

Memorandum

To : Acting Chief Executive Officer
Mr C Ruswa

From : ICT OFFICER - Mr Benson Misi

Date : September 15, 2020

REQUEST FOR APPROVAL FOR THE CREATION OF USERS UNDER THE PRAZ PAYNOW ACCOUNT

The Authority launched the Online Supplier / Bidders Registration System where users can register and pay online. One of the payment methods we have implemented is paynow online payment gateway. This payment gateway allows our clients to pay online using VISA, ECOCASH, ONEWALLET, and TELECASH. Currently there is one account operating the PRAZ paynow account, creation of additional accounts will allow easier accessing of paynow reports and settlements summaries. Below is a list of names for your approval

Name	Email	Phone	Designation	Department
Cosmas Neshamba	neshambac@praz.org.zw	0712832657	Senior Internal Auditor	Audit
Ms Pendo Mayeka	mayekap@praz.org.zw	0712904635	Internal Auditor	Audit
Mr Keith Chiroodza	chiroodzak@praz.org.zw	0712899411	Management Accountant	Finance
Mr Wilard Karangura	karanguraw@praz.org.zw	0772868760	Financial Accountant	Finance
Mrs N Tome	tomen@praz.org.zw	0772726289	Finance Director	Finance

COMMENTS

Approved / Not Approved

C. Ruswa

ACTING CHIEF EXECUTIVE OFFICER

