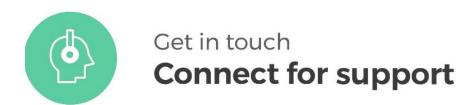# Hyperiondev

**Build your brand**

# Join the HyperionDev Careers Community

Visit our website

# Introduction

## WELCOME TO THE THIRD BUILD YOUR BRAND TASK!

Welcome to the fourth in a series of "Build your Brand" tasks. In this task, you will create a technical CV and join the HyperionDev Careers Community. The HyperionDev Careers team (**careers@hyperiondev.com**) will provide 1:1 feedback on your CV when you join the post-bootcamp Graduate Program.



Remember that with our courses, you're not alone! You can contact an expert code reviewer to get support on any aspect of your course.

The best way to get help is to login to Discord at **https://discord.com/invite/hyperdev** where our specialist team is ready to support you.

Our team is happy to offer you support that is tailored to your individual career or education needs. Do not hesitate to ask a question or for additional support!

## YOUR HYPERIONDEV CAREERS TECHNICAL CV

Your HyperionDev Careers CV is used when introducing your profile to hiring companies. It should be as detailed as possible, highlighting specifically your technical skills.

We can all use a little help with our resumes, especially when pursuing a career in a highly technical field. HyperionDev Career Services can help you review and improve your CV once you enrol on the Graduate Program after your bootcamp.

The following tips can help optimise your CV and effectively draw the attention of your prospective employer:

- **Use the right technical keywords to ensure getting shortlisted**. The first person reading your CV could be non-technical (like a third-party recruiter). This person may know enough about your field to look for certain keywords. If the technical keywords in your CV don't clearly match the keywords required by the employer, your CV might not be shortlisted. Therefore, highlight your technical skills most relevant to the job or including a technical summary. Make sure to include appropriate keywords from the job description. Be honest. Remember, employers check past references!

- **Prioritise key strengths in keeping with recruiters' limited time**. Keep in mind that most hiring managers get only halfway through your CV before deciding if they are going to continue reading or simply discard it. Therefore, ensure that you keep things crisp, avoid jargon, and cut out unnecessary details. Also, ensure that you mention your biggest strengths first, preferably within the top half of your CV. Start your technical skills summary with your strongest skill and work your way down to your weakest.

- **Keep your resume brief.** Always aim to keep your CV under one page, unless specifically asked for more pages. Hiring managers appreciate short CVs. You can keep a longer one as a reference for yourself. Use it to build shorter CVs that are tailored to specific positions. In these shorter CVs, highlight specific projects/experiences from past work experience, which showcase your strengths most strongly for the position for which you're applying.

- **Be clear about dates and timelines.** Be clear about your dates of employment (if employed previously). Most employers want to see months, not just years — especially if you have some gaps or are currently

unemployed. If you have any gaps in employment, be ready to answer questions about it in the best way possible. Be honest and upfront.

- **Highlight accomplishments, not just responsibilities**. Descriptions of your past positions should ideally include a broad overview as well as specific **accomplishments**. It shouldn't just be a bullet list of your responsibilities. Most people create their resume based on everyday job duties. This doesn't stand out or create an impact in the mind of the person reading your CV (along with a hundred other CVs!). Wherever possible, quantify your responsibilities and achievements. For instance, "created a program that automates structural engineer calculations that has improved the productivity of my company." Be ready to provide more details on your accomplishments, if asked.

- **Use Action Verbs.** Words such as "participated in" or "was part of a team that (…)" make you seem more like a passive team member than a true contributor or a leader. It's okay to use these terms once or twice, but it's much better to use more proactive terms such as "managed", "completed", "led", "developed", etc.

- **Elaborate on your Technical Skills and Qualifications.** Include course content for any relevant or technical studies you have done, do not merely mention that you did a course in Full Stack Web Development. It is far more effective to briefly list the skills acquired. For example, "Completed a certified Full Stack Web Developer Bootcamp in which I worked extensively with JavaScript (and related frameworks and libraries such as React, Next.js and Express), database technologies (like MongoDB) and …."

There are many other key aspects to consider when putting together a technical resume beyond the ones mentioned above. The HyperionDev Career Services team will discuss those in greater detail once they've received your initial CV for review.

# Compulsory Task 1

In this task, you will complete your CV using a free template from canva.com.

Follow these steps:

- Go to **https://www.canva.com/resumes/**
- Choose a simple template like **this one.** You can find the full library of templates **here**.
- Personalise the template using the tips and principles shared above.
- Complete your resume.
- Once you're happy, download it as a PDF and save it in this task's Dropbox folder.

If you are having any difficulties, please feel free to contact our specialist team **on Discord** for support.

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**Click here** to share your thoughts anonymously.