**Interim Submission Development**

**Minutes of team meeting**

**8/11/2023, SMB 109**

**Present:** All members

**Meeting Purpose:** Progress check, work session

**Previous Actions:**

* Workload distribution for today’s session
* Base set up for GitHub finalised
* Set up Trello board and sprint plans
* Initial development of architecture design and user stories/ user maps

**Regular Actions:**

* Check all current live documents, updated if needed
* Progress seems to be on target
* Group concludes that more concrete needs and wants for the project are required

**New Items:**

* 14:00 All in attendance, workload distribution:

Will – Continuing architecture document

Ben – Basic UI design, Sprint plan development, logo design

Eli – Taking over user stories

Riley – Recording/timestamping, competitor research

* 14:11 Decluttered git repository (Eli)
* 14:31 Working on user map (Eli, Will)
* 14:48 Group discussion of document allocation/merging
* 15:14 Group discussion of future sprints
* 15:30 User stories finalised, may change (Eli)
* 15:35 Database architecture (Will)
* 15:45 UI prototyping/designs (Ben)
* 16:00 Security Research (Will)
* 16:37 Bulk competitor research complete (Riley)
* 16:40 Finished up

**Next Meeting:**

* 15th November 2023, Smeaton Building, Room 109. Progress check and work session