

HOW TO ACTIVATE AZURE PASS IN FIVE STEPS

Hands-on experience on Azure is necessary for your training. A subscription includes a \$100 USD Azure Pass Credit.

The Azure Pass is Valid for 30 day or until the \$100 is spent, whichever comes first (you can check your balance [here](#)).

You will need to use your personal Microsoft Account. Please **don't use** your work mail address for this purpose! **NEVER!!**

STEP1

Check that you **own a Microsoft Account**:

- Hotmail, outlook, live ...

If yes, Go to STEP 2.

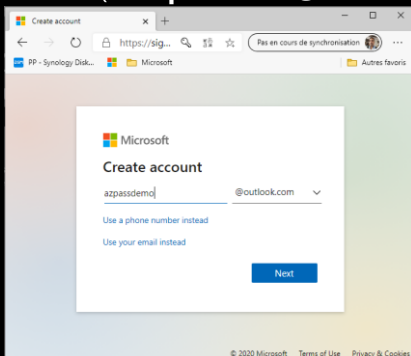
IMPORTANT

If you have ever applied an Azure Pass to your Microsoft account previously, we recommend creating a brand new Microsoft account to avoid issues, by following the steps below. Do not proceed to Step 2 until you have a fresh Microsoft account!

If not, Go to the following website with your favorite browser, and create one:

<http://account.microsoft.com/>

1. Click on **Create one!**
2. Enter an email (ex **azpassdemo@outlook.com**)



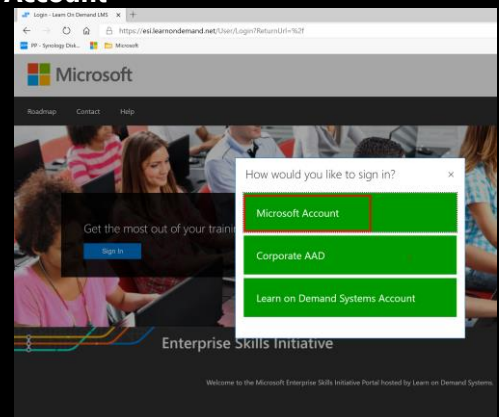
3. Click on button **Next**
4. Enter a password and click on button **Next**
5. Select your **country** and your **Birthdate**
6. Click on button **Next**.

STEP2

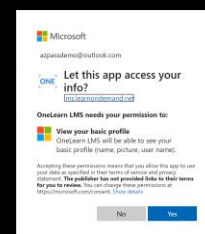
Go to the following website (**private Browser**):

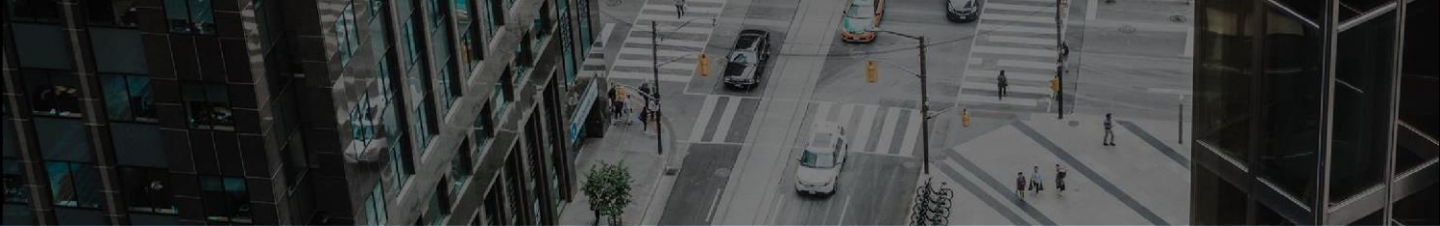
<https://aka.ms/labesi>

1. Click on button **Sign in** and **Microsoft Account**



2. Sign in with your Microsoft Account (ex **azpassdemo@outlook.com**) and your password
3. Click on button **Connect** and if needed, button **Yes**

