



February 27, 2025

Mr. Joel R. Cruz
HRAS Director
Department of Trade and Industry
DTI Filinvest Bldg. 387 Sen. Gil Puyat Avenue
1200 Makati City

Dear Mr. Cruz,

Greetings from the PUP Taguig Campus!

We have always adhered to the concept that the task of educating the youth does not solely belong to educational institutions. Bridging the gap between theory and practice is best achieved in partnership with different sectors of the society. The University is committed to deliver quality and accessible education.

The PUP Taguig Branch adheres to this commitment as it offers its ITEC 303: Practicum 2 (Computer Programming Specialist – 300 hours) course for the 2nd Semester of Academic Year 2024-2025. It is in this premise that we seek assistance from your good office by accommodating our **Diploma in Information Technology (DIT)** third year students, **Sofia Anne C. Barrantes**, **Andrea M. Donatos**, **John Deniel L. Escuro**, and **Mary Nicole P. Norofia**, for their practicum/on-the-job training at Department of Trade and Industry. The curriculum requires them to complete 300 hours of Practicum as Computer Programming Specialist during this academic period.

Attached are the resume of the Practicum students and the learning goals and outcome of the subject for your reference. The collaboration, though, among the industry, the learning institutions, and the government should be stronger to enable sustainability in the work environment. Our students might be potential sources of important ideas given the opportunity, resources, and considerable supervision.

Thank you very much as we anticipate for your favorable attention on this regard. May this be the beginning of a fruitful relationship between our university and your company.

Very truly yours,

Assoc. Prof. LIWANAG L. MALIKSI, MAP, RGC, RPsy
Subject Coordinator

Noted by:

Dr. RHYAN V. MOLINAR
Head of Academic Programs

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INSTITUTIONAL LEARNING OUTCOMES

- Creative and Critical Thinking
- Effective Communication
- Strong Service Orientation
- Passion to Life-Long Learning
- Sense of Nationalism and Global Responsiveness
- Community Engagement
- Adeptness in the Responsible Use of Technology
- High Level of Leadership and Organizational Skills
- Sense of Personal and Professional Ethics

PROGRAM OUTCOMES

- Apply knowledge of computing, science and mathematics appropriate to the discipline
- Analyze complex problems, and identify and define the computing requirements appropriate to its solution
- Identify and analyze user needs to take them into account in the selection, creation, evaluation and administration of computer-based systems
- Design, implement, and evaluate computer-based systems, processes, components, or program to meet desired needs and requirements under various constraints
- Integrate IT-based solutions into the user environment effectively
- Assist in the creation of an effective IT project plan.
- Communicate effectively with the computing community and with society at large about complex computing activities through logical writing presentation and clear instruction
- Display high level of leadership and organizational skills in school and classroom management
- Understand best practices and standards and their applications
- Apply knowledge through the use of current techniques, skills, tools and practice necessary for the IT profession
- Recognize the need for and engage in planning self-learning and improving performance as a foundation for continuing professional development
- Display high level of leadership and organizational skills in school and classroom management
- Understand professional, ethical, legal, security and social issues and responsibilities in the utilization of information technology
- Analyze the local and global impact of computing information technology on individual, organization and society.

COURSE OUTCOMES

- Acquire intensive practice training in information technology and computer programming for employment
- Gain competencies in the field of Information Technology
- Identify problems in information technology and computer programming management and recommend possible solutions
- Provide practical learning experiences in which students can observe, verify, reflect on, and actual experience different components of on-the-job training processes in actual information technology and computer programming office settings.
- Ensures the readiness of the graduates to face the challenges of the industry.