BENJAMIN PETŐ

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🏠 | C/ Abaise 42, Urbanización Las Gaviotas, Morro Jable, Pájara Fuerteventura 35625, Spain

✉ | benjaminpeto23@gmail.com

Dear Sir / Madam:

Please accept this covering letter and accompanying resume as an expression of my keen interest in applying for a position within your company.

Having studied a degree based on business information management, my problem solving skills have evolved naturally, motivating me to expand my interest and knowledge of web developing through online learning and small independent projects.

Sports has played a major role in my career history and personal life, this has taught me to be dedicated, structured and persistent when it comes to efficient time management for myself and others.

I enjoy challenges and working to targets, planning ahead and analytical thinking. Creatively, I enjoy brainstorming and innovative ideas that exploit the online experience using strategies that are both user friendly and visually pleasing.

I do hope my resume and this supporting letter offer some insight into my background, but of course would very much welcome the opportunity of an interview, where I would be able to expand further on my background and hopefully convey my suitability for a role in your company.

Thank you for your time in reading this letter and for any further consideration you may give this. I do hope to hear from you in due course.

Yours Faithfully,

Benjamin Pető

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EDUCATION 🎓

Present
JAVASCRIPT ALGORITHMS & DATA STRUCTURES
freeCodeCamp (online)

2020
RESPONSIVE WEB DESIGN
freeCodeCamp (online)

2020
COMPUTER SCIENCE
Nemzeti Szakképzési és Felnőttképzési Hivatal

2019
ISA/ILS SURF & SUP INSTRUCTOR
AQUATIC RESCUE AND SAFETY COURSE
ISA International Surfing Association

2013 - 2014
PERSONAL TRAINER & FITNESS INSTRUCTOR
International Wellness Institute

2011 - 2013
BUSINESS IT ENGINEER
Széchenyi István University

2007 - 2011
SECONDARY SCHOOL
Szent-Györgyi Albert Gimnázium

LANGUAGES 🅰

HUNGARIAN (mother tounge)
● ● ● ● ● ● ● ● ● ●

ENGLISH (advanced)
● ● ● ● ● ● ● ● ○ ○

SPANISH (intermediate)
● ● ● ● ● ○ ○ ○ ○ ○

WORK EXPERIENCE 🧪

2018 - Present

SURF INSTRUCTOR
Surfers Island | Fuerteventura, Spain

- Instruct clients of all ages on marine safety whilst teaching the basic principles of surfing
- Ensuring safety of clients in high risk enviroments
- Plan daily program set with logistical support & equipment management
- Inform guests about any information, maintain bookings ang give offers

2018 - 2016

COMERCIAL AGENT
Aquapark | Lanzarote, Spain

- Statistical and marketing on the solvency of third parties with whom exists operations pending conclusion or execution
- Received on behalf of the company of any type of third party claim on the promoted operations, even if they have not been concluded
- Promoted the company's services
- Developed my activity in accordance with the reasonable instructions received from the company

2016

IT SUPPORT
Patisserie Holdings | Birmingham, UK

- Install & configure softwares & hardwares
- Configure accounts & maintain computer systems and networks
- Set up new users' accounts and profiles & deal with password issues
- Troubleshoot network systems and problems, diagnosing & solving hardware or software faults

SOFTWARE

- MS OFFICE　■ ■ ■ ■
- VISUAL STUDIO CODE　■ ■ ■ □
- CHROME DEVTOOLS　■ ■ ■ □
- ADOBE PHOTOSHOP　■ ■ ■ □
- ADOBE LIGHTROOM　■ ■ ■ ■
- FINAL CUT PRO　■ ■ ■ □

SKILLS

- SERVICE MANAGEMENT
- PROJECT MANAGEMENT
- PLATFORM MAINTANANCE
- ANALYISING FAULTS & ERROS
- DATA ANALYSIS
- BUSINESS ORIENTED
- SIMPLIFY PROBLEMS
- KNOWLEDGE OF HTML | CSS | JAVA SCRIPT
- ANALYTICAL THINKING

HOBBIES

Travel

Photography

Surf

Coding

Gardening

WORK EXPERIENCE

2015
-
2013

PERSONAL TRAINER
Life1 Corvin Wellness & Fitness | Budapest, Hungary

- Assisting clients in exercises to minimize injury and promote fitness & well-being

- Create individualized exercise programs & diets

- Maintin a positive and trusting relationship with customers to motivate them through the training process

- Monitor progress of clients' fitness levels

2013
-
2011

ADMINISTRATION
AUDI | Győr, Hungary

- Write, file and review all documentation
- Maintaining procedures up to date
- Develop and monitor records
- Coordinate courier services