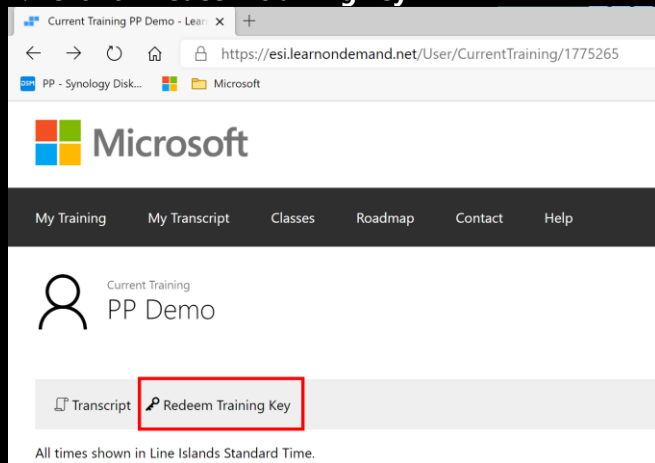




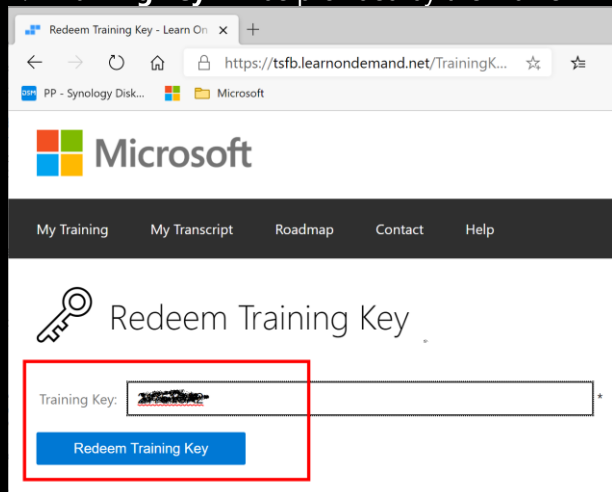
STEP3

On ESI website:

