

ETA Application for Business Purpose-Individual

Applicant Information – Individual Application – Business ETA

Surname / Family Name*

Other / Given Names*

Title* Mr. ☐ Mrs. ☐ Miss. ☐ Ms. ☐ Rev. ☐ Dr. ☐ Master. ☐

Date of Birth* Year Month Day

Gender* Male ☐ Female ☐

Nationality*

Country of Birth *

Occupation*

Passport Number*

Passport Issued Date * Year Month Day

Passport expiry Date * Year Month Day

Travel Information

Intended Arrival Date* yyyy/mm/dd	Purpose of Visit *	Port of Departure	Flight number & Name of Airline/ Vessel
Intended departure Date* yyyy/mm/dd	<input type="checkbox"/> Business meeting. <input type="checkbox"/> Conference, workshop & Seminars. <input type="checkbox"/> Short Training. <input type="checkbox"/> Participation in art, music & dance. <input type="checkbox"/> Other. Please specify below.		

Entries*: Single ☐ Double ☐ Multiple ☐

Contact Details of the Applicant

Address in the Country of Domicile*			Postcode:
Address in Sri Lanka*			
E-mail Address	Residence Telephone Number*	Mobile Number	

Contact Details of the UK Organization / Company

Name of the Organisation/ Company *

Address *

Contact details of the responsible person of the aforesaid UK Organisation / Institution / Company related to applicant's visit

Name:

E-mail Address

Mobile No:

Office Telephone No:

Fax No:

Contact Details of the Sri Lankan Organisation / Company

Name of the Organisation/ Company *

Address *

Contact details of the responsible person of the aforesaid Sri Lankan Organisation / Institution / Company related to applicant's visit

Name:

E-mail Address

Mobile No:

Office Telephone No:

Fax No:

Declarations

Do you have valid Sri Lankan resident VISA?*

Yes ☐No ☐

Are you currently in Sri Lanka and possess an ETA?*

Yes ☐No ☐

Do you have valid multiple entry VISA?*

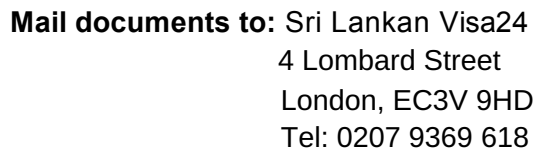
Yes ☐No ☐***Mandatory Fields**

I hereby declare that the information furnished by me in this application is true and I am solely responsible for accuracy. In the event of issuance of visa, I shall comply with the terms and conditions subject to which the visa is granted and shall not engage myself in any form of employment, paid or unpaid, or in any business or trade other than the purpose of visit is granted. I am fully aware that suppression of facts or furnishing mis-leading / false information will result in denial of visa without assigning any reason.

I shall notify the Controller of Immigration & Emigration of any change in my address during my stay in Sri Lanka.

Date:

Signature of the applicant:.....



PLEASE NOTE: If you are paying by BACS and have not received an email notification for payment within 3 days of sending your passport then please free call us on 0207 9369 618 or email us at info@visa24.co.uk Submission of this application constitutes agreement with the terms & conditions as found on our website at <http://www.visa24.co.uk/terms-and-conditions>. Kindly ensure all the fields of the visa applications form are completely filled before submitting

ALL APPLICANTS MUST FILL IN THIS FORM CLEARLY IN BLOCK CAPITALS.

[illegible][illegible][illegible][illegible]

☐ Royal Mail Special Delivery™ Next Day for £10.00 extra

☐ Royal Mail Special Deliver Next Day with Consequential Loss – Add £16.00 with Consequential Loss, lost, damaged or delayed packages are Insured up to £2,500 by Royal Mail

☐ Royal Mail Special Delivery Guaranteed™ Next Day with 9am Delivery £20.00 extra

☐ I provided my own Prepaid return envelope

☐ I will have somebody pick it up from your office. Please specify: _____

☐ I will organize my own courier to pick it up. Please specify if known: _____

☐ **BACS** – you will receive an email with our bank details to make the bank transfer.

☐ **Cash**, £ _____ enclosed.

☐ **Cheque/Postal order**, please make this payable to **VISA24**.

Mail documents to: Sri Lankan Visa24
4 Lombard Street
London, EC3V 9HD
Tel: 0207 9369 618

C h e c k l i s t

- ☐ 1. Passport enclosed?
- ☐ 2. Passport photo enclosed? (45mm x 35mm on photographic paper with white background)
- ☐ 3. Completed application forms?
- ☐ 4. Business Visa only:
 - Employment Letter** – Letter from your employer on company letterhead, with contact details, your purpose and duration of stay, mention that a leave of absence has been granted, duration and purpose of your trip also that you will be returning to your current job.
 - Business Letter** – Letter from your inviting company in Sri Lanka on company letterhead, stating duration and purpose of your trip and requesting business visa.
- ☐ 5. Payment enclosed or paying via BACS? Please provide an email address if paying by BACS.
- ☐ 6. NON-EU passport holders need to have a valid UK visa or at least a recent entry stamp in their Passport.
- ☐ 7. Post by special delivery to **Sri Lankan Visa 24, 4 Lombard Street, London EC3V 9HD**
If you require your visa urgently, use the 9am service.

Additional Information – If there is any additional information you think we may need, please use the space below