

John Snow College: Bean Society
Standing Orders

1. Governance
 - a. Bean Society Exec is composed of 5 positions:
 - i. President
 - ii. Secretary
 - iii. Treasurer (aka Bean Counter)
 - iv. Social Secretary
 - v. Spaghetti Hoops Officer
 - b. The Exec shall direct the general management of affairs for Bean Society.
2. Executive Committee
 - a. All members of the Exec Committee must be elected by obtaining a simple majority in a democratic vote at the AGM.
 - b. All positions last for one year.
 - c. Successful candidates take over their positions at the beginning of the following academic year after shadowing their predecessors for the Easter term after they have been elected.
 - i. Members of the Exec are expected to hand over their position in a fashion that facilitates their successors.
 - d. In the event of a position not being filled, another election will be hosted by the exec using standard AGM rules.
3. Meetings
 - a. The Exec will hold a meeting at least once per term.
 - b. Meetings are chaired by the President.
 - c. Minutes shall be taken by the Secretary, should the Secretary be absent then another exec member should be nominated to do so, these minutes are made accessible to the exec for reference.
 - d. All decisions made by the committee are made by majority vote and the President has the casting vote.
4. Executive Positions
 - a. The President is the governing head of Bean Society. You are required to:
 - i. Organise the running of the society.
 - ii. Delegate work to the other execs and be available to sort out issues.
 - b. The Secretary
 - i. Assist with the general running and management of the society.

- c. The Treasurer (or Bean Counter)
 - i. To be responsible for the financial and physical assets of the society.
- d. The Social Secretary
 - i. Plan and organise events.
 - ii. Encourage engagement from members in the society.
- e. The Spaghetti Hoops Officer
 - i. Ensure that members who don't like baked beans are still included in the society and that their needs are catered for at events.

5. The AGM

- a. The Bean Society President shall arrange an AGM before the end of the academic year, to ensure a new exec is formed before First Term. The date is to be decided by the Bean Society President.
- b. The meeting is to be chaired by the President and minutes should be taken by the Secretary.
- c. The AGM date and location should be made public at least one week in advance.
- d. When voting commences, all nominated persons should leave the room.
- e. Votes are to be hand counted, with all parties in the room closing their eyes apart from the Secretary who should count these.

6. Amendments to the Constitution

- a. Amendments can be proposed by a member of the Exec, in which they will be subject to a vote by the Exec. These amendments can be made on the recommendation of a member of Bean Society.
- b. Amendments require a simple majority of Exec.

Last Ammended: 03/12/2021