

**FIRST CHECK
THE 5 W + 2 H
CARD !**

LEAN CARDS

5W + 2 H FOR REQUIREMENTS

WHAT

are the goals and objectives of the desired solution?
technologies do we have to use?
other systems does the solution need to interact with?

WHY

is this solution needed?
is this solution needed now and not another time?
have we been chosen to solve it?

WHEN

does it have to be ready to launch / deliver?
will users be using it for the first time?
can it be unavailable to do maintenance work?

WHERE

are users located?
is the solution deployed / hosted?
is the client located?

WHO

will be using the solution?
is paying for the solution?
is against the solution?

HOW

do we have to begin?
do we know the solution is finished?
is the typical user of the solution?

**HOW
MUCH**

time do we have to deliver it?
budget do we have?
(many) licenses of the software needed do we have?

**FIRST CHECK
THE 5 W + 2 H
CARD !**

LEAN CARDS

5W + 2 H FOR PROBLEMS

WHAT

has happened?

has caused / affected it?

do you already know about it?

WHY

do you think it has failed?

is this even a problem?

didn't we predict / prevent it?

WHEN

did it happen?

did you found it?

has happened it before?

WHERE

was the problem found?

does it impact?

do you think can we find the solution?

WHO

found the problem?

has it affected the most?

do you think is the responsible?

HOW

was it discovered?

severe it is?

do you think it can be solved?

**HOW
MUCH**

money have we lost already?

time do we have to solve it?

(many) people has it affected?