

(b) (6)>; Allen-Gifford, Patrice (NIH/OD) [E] (b) (6) Billet, Courtney (NIH/NIAID) [E] (b) (6)>; Davey, Richard (NIH/NIAID) [E] (b) (6); Palmore, Tara (NIH/CC/OD) [E] < (b) (6); Cohen, Justin (NIH/CC/OD) [E] (b) (6)>

**Subject:** RE: FOR YOUR REVIEW: Draft Rollout, All Staff, and Statement on Preparing for Potential Patients w/ COVID-19

Renate:

The rollout plan looks fine except that I would include (b) (5)

Thanks,

Tony

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**From:** Myles, Renate (NIH/OD) [E] (b) (6)>

**Sent:** Sunday, February 23, 2020 7:23 PM

**To:** Collins, Francis (NIH/OD) [E] (b) (6); Tabak, Lawrence (NIH/OD) [E] (b) (6)>; Fauci, Anthony (NIH/NIAID) [E] (b) (6)>; Gilman, James (NIH/CC/OD) [E] (b) (6)>

**Cc:** Burklow, John (NIH/OD) [E] (b) (6)>; Hallett, Adrienne (NIH/OD) [E] (b) (6)>; Allen-Gifford, Patrice (NIH/OD) [E] (b) (6); Billet, Courtney (NIH/NIAID) [E] (b) (6); Davey, Richard (NIH/NIAID) [E] (b) (6)>; Palmore, Tara (NIH/CC/OD) [E] (b) (6) Cohen, Justin (NIH/CC/OD) [E] (b) (6)

**Subject:** FOR YOUR REVIEW: Draft Rollout, All Staff, and Statement on Preparing for Potential Patients w/ COVID-19

**Importance:** High

Good evening:

Attached for your review are draft materials to communicate NIH's preparation for potential receipt of patients with COVID-19 to the NIH Clinical Center (timing TBD), including:

1. Rollout plan
2. All staff email
3. Statement

These materials were reviewed by Rick Davey, Tara Palmore, and Courtney Billet. I am developing a list of potential Qs and will work with CC and NIAID folks to develop responses, but I wanted to get these products into review in the interest of time.

Best,  
Renate

**Renate Myles, MBA**

Deputy Director for Public Affairs

Office of Communications and Public Liaison

National Institutes of Health