the rent you are seeking assistance?

 Yes NoProtected with free version of Watermarkify. Full version doesn't put this mark.



- TEXAS RENT RELIEF PROGRAM
- CONTACT OUR CALL CENTER AT 833-989-7368 IF YOU HAVE ANY QUESTIONS.

This step was last updated by
angelabrooke79@gmail.com on 7/3/2021
8:13:02 AM .

@xconnor

Save

Complete & Continue



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B. Applicant Information

Please enter the contact information below for the person(s) seeking rental and/or utility assistance (the person must be on the lease/rental agreement). If you would like to add additional user(s) to help in the submission of this application, and/or view the status of this application in the future, you can do so in the VIEW USERS section available in the menu on the left hand side of your screen.

PRIMARY APPLICANT

B.1. Applicant First Name:

Raynell



B.2. Applicant Last Name



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› **B.2. Applicant Last Name**

Brantley

B.3. Home Address

1701 E Hebron Pkwy

Apt

Car

TX



75C

B.4. County

Dallas County

**B.5. Mailing Address (Complete If
Different from Home Address)** 

Address Line 1

Address Line 2



City

TX



Zip

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➤ **B.6. Telephone Number**

(512) 555-1234

B.7. E-Mail

john.doe@xConnor.com

B.8. Preferred Method of Communication

- Phone
- Email

B.9. Is anyone listed on your lease no longer a member of your household?

- Yes
- No

If yes, please explain below. For example, the individual has moved out, has passed away, or is listed on the lease as a co-signer.



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receiving Project-Based Rental Assistance?

Please note your response does not affect eligibility – if you answer “Yes” to this question, you may still be eligible to receive assistance for the tenant-paid portion of your rent and utilities.

- Yes
 No

This step was last updated by angelabrooke79@gmail.com on 7/3/2021 8:15:39 AM.

Save



Complete & Continue

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Add the details of your fullz here. If you use **beenverified** or **Truthfinder** you will be able to get the names of other people living in the house if there are.

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Texas RENT RELIEF

C. Household Members

List all household members, starting with the Head of Household (Primary applicant). Social Security number not required. If you elect not to share social security numbers, enter 000-00-0000 in SSN field.

1 PRIMARY HOUSEHOLD MEMBER

Raynell

Middle Name

Brantley

Birthdate:

11/25/1951

?



DEMOGRAPHICS

Other: non-relation member

White

Non-Hispanic or Latino

Male

Click here to add a new household member

No save history



Fill as shown

■ https://texasrentreliefsoftware.com



➤ . Eviction

Some of the rent and utility assistance funding available through the Texas Rent Relief program is dedicated for tenants who have already been sued for eviction by their landlord.

D.1. Have you been sued for eviction by your landlord?

Yes

No

@xconnor

No save history

Save

Complete & Continue

Protected with free version of Watermarkly. Full version doesn't put this mark.

Add your schedule C and Utility bill.

The screenshot shows a mobile application interface for Texas Rent Relief. At the top, there is a header bar with the URL "https://txrentrelief.texas.gov/software.com". Below the header is the "Texas Rent Relief" logo, which includes a stylized map of Texas and the words "TEXAS RENT RELIEF". To the right of the logo are user icons for profile and menu. The main content area has a light blue background with a large orange watermark that says "@economy".

HOUSEHOLD INCOME CERTIFICATION METHOD

I have a 2020 Federal Tax Return that covers all income earned by my household. I will provide that Tax Return to certify my household annual income.

My household qualifies based on our participation one of the programs listed under 'Option 2,' and will provide a recent benefits letter or program documentation that confirms eligibility.

I DO NOT have my 2020 Federal Income Tax Return and will certify my household annual income by documenting each household members income source(s)

Enter the Household

\$ 72,500.00

A blue circle with a white question mark icon is overlaid on the "\$ 72,500.00" text.



members income source(s),



Enter the
Household
Adjusted
Annual
Income
from your
2020
Federal
Income
Tax
Return:

\$ 72,500.00



@xconnor



2020 Tax Return *Required



Schedule C 2020



1 page, 1.1 MB (243k)

Add Another File



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F.3. Has your household received a late rent notice, late utility notice, or eviction notice on or after March 13, 2020?

- Yes
 No

@xconnor

If yes, please upload late rent notice, late utility notice, or eviction notice.

