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 Phase 1 blk 8 lot 5  
Paseo De San Roque,  
San Rafael, Bulacan.

## Education

### Bachelor of Information Technology National University Bulacan

2020-2024

- Dean's Lister
- Degree Awarded with High Honor
- Member of NU Literates, 2020 to
- 2023

## Skills

Developer/Programmer

Web Desgin

Adaptability

Systems Monitoring

## Language

English

Tagalog

# KIAN HARVEY BERNALDO

BS Information Technology

## Profile

Detail-oriented, organized, and meticulous student. Works at fast pace to meet tight deadlines. Enthusiastic team player ready to contribute to company success. Diligent IT Intern excels in collaborating with technology specialists to assist project management. Accurately prescribes troubleshooting measures and contributes to problem resolution. Supports IT team members in ascertaining optimum policies to secure sensitive information. Offers crucial IT assessment to ease staff decisions on patches, updates and troubleshooting.

## Work Experience

2020  
- 2021

### Cyber Copy Center I San Rafael, Bulacan

Staff

- Worked fast to completetasks and meet daily deadlines.
- Followed instructions and procedures to complete assignedtasks.
- ·Loaded, unloaded, and moved materialto and from storage and production areas.
- ·Helped in development of new procedures and processes to improve work performance.

2023 -  
2024

### Montessori De Sagrada Familia, Inc. I Tangos, Baliwag, Bulacan

INTERN

- Provided technical support to faculty, staff, and students in a Montessori educational setting.
- Set up and maintained computer labs, ensuring smooth operation of hardware and software systems.
- Assisted in the development and implementation of digital resources and educational software aligned.
- Troubleshot technical issues and provided timely resolutions to ensure uninterrupted learning experiences.
- Conducted training sessions for staff on the effective use of technology tools and resources.
- Assisted in the development and implementation of IT policies and procedures

## References

### Paul Cabance

Proffesor, NUB Inc.

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### Erick Campano

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