

## Sustainable Project Delivery - Legal Register - Chemical additives plant



Purpose of this register is to record the regulatory requirements that need to be complied with by the project. The register provides traceability of the action that has been taken to address the requirement.

PROJECT No:

Q37440

PROJECT TITLE:

Chemical additives plant

JESA DOCUMENT No:

Q37440-00-EN-REG-00001

ELECTRONIC FILE LOCATION:

N/A

NOTES:

N/A

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### 1. Main purpose

The Commitment Register is a system used to ensure commitments are incorporated into the appropriate part of engineering design, construction, procurement and/or operations, as required. Each commitment will be "closed out" in the Register before project phase completion, indicating that the commitment has been responsibly managed. A final Commitment Report is provided to the Customer at project phase completion outlining the inclusion of commitments into the various project documents and which commitments are compliant.

### 2. Definition

An obligation is a requirement, under the law, necessary for compliance. Obligations and compliance are managed as part of Technical Integrity under SEAI. A commitment is a voluntary statement of action, or a goal, that goes beyond legal requirements. The Commitment Register for a project or contract lists the commitments made by the Customer in corporate or publicly available documentation. Typical sources include the Environmental Impact Assessment (EIA), Project Registers/Application or material published for the public in newspapers, open houses, etc.

The Commitment Register is a central place to document, communicate, and track the commitments so they will be understood and included in the project. This Commitment Register is part of SEAI Sustainable Design Planning, which is described in the SEAI Standard (MS-E9-STD-00017). The Commitment Register should be discussed with the Customer before use on a project or contract as part of SEAI Alignment, including how commitments are to be recorded and managed while executing a project.

As the project progresses, commitments may become obsolete or may not be feasible to implement within the project. The Commitment Register is used to track the status of all commitments including rationale for those commitments that become obsolete or are not feasible. These changes in status are tracked in the Commitment Register.

### 3. Initiation

#### Initiating and Customizing the Commitment Register

The Project Manager / Project Engineering Manager or designate, shall:

- work with the Customer to populate the Register and classify the commitments.
- be responsible for ensuring commitments are registered and communicated to the appropriate party (e.g. the discipline lead responsible for incorporating a given commitment within the project scope of work).

The Commitment Register is designed to be customizable to suit the project's commitment tracking needs. Columns such as 'Affected areas or processes' should be customized to reflect the project.

#### Register Maintenance

The Project Manager, Project Engineering Manager or designate, shall work with the Discipline Leads to maintain an accurate status of each commitment on the register. The register shall be updated as needed and controlled properly so only the most recent version is available to the project team. Sufficient hours shall be included in the project budget for register maintenance.

#### Technical Review

The Commitment Register shall be reviewed by the Project Management Team and approved by the Customer at an agreed frequency for the project. After each review and approval the signed Commitment Register shall be converted to PDF and saved while updates continue in the live register.

#### Other Considerations

The commitments and other registers (Legal, Sustainable Solutions Database), are normally created in conjunction with the Sustainability Steering Committee (SSC). The SSC is comprised of sustainability stakeholders from the customer (e.g., public relations, environmental advisors, regulatory contacts, operations manager) and JESA (e.g., Sustainability Lead, environmental scientists).

### 4. References

Safe and Sustainable Engineering for Asset Lifecycle (SEAL) Standard (MS-E9-STD-00017)  
Sustainable Project Delivery - Legal Register (MS-E9-TEM-00053)  
Sustainable Solutions Standard (MS-FM-STD-00158)

### 5. Abbreviations

ABH	Agence du Bassin Hydraulique	EHS	Environment, Health & Safety
BAT	Best Available Technologies	HR	Human Resources
CRI	Centre Régional d'Investissement	IASE	Health Safety & Environment
ONG	Organisation Non Gouvernementale	PSE	Programme de Suivi et de Surveillance Environnemental
OCP	Office Chérifien des Phosphates	SDG	Sustainable Development Goals
		SEAL	Safe and Sustainable Engineering for Asset Lifecycle



Commitment Register Overview					Commitment Management																									
Register Identifier	Commitment Identifier	Commitment or Obligation	Description	Project Phase	Potential Impact on Scope?	Status	Commitment Deadline	First Lead	Second Lead	Third Lead	Primary Commitment Documentation	Impact or Hazard Addressed	Approving Agencies	Other Stakeholders	Affected Areas or Processes							Impact							Comments	Requires Change Order?
															Preparation/construction	Operation	Input Management	Discharge management	Off-Sites	Other	Fungibility	CAPEX	OPEX	Health & Safety	Social	Economic	Environmental	Regulatory		
	C-001		.									Unspecified environmental and project compliance risks.	Unspecified, depends on the project's nature and location.		x	x	x	x				x	x	x	x	x	x	x	Commitment C-001 lacks specific details, hindering precise phase linkage. Compliance relies on adherence to Moroccan best practices for environmental and project management throughout all phases.	