1. Click on **Redeem training key**



2. **Training Key** will be provided by the Trainer

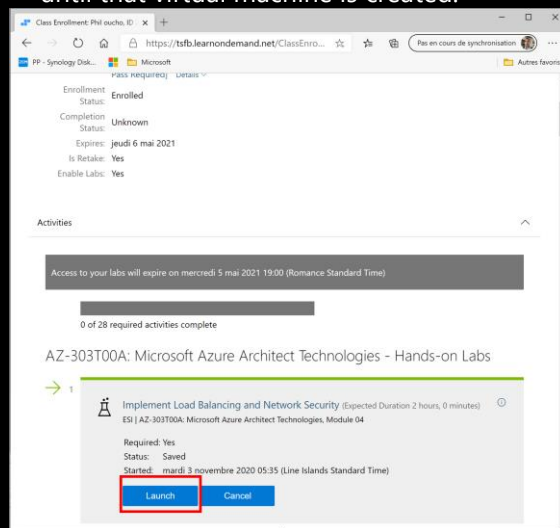


3. Click on button **Redeem Training Key**

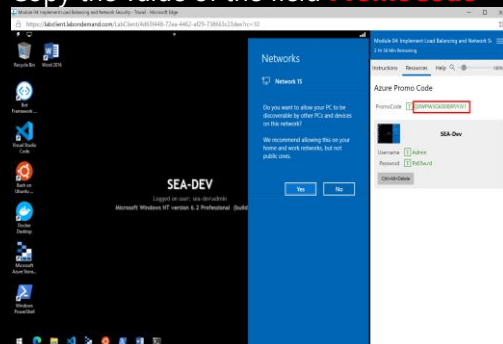
STEP4

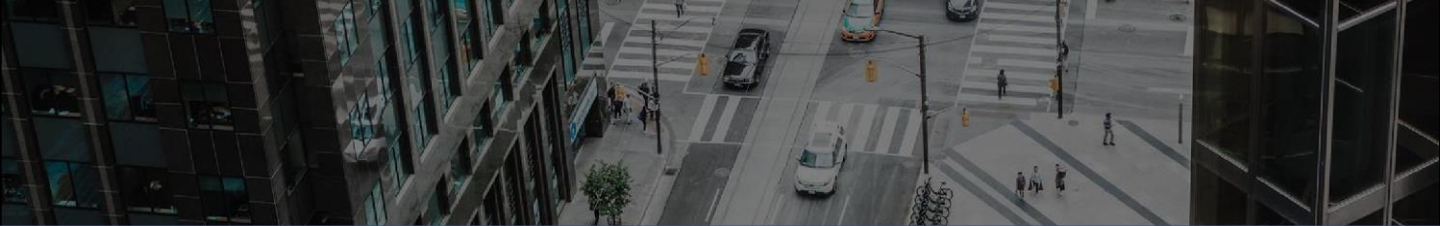
On ESI website:

1. Scroll down to find the first lab item and click the **Launch** button; this starts the lab environment, it will take a few minutes. Wait until that virtual machine is created.



2. On the right blade, click on tab **Resources**. Copy the value of the field **PromoCode**

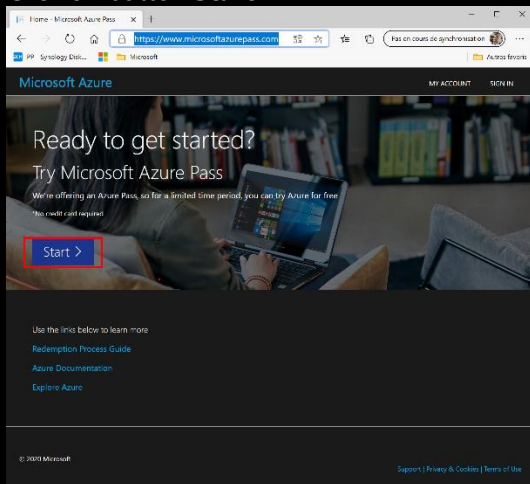




STEP5

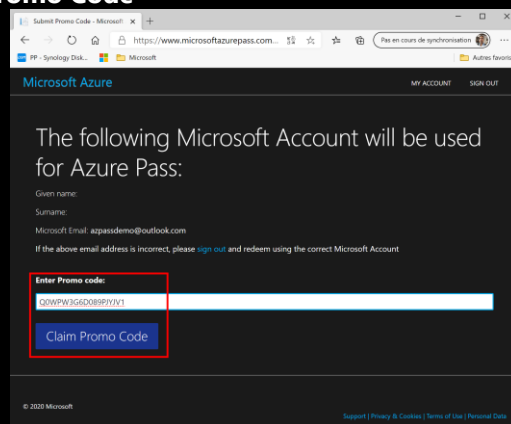
Go to the following website in a **private browser**:

1. <https://www.microsoftazurepass.com/>
2. Click on button **Start**



3. Sign in with your Microsoft Account (ex **azpassdemo@outlook.com**) and your password. If required, confirm by clicking **Yes**. Click on button **Confirm Microsoft Account**.

4. Paste the **Promo code** and click on button **Claim Promo Code**



5. Please do not navigate away from this page. **Do not refresh your browser, or press the Back button**. If asked for, complete field **First name**, **Last name** and **Phone**. Click on button **Next**.

This offer provides access to Microsoft Azure for a set monetary limit and time duration, whichever is reached first.

