Ben Graham

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Experience

Project Management Assistant
Reutech Radar Systems
Aug 2022 - Oct 2022 (3 months)
Assisted in the
- Reconciliation of work authorizations.
- Issuing items into company storage.

student
Reutech Radar Systems
Jul 2022 - Jul 2022 (1 month)
Assisted in the financial department.
My duties included:
- Auditing of fixed assets

Student
Reutech Mining
Jan 2022 - Feb 2022 (2 months)
Assisted in the mining department.
My duties included:
- Sorting tools and issuing them to storage
- General assistance to the Mining department

Student
Reutech Radar Systems
Nov 2020 - Jan 2021 (3 months)
Assisted the financial department.
My duties included:
- Shredding old financial documents.
- Sorting and filling financial archives.
- General assistance to the financial department.

Student
Reutech Radar Systems
Nov 2018 - Jan 2019 (3 months)
Assisted the financial department.
My duties included:
- Shredding old financial documents.
- Sorting and filling financial archives.

- General assistance to the financial department.

Student

Reutech Radar Systems

Dec 2017 - Jan 2018 (2 months)

Assisted the financial department.

My duties included:

- Shredding old financial documents.
- Sorting and filling financial archives.
- General assistance to the financial department.

Student

Reutech Radar Systems

Jul 2017 - Jul 2017 (1 month)

Assisted the financial department.

My duties included:

- Shredding old financial documents.
- Sorting and filling financial archives.
- General assistance to the financial department.

Education

HyperionDev

Full Stack Web Development , Web Development

2022 - 2022

Successfully completed level one and two of Full Stack Web Development bootcamp and currently completing level 3

IIE's Varsity College

Bachelor's Degree, Strategic Management

2020 - 2022

Currently in my third year of Bachelor of Commerce in Strategic Management.

Skills

JavaScript • Node.js • React.js • Cascading Style Sheets (CSS) • SASS • Express.js