Late rent notice, late utility

notice, or eviction notice

*Required

[Download ElectricBill.pdf \(487k\)](#)

Add Another File

F.4. To be eligible for Texas Rent Relief assistance, you or someone in your household must:

- Have received an eviction notice,



Fill as shown and then click on Continue

The screenshot shows a mobile application for Texas Rent Relief. At the top, there is a logo for "TEXAS RENT RELIEF" featuring a stylized map of Texas. To the right are icons for user profile and menu. Below the header, the text "utility notice, OR" is visible. A list of requirements is displayed with a red bullet point:

- Be at risk of moving into an unsafe or unhealthy environment

An unsafe or unhealthy shared living situation in the pandemic may include:

- Having to move to an emergency shelter,
- Having to move to any shared living situation such as moving in with friends or family or
- Having to move to an overcrowded place

Would you or anyone in your household need to move into an unsafe or unhealthy living situation if you do not receive rent or utility assistance?

Yes
 No

No save history 

Powered with free version of Walemanity. Full version doesn't put this mark.



need assistance with (after March 1, 2021)

- **I ARE ALSO ALLOWED TO REQUEST UP TO 3 MONTHS OF CURRENT/FUTURE RENT AT THIS TIME.**

Please note that for this program, rents assistance may not exceed \$4600 per each month. If rent for a given unit is more than \$4600 per month, the Texas Rent Relief Program will provide up to \$4600 per each month for the months of assistance requested.

We encourage tenants to request 3 future months with the initial application, if you plan on being in the unit.

Late fees/penalties should not be included in missed rent, but rather entered in G.4.

RENTAL ASSISTANCE REQUESTED

G.1. Are you requesting rent assistance?

- Yes
 No



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H. Water & Gas/Propane Assistance Requested

If you are requesting utility assistance, provide the type of utility assistance below for which you are seeking payment. Late fees should be entered in H.7, H.14. If you have changed utility vendors during the time period for which you are requesting assistance, enter your current provider under the relevant category and enter your previous provider under the "Other Home Energy" category in Section J.

WATER ASSISTANCE REQUESTED

H.1. Are you requesting water utility assistance?

- Yes
 No



GAS/PROPANE ASSISTANCE

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H.1. Are you requesting water utility assistance?

Yes

No

GAS/PROPANE ASSISTANCE REQUESTED

H.9. Are you requesting gas/propane assistance?

Yes

No

No save history

Save

Complete & Continue



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Fill as shown

norneipp-tx.neighborlysoftware.com



➤ 1. Are you requesting electric utility assistance?

Yes
 No

SEWER ASSISTANCE REQUESTED

I.9. Are you requesting sewer assistance?

Yes
 No

@xconnor

No save history

Save

Complete & Continue



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- 1. Are you requesting trash utility assistance?

Yes
 No

OTHER HOME ENERGY COST ASSISTANCE REQUESTED

- J.7. Are you requesting other energy cost assistance?

Yes
 No

No save history

Save



Complete & Continue

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K. Prior Assistance Received

Assistance provided under the Texas Rent Relief Program for households economically impacted by COVID-19 may not exceed a household's monthly unmet housing cost needs. List all other sources of rent or utility assistance received from local governments, the State, non-profit organizations, faith based organizations, or friends and family for the months for which you are applying for assistance. Tenants living in a public housing unit, receiving tenant-based or project-based rental assistance, such as the Housing Choice Voucher or Section 8, do **not** need to list those sources here.

PRIOR HOUSING ASSISTANCE RECEIVED

K.1. For the months for which you are requesting assistance are/were you receiving a Housing Choice Voucher



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► PRIOR HOUSING ASSISTANCE RECEIVED

K.1. For the months for which you are requesting assistance are/were you receiving a Housing Choice Voucher (Section 8), living in a unit receiving Project-Based Rental Assistance, or living in a public housing unit?

Yes

No

K.2. Has anyone in your household applied for, or received any rental and/or utility assistance from any source (local, state, federal, private) **FOR THE MONTHS/OR RENT PORTION YOU ARE APPLYING TO TEXAS RENT RELIEF PROGRAM?** If yes, proceed with this section. If no, mark this section "Complete and Continue" and proceed to the next section.

Yes

No



Preferred with free version of Mathematics. Full version doesn't put this mark.

Add your State ID or Drivers License (Front and Back) and your Bank Statement/Paystub Check



L. Required Documents

Please upload the following documents to complete your application. Submitting an incomplete application, will delay processing times. Applicants with missing documents/information will be notified by email, If non-responsive by email, the applicant will be contacted by phone. The application will be rejected after three (3) consecutive unsuccessful contact attempts. Once an application is rejected, the applicant will be notified by email. Rejected applicants are free to re-apply to the TRR Program if funds remain available.

