

Exemplary organizational skills with an emphasis on time-management. Known as a creative problem solver and innovative thinker with a passion for quality.

EDUCATIONAL QUALIFICATIONS

- ✓ Completed D.Cse SIPT Polytechnic College affiliated to Anna University, Chennai. During the period 2011-2014 with the percentage of 73%
- ✓ Completed SSLC in K.V.S Hr sec school during the period 2009-2010 with an aggregate of 63%

WORK EXPERIANCE

- ✓ Working as System administration at Quintessence Business Solution Pvt Ltd. From Dec 2018 to till now.
- ✓ Worked as System administration at champ info software during the period of Nov 2017 to Dec 2018
- ✓ Worked as Desktop support in one empower (petals) during the period of Aug 2016 to Nov 2017

NATURE OF WORK

- ✓ Managing user accounts and giving share & security level permissions.
- ✓ Cloud server maintenance, aws configure, cloud data maintenance
- ✓ Configure the network, cabling and equipment's accordingly as per the requirement.
- ✓ Responsible for maintaining the Data Backup, hardware.
- ✓ Software, files on a regular basis accordingly as per the Company Policies.

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boobalanbalaji@gmail.com

PERSONAL DETAILS

: 18th May, 1995 DOB

Nationality: Indian

Languages Known:

Tamil (Fluent)

English (Fluent)

- ✓ Managing data base of server
- ✓ Responsible for configuring & troubleshooting the routers.
- ✓ Monitoring complete network & providing network statistics.
- ✓ Firewall backup and monitoring the network flow
- ✓ Handling virus protection and domain management



KEY SKILLS

- **CCNA**
- ✓ Cloud computing

FEILD OF INTREST

- ✓ Server Maintenance
- ✓ Network administration
- Data security and maintenanace

COURSES

- ✓ Cisco Certified Network Associate Certified from kalvi institute Madurai
- ✓ Hardware and Networking short term certificate from sipt polytechnic college



STRENGTH

- Self-Motivated and Highly Confident on my Skills and Works I do.
- ✓ Friendly Nature.
- ✓ Optimistic Approach.
- ✓ Working Extra hours if my superior asks me to do so.



DECLARATION

I declare that the above information's about me are true and correct to the best of my

Knowledge.

Place: Virudhunagar PooBalan@balaji.k