

Benjamin Paquette, M.S.

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SUMMARY

Enthusiastic and results-driven professional with a solid background in research, data collection, and analysis within the domain of Kinesiology. Seeking to apply a diverse skill set in order to excel in Information Technology roles.

EXPERIENCE

IT Professional Assistant - EITS Department

September 2024 - Current

University of Georgia: Athens, GA

- Assist in account authentication of over 100,000 endpoints for students, staff, and faculty
- Provides technical support to end users via phone, email, and in-person, resolving over 95% of issues on first contact
- Collaborate with information security, network operations, and access services to ensure a smooth workflow

Clinical Trials Coordinator - NIH R01 Grant Funded

July 2023 - July 2024

Louisiana State University: New Orleans, LA

- Effectively coordinates activities between multiple parties to establish a cohesive research environment
- Maintain and organize extensive datasets with proficiency in data management and organization
- Trains professionals to work as interventionists within the study team

EDUCATION

M.S. **Georgia Southern University – Statesboro, GA**

2023

Kinesiology

Concentration: *Athletic Training*

Thesis: Acceleration and Muscle Activation Patterns During Standing and Running Tumbling

Passes in Collegiate Cheerleading

B.S. **Springfield College – Springfield, MA**

2021

Athletic Training - Cum Laude

CERTIFICATIONS/SKILLS

- CompTIA A+ 202-1101
- Troubleshooting Microsoft Windows and Apple macOS
- PC Hardware Installation through prior experience
- Microsoft 365 and Office applications experience through prior jobs
- Database Management while working as a Clinical Trials Coordinator
- Project Management experience as a Lab Coordinator

SKILLS IN PROGRESS

- CompTIA Security +
- Complete Python Bootcamp
- SQL Bootcamp

Will provide references upon request.