Documentation



Government issued identification or other personal ID for at least one household member on the lease



Printed with the version of Watermark. This version does not print watermark and/or utility bill *Required



► Documentation

- ✓ Government issued identification or other personal ID for at least one household member on the lease and/or utility bill *Required

CC1-
[REDACTED]

CC1-
[REDACTED]



[REDACTED] (48k)

[Add Another File](#)

- If no lease agreement, the three most recent rent receipts or other proof of rent payment for example: bank statements, check stubs or
- ✓ document(s) that establish a pattern of paying rent and primary residence. The documents submitted must show name, address, and rent amount due/paid. *Required

[REDACTED]

CC1-[REDACTED].pdf (487k)



[Add Another File](#)

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Fill as seen, add the date of application and then Sign the E-doc with the full name of fullz.

Click on Continue.

The screenshot shows a web browser window with the URL hornellp-tx.neighborlysoftware.com. The page title is "Submit". The main content area contains a red warning message: "Once an application is submitted, it can only be \"Re-opened\" by an Administrator. You are not finished until you receive the message \"Application Submitted\". Also note: please check your Spam email folder if you have not received any emails from Neighborly." Below this, there is a large, stylized orange watermark reading "@xconnor". The text of the application form starts with: "By submitting this Application for the Texas Department of Housing and Community Affairs ("TDHCA") Texas Rent Relief Program (the "Program"), I/we, above named Tenant(s) hereby certify that:". A blue circular button with a question mark icon is positioned next to the first item in a numbered list. The list item reads: "1. I/We are currently occupying the unit for which I/we am seeking assistance as". At the bottom of the form, there are several small icons: a left arrow, a right arrow, an upward arrow, a bookmark, and a square.

Once an application is submitted, it can only be "Re-opened" by an Administrator. You are not finished until you receive the message "Application Submitted". Also note: please check your Spam email folder if you have not received any emails from Neighborly.

By submitting this Application for the Texas Department of Housing and Community Affairs ("TDHCA") Texas Rent Relief Program (the "Program"), I/we, above named Tenant(s) hereby certify that:

1. I/We are currently occupying the unit for which I/we am seeking assistance as



occurrence a time or up to ? .



SUBMITTING PARTY

Is this application being submitted by the primary applicant/tenant?

Yes

No

If no, please select the relationship of the submitting party to the primary applicant/tenant.

Date

07/03/2021



Authorized Signature

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07/03/2021

Authorized Signature

Raynell Brantley

*Electronically signed by
angelabrooke79@gmail.com on 7/3/2021
2:43 PM*

No save history

Save



Complete & Submit

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Application Submitted ✓

The screenshot shows a mobile application interface for Texas Rent Relief. At the top, there is a header bar with a lock icon, the URL "hornellp-tx.neighborlysoftware.com", and a refresh button. Below the header, there is a logo for "Texas RENT RELIEF" featuring a map of Texas and the words "TEXAS RENT RELIEF". To the right of the logo are user profile and menu icons. A large, semi-transparent circular overlay covers the middle portion of the screen, containing the text "Application Submitted". Below this, there is a message: "Thank you for applying for the Texas Rent Relief. Your application has been received. You may check the status of your application at any time by logging into <https://hornellp-tx.neighborlysoftware.com/TexasRentRelief/Participant>". Overlaid on this message is a large, stylized watermark reading "@xConnor". Further down, another message reads: "For all questions related to your application (such as inquiries about eligibility, required documents, etc) please contact 1-833-989-7368." At the bottom of the overlay, there is another message: "For all questions related to your application (such as inquiries about eligibility, required documents, etc.) please contact the Texas Rent Relief program by phone at 1-833-989-7368." To the right of this message is a blue circular icon with a white question mark inside, which is also circled in blue. At the very bottom of the screen, there are navigation icons for back, forward, search, and other standard mobile functions.

Application Submitted

Thank you for applying for the Texas Rent Relief.
Your application has been received. You may
check the status of your application at any time by
logging into <https://hornellp-tx.neighborlysoftware.com/TexasRentRelief/Participant>

For all questions related to your application (such as inquiries about eligibility, required documents, etc) please contact 1-833-989-7368.

For all questions related to your application (such as inquiries about eligibility, required documents, etc.) please contact the Texas Rent Relief program by phone at 1-833-989-7368.

When you click on the link on the final page it brings you here.

Here you will be able to see the status of your application.





program, please contact us at 1-833-989-7368.

View / Continue an Existing Application

CASE ID	NAME	PROGRAM
842467	Raynell Brantley	Tenant: Rental & Utility Assistance

@xconnor

Start a New Application

Tenant: Rental & Utility Assistance

Select this option if you are a **TENANT** applying for the

Program **OR** a **LANDLORD** submitting the application on behalf of your Tenant

[Click here to start a new application](#)



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Pm @xconnor for assistance

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