

To register a child for the SHIELD Iowa Testing

1. Complete BJUP Order Form

- Print order form from attached file (or if you received an order form in the mail, you can use that)
Make sure to print out the **HOMESCHOOL form
Because of a change in BJU procedure, make sure the email address you list is an active account.
- First page of the order form
 - Complete entire "**Customer Information**" section on left side of first page of form
 - Sign and date the "**Homeschool Testing User Agreement**" section in the box on the left side.
 - Do **NOT** complete the "Tester Information" section on right side of first page.
- Second page - Top Section
 - In the top section "**The IOWA Tests**", indicate the quantity of each grade level test you are ordering (it does not matter if you are choosing core or complete battery) and the total price for each
 - Indicate **Total** for all tests at the bottom of the page
- Third page
 - Complete the last page as follows:
(all other pages can be discarded if printing from the BJU link)

A	N/A
B	-0-
C	-0-
D	-0-
E	N/A
F	Total from pg 10
G	-0-
H	-0-
I	-0-
J	same as line F
K	GRAND TOTAL (same as F and J)

- Complete the **Method of Payment** section at the bottom of the page.

2. Complete the SHIELD Iowa Testing Application form.

3. Send application, order form, and check made payable to BJU Testing and Evaluation (unless you are including your credit card information*) to:

Elizabeth Collins
292 Cannon Trail Road.
Lexington, SC 29073

*You may also pay by credit by completing info on order form

****DO NOT send the application directly to BJU.** We will only test those who apply through SHIELD.

****This must be received on or before March 1st.**

After this date, we will not be able to make any changes to the testing.

Those orders placed will be nonrefundable and new students will not be able to be added after March 1st.

If you have any questions, contact Elizabeth at 356-5858 or at aikosmom@sc.rr.com