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Subject: HHS COVID-19 Response - alignment of OPDIV/STAFDIV Efforts

Dear ASPR Colleagues,

We are at a critical juncture in our nation's response to COVID-19. As we pivot from containment of the virus to mitigation of its impacts, it is imperative that HHS moves swiftly, transparently, and in a unified manner to protect lives and save Americans. The Secretary has charged my office to lead efforts across the Department to prepare and defend our health care system during the novel coronavirus outbreak through the Health Care System Resilience Task Force.

To date, this task force has engaged with public and private sector stakeholders to broadly identify efforts that can be taken to help ensure preparedness in response to a domestic COVID-19 outbreak, and more importantly their gaps, challenges, and potential areas of need from the federal government. Now, we must build on that knowledge to expedite and execute a whole of HHS response to support protection of the health care system that spans public health, health care, and human services.

Please join Dr. Kevin Yeskey, ASPR's Principal Deputy Assistant Secretary for Preparedness and Response, and Dr. Nancy Messonnier, CDC's Director of the National Center for Immunization and Respiratory Diseases, on **Wednesday, March 4 from 9:00 AM - 10:15 AM**, at the O'Neill House Office Building for a working session to align current activities and next steps to be executed as part of a coordinated HHS response to COVID-19.

Please provide the following information to ASPR.HCSRTF@hhs.gov no later than Monday, March 2 at 12:00 PM, and be prepared to share and discuss at Wednesday's session.

- Your Designee(s) name, title, and contact information
- OPDIV/STAFFDIV name
- OPDIV/STAFFDIV current and future top five priorities related to COVID-19 (priority leads, descriptions, timelines)