

Seiri

Sort

Getting rid of what you do not need.

Seiton

Straighten

Arrange storage so

the right item can be picked efficiently.

Seiso

Shine

Carry out a clean-up campaign removing garbage.

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Create a workplace that is clean, uncluttered, safe, and well organized to reduce waste and maximize productivity.

Seiketsu

Standardize
Setting up standards
for a a clean
workspace.

Shitsuke

Sustain

Always follow the first four S's to establish standards over the long term.

HOW TO



Seiton: Put code in its right place, rename, refactor.

Seiso: Run tests whenever its possible to all code, not only the new one.

Seiketsu: Define and maintain a design pattern and coding standard for the team, project or company. Keep patterns, standards and software tools up-to-date and aligned with software development trends.

Shitsuke: Carry out the activities above, document them as procedures and continuously try to improve them: KAIZEN.