

Invoice

Mr Chris Smith
So Make It
6 Irving Road
Southampton
Hampshire
SO16 4DZ

Invoice reference: 14802311

Invoice date / tax point: 02 May 2014

Customer Reference: 6691554

Tennyson Policy Number: 25013963

Office: Chichester

Description of Insurance	Amount
Charity Combined From: 31 May 2014 To: 30 May 2015	£293.55
Sub Total	£293.55
*IPT @ 6%	£17.61
Total Amount Due	£311.16

*Insurance Premium Tax as levied by H.M. Government

If paying by BACS Transfer these are our BACS details:

Tennyson Insurance BACS Details			
Account Name:	Tennyson Insurance Ltd Trust A/C	Account Number:	33736652
Sort Code:	20-65-82	Bank:	Barclays Bank PLC
Important:	Please quote your Customer Reference (above) on all BACS transactions.		

If you would prefer to pay by cheque please Post it along with your **Remittance Advice** (next page) to Customer Administration, Tennyson Insurance Limited, Drayton House, Drayton Lane, Chichester, West Sussex, PO20 2EW (if this invoice was posted to you, an envelope with the address and correct postage is enclosed for your convenience).

Please make your cheques payable to: **Tennyson Insurance Ltd**

When is payment due?
1. If your policy is yet to start please ensure that your payment reaches us before its start date
2. If your policy has started your payment is due now
3. If payment is not received within 30 days of inception, your policy will be cancelled

Remittance Advice

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