	Case Registration	Case Process	Service Process
Applicant	Start → File notice of motion → Pay fees	Collect amended certificate	
Respondent			
Licensed process server			Serve respondent with order → End
Court Assistant	Assess fee → Register in MISC app register → Open file → Take file to judge on duty		
Judge		Issue and order for extension or such order deem fit	
Deputy Registrar			Sign and seal order (draft)