Welcome to SigningHub!

There are just three simple steps to use the service

Upload Document

Prep & Send Document

Review & Sign Document

Using SigningHub - standalone mode

1. Upload:
The user logs into SigningHub and uploads the document to be signed off. Documents are converted to PDF/A format for long-term rendering and accessibility.

2. Prepare:
The user adds signer info, initials fields, legal notices, signing order, etc. Alternatively the user selects a pre-defined workflow template. Then sends the document for sign-off.

3. Notify Signer:
SigningHub notifies the first signer of their pending signing action via email.

6. Document History:
The owner can check the sign-off status at any time by reviewing the SigningHub document history.

5. Notify Owner:
SigningHub notifies the owner that the document was signed, and also notifies the next signer of their pending signing action (step 4 repeats for each signer in the workflow).

4. Review & Sign:
The first signer logs in and is authenticated using the configured method. They must accept any legal notices and complete any mandatory form fields before signing.

If you have further questions, want to upgrade your service plan or ask about using SigningHub on-premise then contact us using one of these channels:

Email: sales@signinghub.com
Web: www.signinghub.com
Phone: 0800 772 0 442

Using SigningHub within a web application

1. Login:
A user logs into your web application and interacts as usual until they get to a point which requires a signature.

2. Document Presentation:
Your web application makes a call to SigningHub and provides the target document-to-be-signed which is presented inside an iFrame on your web page.

3. User Reviews & Signs:
The signer must accept any optional legal notices, complete any mandatory form fields or initials and then sign using an e-signature OR digital signature as required.

4. Notify Web App:
SigningHub notifies your web application that the signing process has completed and returns the signed document.
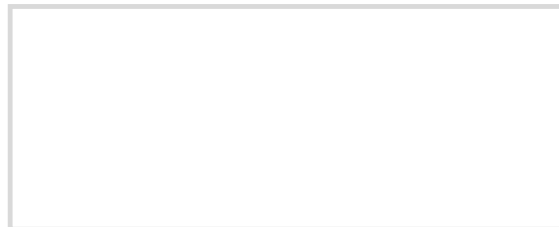
Seeing is believing – so try signing here!

Start Navigation

Click the navigation guide on the top left, it always shows you your next action point:

Click in this field to sign it:

After you click within the field (or click the sign button at the top right) you can draw, type or upload your hand-signature image. As part of creating a secure long-term digital signature you need to re-authenticate, so you need to enter your account password. Other forms of stronger authentication are available in SigningHub, including SMS OTP, SAMLv2, OAuth, OpenID and Radius – ask the SigningHub team for details.

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