1 Your profile

Country/Region: France

Choose the location that matches your billing address. You cannot change this selection later. If your country is not listed, the offer is not available in your region. Learn more

First name: FirstnameUser1

Last name: FirstnameUser1

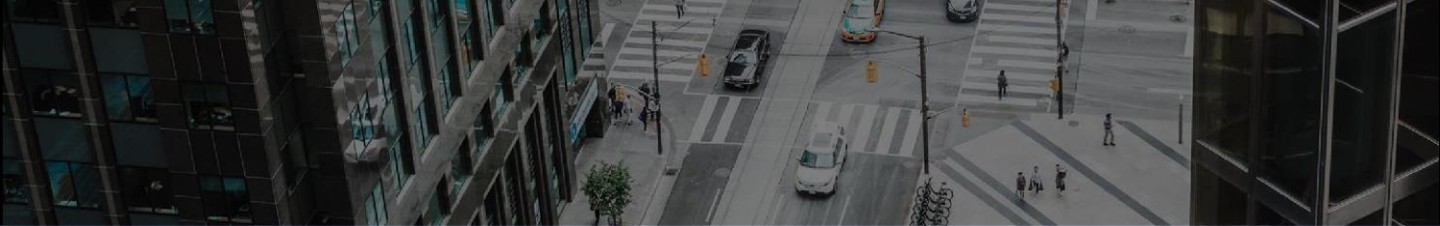
Email address for important notifications: azpassdemo@outlook.com

Phone: 0 60 00 00 00

Company VeriD: Optional

Next

6. Check in box **I agree to the subscription agreement, offer details, and privacy statement**. Click on button **Sign-up**.



Wait until subscription is created (can take up 5 minutes) and check that **Azure Pass - Sponsorship** is displayed:

Home - Microsoft Azure

https://portal.azure.com/#home

Microsoft Azure

Search resources, services, and docs (G+)

azpassdemo@outlook.c...
DEFAULT DIRECTORY

Azure services

- Create a resource
- Virtual machines
- Private DNS zones
- DNS zones
- Virtual networks
- Resource groups
- Subscriptions

More services

Recent resources

Name	Type
Dns-rg	Resource group
Azure Pass - Sponsorship	Subscription

Directory + subscription

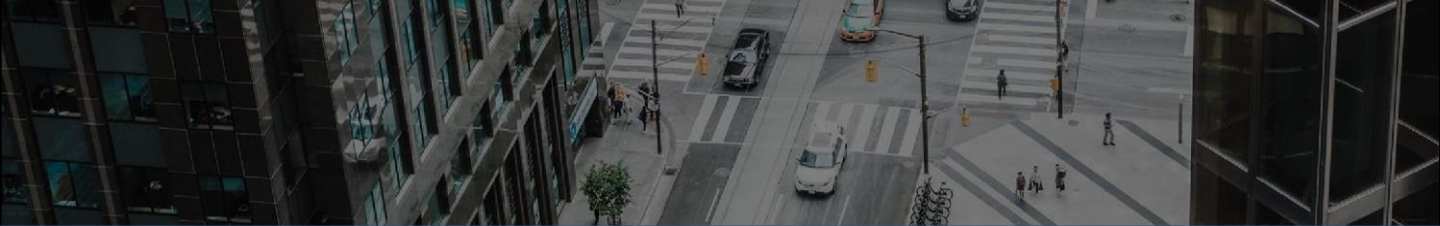
Default subscription filter

The portal will show data only for these selected subscriptions on portal launch.

Azure Pass - Sponsorship Don't see a subscription? Switch to another directory.

Current directory: azpassdemooutlook.onmicrosoft.com

[Learn about directories and subscriptions](#)



Potential issue:

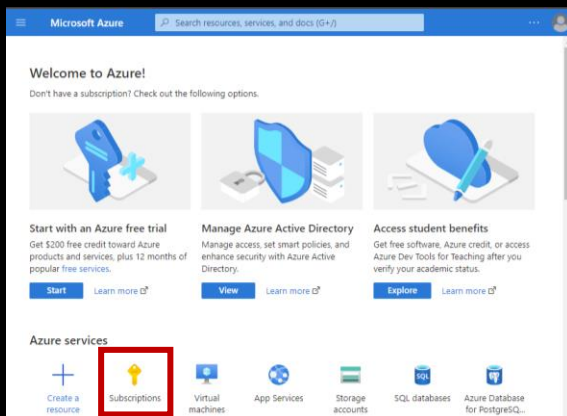
You entered the promo code for the Azure Pass and run into an error. If you retry entering the promo code it states that the code has already been used.

