



Payment Terms and Conditions 2024

01 Payment Terms and Conditions

결제 이용 약관

BerBan Travel Corporation, a travel management company, founded in 2017, aim to develop sustainable tourism in the Philippines, both for travelers and partners. BTC want to bring worthwhile adventures. We are ready to assist you find unrivaled travel holidays experience in the Philippines. It was organized and existing under the laws of the Republic of the Philippines with DOT Accreditation Number DOT-R01-TRA-01149-2022, with address at Boquiren Bldg. No. 15 Arellano St., Poblacion, Malasiqui, Pangasinan, represented by its Chief Executive Officer (CEO), Ms. Chrisse Evert B. Talaban.

To know more about us:

berbantravel.com/who-we-are/

정말 간단합니다. 이는 3단계로 구성된 서비스입니다.

It's simple, really. This is our service in 3-steps.

1. BOOK **예약하다**
2. CUSTOMIZE **개인화하다**
3. PAY **지불하다**

예약 절차 Booking Procedure

- a. **New Bookings:** All booking should be supported by a reservation order and should be sent directly to BTC's Reservations Office. A confirmation of the booking will be sent back by email or by system. Otherwise, no booking is reserved. Booking cut off is 11:00 am before the day of the tour.

Price may increase due to some price changes of fuel prices, entrance fees, toll fees, parking fees, etc., we will notify partner agencies as soon as possible.

Discounts (domestic traveler):

- PWD/Senior Discount – Twenty Percent (20%)
 - 0-2yrs old – Free of Charge
 - 3-5yrs old – Fifty Percent (50%)
 - 6-and Up – Regular Rate
- b. **Option Date:** All bookings should be guaranteed and finalized with payment on the stated option date, otherwise booking will be released without prior notice.
- c. **Guaranteed Bookings:** Bookings are considered finalized and guaranteed only when fully paid, and acknowledged by our Reservations Staff. Change of Names/Dates for guaranteed bookings will be subject to a fee.

Any unused services for whatever reasons are valid or not are non-refundable nor transferable.



- d. **Pre-Payment Policy:** All booking must be fully paid prior to the activity. Unpaid/partially paid bookings (50%) will be automatically released upon lapse of option date. Failure to pay prior to guest's preferred date may result to your and your guest's inconvenience.
- e. **Revisions:** All revisions should be supported with the original booking order with indicating the changes (dates, names, flight details, hotel address etc.) made, and must be emailed, thru a system directly to the Reservations Office. A confirmation will be sent back by email/ system. Otherwise, no revision or confirmation has been arranged.
- f. **Re-booking Fee:** Revisions (name change, change of date, etc.) made for guaranteed bookings are subject to 5% of re-booking fees per transaction, and are subject to availability and/or applicable rate change.
- g. **Bank/ Forex Charges:** Bank & Forex charges incurred when paying by bank transfers, credit card, wire transfers, will be charged to the guest.
- h. **Refund Policy:** Refund due to overpayment, cancellation of booking, etc. may take a minimum of fifteen (15) days from the time of processing.

Death/ Sickness/ Emergency cases that are life threatening, are considered valid for refund but should be supported with a Legal and Valid document.

지불 조건 Payment Terms

48 hours after booking confirmation: 50%
15 days before trip: 100%

취소 요금 Cancellation Fee *(In case of discrepancies, Airline's/Hotel's Policy will prevail)*

- ✓ More than 10 days, NO charge
- ✓ 10 days before arrival, 20% charge
- ✓ Less than 10 days but more than 1 day 50% charge
- ✓ 1-day prior tour date, 70% charge
- ✓ On the spot cancellation, 100% charge
- ✓ Force Majeure, FULL refund less 5% bank service charge

책임의 배제 Exclusion of Liability (Force Majeure)

- ✓ BTC will not be held responsible for failure to execute obligations specified herein directly or indirectly occasioned by or through or in consequence of war, charge of statutes of the Philippine Government, Bad weather, Flight cancelations, strikes, riots and acts of God or conditions beyond the control of BTC.

기밀성 Confidentiality

- ✓ All rates, policies and information contained in this rate sheet are private and confidential and may not be disclosed or obligated to a third party for whatever reason or purpose without prior written approval. BTC reserves the right to cancel any Agreement should the agent fail to comply with the above terms and conditions.



개인정보처리방침 Privacy Policy

- ✓ BTC is committed to protect the personal information you provide us in the course of our transactions to avail our products and services. The information you provide us is shared to authorized personnel for the purpose of processing and completing your reservation request and providing you with high quality of service. By providing us your client's personal information in the course of our transactions, you have explicitly authorized and consented to our collection, use, disclosure and storage of such information.
- ✓ <https://berbantravel.com/privacy-policy/>

지불 게이트웨이 Payment Gateways

- ✓ Email Payment Link/Statement of Account
- ✓ Payment Link: WhatsApp, KakaoTalk, Viber
- ✓ Bank Transfer

BTC has a Pre-Payment Policy. You may settle your payment by cash, or through our bank with details:

Bank of the Philippine Islands

Account Name : **BerBan Travel and Tours**

Account Number: **8759 1687 48**

BPI Bank Code : 010040018




BPI Swift Code : BOIIPHMM

Note: Bank surcharge, Credit/Debit card fees, and forex charges incurred will be added to the client's total booking fees.



berbantravel.com

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