

Minutes Of TOC meeting held in Richmond VA, June 9, 1999.

Attendance List: Jon Butler, Hans Hagen, Mike Liu, Kevin Bowyer, Anand Raghunathan (for Wayne Wolf), Ron Williams, Farokh Bastani, Dick Kemmerer, Jean-Luc Gaudiot, Brad Terry, Ben Wah, Carl Chang, Jake Aggarwal.

The minutes of the meeting in Houston were approved unanimously by a motion from Kevin Bowyer and seconded by Jean-Luc Gaudiot. (The spelling of the name "Carlo Ghezzi" which appeared in the list of attendees of the Houston TOC meeting, was corrected, per the recommendation of Dick Kemmerer).

The agenda was presented by the Chairman Jon Butler and the Committee approved the agenda. The following topic were discussed:

1. Journal of Learning Technology

The proposal was discussed by several members of the committee. The comments included the following: "the proposal is too narrowly focused", "the EIC is too junior", and "there were no examples of a special issue". On the whole, the proposal was not well received, and the consensus was that the TOC does not encourage the submission of a formal proposal. Two major reasons were cited - a) the topic does not fit with the Computer Society topics and
b) the proposal must be significantly improved.

2. The Collection of EIC reports

The issue of the collection of EIC reports was discussed. It appears that the reports travel a circuitous route. It was agreed that B. Terry, M. Loeb, and B. Wah will coordinate the process so that the data will be generated by MMS and this data will be passed on to the EICs for the addition of their material and then sent to B. Wah for distribution.

3. MMS Phase II

Brad Terry reported on Phase II of the Memory Management System (MMS), in which all processing is done electronically, namely referee request and review will be in electronic form.

4. Review Form

There was a discussion of the prospect of a uniform review form. The TOC sentiment, as expressed by several EICs and supported by other members, was that the review form for the transactions should be different from that for the magazines. Across various transactions, there may be a need for customizations.

5. EIC expenses

EIC expenses will be handled through B. Terry's office in Los Alamitos rather than through the Washington office.

6. Cover pages for the transactions.

Brad Terry stated that the inside of the front cover of the transactions, where the editorial board is listed has been updated. That is, now only the name, affiliation, and E-mail address is listed verses the complete address. The inside of the back cover is very much out of date and will be modified next.

7. Concurrency / TPDS

With the possible demise of Concurrency, there is a prospect of "merger" with TPDS. There is a 60% overlap in the readership. EIC Jack Stankovic is receptive to some change in TPDS.

8. Page Budget 2000

It was moved that the year 2000 page budget as proposed by the Finance Committee be accepted.

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Respectfully submitted by
Secretary, TOC

Sheet1

2000 Periodical Page Budgets and prices (proposed)

Title	Freqncy	Edtrl Pgs	Mbr P	Mbr E	Mbr Comb	Stdnt	NM	OS	
TC	12	1456	\$36	\$29	\$47	\$18	\$910	\$56	\$104
TSE	6	1200	34	27	44	17	835	54	102
PAMI	12	1456	38	30	49	19	845	58	106
TKDE	6	1048	35	28	46	18	635	55	103
TPDS	12	1392	36	29	47	18	725	56	104
TVLSI	6	794	23	-	-	12	425	23	39
TNET	6	960	38	30	46	19	295	37	57
TVCG	4	400	28	22	36	14	435	48	91
TMM	4	544	28	-	-	14	300	48	96

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