Problem:

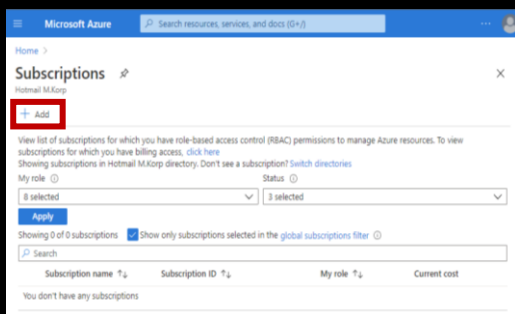
You successfully entered the promo code and most probably it got verified and is now associated with your account but the following steps to create your sponsored subscription failed.

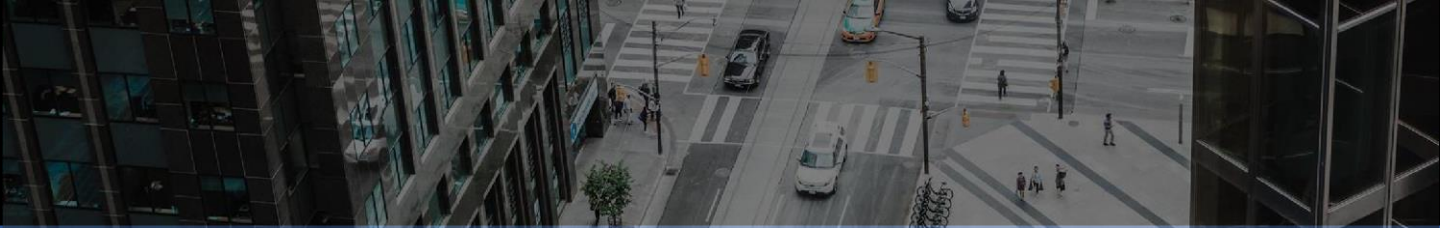
Solution:

You might solve the situation by signing into the Azure portal at <https://portal.azure.com> with the Microsoft account that you used when you entered the promo code. Click on **"Subscriptions"** – you may also use the search box.

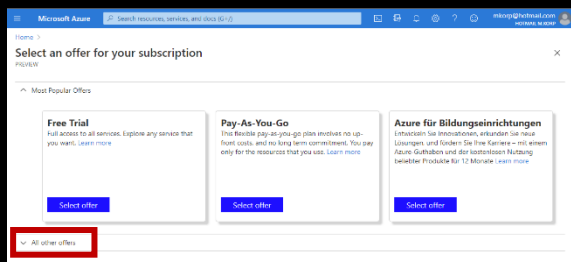


Click the **" + Add "** button:



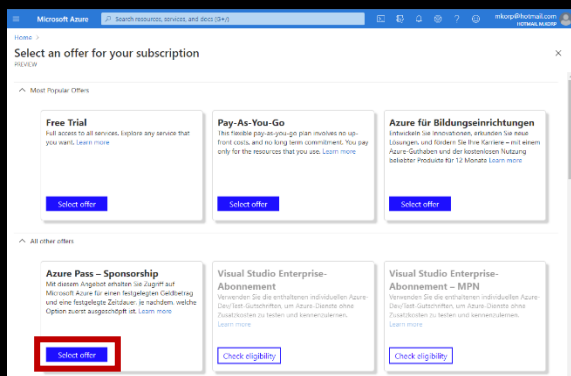


On the page **"Select an offer for your subscription"** expand the section **"All other offers"**



Find the offer **"Azure Pass – Sponsorship"** and click **"Check eligibility"**

If the promo code has been successfully registered, the button will change to **"Select offer"**. Click that button.



You will be redirected to the sign-up page. Agree to the conditions and then **"Sign up"**:

