**City of Seattle**

| **PUBLIC DISCLOSURE OFFICERS**  (as of 6/3/2014) | | | | |
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| Each City of Seattle agency, office and/or department has a designated public disclosure officer (PDO) assigned to assist the public in accessing the public records maintained by that agency.  Public disclosure requests should be sent directly to the agency(s) who maintain the records you are seeking. For example, if a request covers both Seattle City Light and Seattle Public Utilities, send your request to both. If you have any questions about where or how to send your request, or you have questions about the process - please call or email the city‘s public disclosure coordinator, Nancy Craver.  [**nancy.craver@seattle.gov**](mailto:nancy.craver@seattle.gov)**, (206) 684-7029**  P.O. Box 94689  Seattle, WA 98124-4689  Note: The city does not require any particular format for accepting public disclosure requests, but email is recommended as a fast and efficient method for communicating about and clarifying requests. | | | | |
| CITY DEPARTMENT | PDOs | ADDRESS | E- MAIL | PHONE |
| **Animal Shelter** | Sandy Hansen  Robin Klunder | 2061 – 15th Avenue West  Seattle, WA 98119 | [sandy.hansen@seattle.gov](mailto:sandy.hansen@seattle.gov) [robin.klunder@seattle.gov](mailto:robin.klunder@seattle.gov) | 386-4297  386-1985 |
| **Arts & Cultural Affairs** | Calandra Childers | P.O. Box 94748  Seattle, WA 98124-4748 | [Calandra.childers@seattle.gov](mailto:Calandra.childers@seattle.gov) | 684-7306 |
| **City Auditor** | Mary Denzel | P.O. Box 94729  Seattle, WA 98124-4729 | [CityAuditor@seattle.gov](mailto:CityAuditor@seattle.gov) | 684-8158 |
| **City Light** | Josh Walter | P.O. Box 34023  Seattle, WA 98124-4023 | [citylight\_pdr@seattle.gov](mailto:citylight_pdr@seattle.gov) | 684-7998 |
| **Civil Rights** | Elliott Bronstein | 810 – 3rd Avenue, Suite 750  Seattle, WA 98122 | [elliott.bronstein@seattle.gov](mailto:elliott.bronstein@seattle.gov) | 684-4507 |
| **Civil Service Commission** | Teresa Jacobs | P.O. Box 94729  Seattle, WA 98124-4729 | [teresa.jacobs@seattle.gov](mailto:teresa.jacobs@seattle.gov) | 386-1301 |
| **Office of Economic Development** | Karin Zaugg Black | P.O. Box 94708  Seattle, WA 98124-4708 | [karin.zaugg@seattle.gov](mailto:karin.zaugg@seattle.gov) | 733-9810 |
| **Office for Education** | Michelle Stocking | P.O. Box 94649  Seattle, WA 98124-4649 | [Michelle.stocking@seattle.gov](mailto:Michelle.stocking@seattle.gov) | 684-0607 |
| **Ethics & Elections Commission** | Polly Grow | P.O. Box 94729  Seattle, WA 98124-4729 | [polly.grow@seattle.gov](mailto:polly.grow@seattle.gov) | 615-1248 |
| **Finance & Administrative Services**  **(Formally Department of Executive Administration; Fleets & Facilities & Finance)** | Director’s Office | P.O. Box 94689  Seattle, WA 98124-4689 | [faspdr@seattle.gov](mailto:faspdr@Seattle.gov) | 615-0996 |
| **Fire** | Evan Ward | 301 – 2nd Avenue South  Seattle, WA 98104 | [FirePDR@seattle.gov](mailto:FirePDR@seattle.gov) | 386-1483 |
| **Hearing Examiner** | Patricia Cole | P.O. Box 94729  Seattle, WA 98124-4725 | [patricia.cole@seattle.gov](mailto:patricia.cole@seattle.gov) | 615-1570 |
| **Housing** | Todd Burley | P.O. Box 94725  Seattle, WA 98124-4725 | [todd.burley@seattle.gov](mailto:todd.burley@seattle.gov) | 684-5081 |
| **Human Services** | Michael Taylor-Judd | P.O. Box 34215  Seattle, WA 98124-4215 | [michael.Taylor-Judd@seattle.gov](mailto:michael.Taylor-Judd@seattle.gov) | 684-0266 |
| **Information Technology (DoIT)** | Megan Coppersmith | P.O. Box 94709  Seattle, WA 98124-4709 | [megan.coppersmith@seattle.gov](mailto:megan.coppersmith@seattle.gov) | 233-8736 |
| **Intergovernmental Relations** | Tony Vo | P.O. Box 94746  Seattle, WA 98124-4746 | [tony.vo@seattle.gov](mailto:tony.vo@seattle.gov) | 684-0213 |
| **Law – City Attorney’s Office** | Matthew Jaeger (Civil Division)  Kevin Kilpatrick (Criminal Division) | P.O. Box 94769  Seattle, WA 98124 – 4769  P.O. Box 94667  Seattle, WA 98124-4667 | [LawPDR@seattle.gov](mailto:LawPDR@seattle.gov) | 684-8242  684-7769 |
| **Legislative Branch Public Disclosure Coordinator**  (including requests to the City Council, City Clerk & the Legislative Department) | Sharon Johnson  Monica Martinez Simmons (appeals) | 600 – 4th Avenue, 2nd Floor  P.O. Box 34025  Seattle, WA 98124-4025 | [sharon.johnson@seattle.gov](mailto:sharon.johnson@seattle.gov)  [Monica.simmons@seattle.gov](mailto:Monica.simmons@seattle.gov) | 733-9597  684-8361 |
| **Mayor’s Office or**  **City Budget Office (CBO)** | Naomi Hillyard | 600 – 4th Avenue, 7th Floor  P.O. Box 94749  Seattle, WA 98124-4749 | [EXECPDR@seattle.gov](mailto:EXECPDR@seattle.gov) | 615-0391 |
| **Municipal Court** | Gary Ireland | 600 – 5th Avenue, Room 1120  P.O. Box 34987  Seattle, WA 98124-4987 | [SMC\_PIO@seattle.gov](mailto:SMC_PIO@seattle.gov) | 684-8710 |
| **Neighborhoods** | Melia Brooks | PO Box 94649  Seattle, WA 98124-4649 | [melia.brooks@seattle.gov](mailto:melia.brooks@seattle.gov) | 733-9587 |
| **Parks & Recreation** | Paula Hoff | 100 Dexter Avenue North,  Mailbox 1  Seattle, WA 98109 | [paula.hoff@seattle.gov](mailto:paula.hoff@seattle.gov) | 615-0368 |
| **Personnel** | Julie Curtis | P.O. Box 34028  Seattle, WA 98124-4028 | [julie.curtis@seattle.gov](mailto:julie.curtis@seattle.gov) | 684-7905 |
| **Planning & Development** | Josy Rush | P.O. Box 34019  Seattle, WA 98124-4019 | [Josy.rush@seattle.gov](mailto:Josy.rush@seattle.gov) | 233-7910 |
| **Planning Commission** | Josy Rush | P.O. Box 34019  Seattle, WA 98124-4019 | [Josy.rush@seattle.gov](mailto:Josy.rush@seattle.gov) | 233-7910 |
| **Police** | Sheila Friend Gray | 610 – 5th Avenue  P.O. Box 34986  Seattle, WA 98124 | [spdpdr@seattle.gov](mailto:spdpdr@seattle.gov) | 733-9313 |
| **Police Pension** | Dan Oliver  Stephanie Coleman | P.O. Box 94729  Seattle, WA 98124 - 4729 | [daniel.oliver@seattle.gov](mailto:daniel.oliver@seattle.gov)  [stephanie.coleman@seattle.gov](mailto:stephanie.coleman@seattle.gov) | 386-1289  386-1286 |
| **Public Safety Civil Service Commission** | Teresa Jacobs | P.O. Box 94729  Seattle, WA 98124-4729 | [teresa.jacobs@seattle.gov](mailto:teresa.jacobs@seattle.gov) | 386-1301 |
| **Public Utilities** | J Norman Dizon | P.O. Box 34018  Seattle, WA 98124-4018 | [jnorman.dizon@seattle.gov](mailto:jnorman.dizon@seattle.gov) | 733-9836 |
| **Retirement System** | Lisa Carns | 720 – 3rd Avenue, Suite 900  Seattle, WA 98104 | [Lisa.carns@seattle.gov](mailto:Lisa.carns@seattle.gov) | 233-5105 |
| **Seattle Center** | Denise Wells | 305 Harrison, Suite 200  Seattle, WA 98109 | [denise.wells@seattle.gov](mailto:denise.wells@seattle.gov) | 615-0258 |
| **Seattle Public Library** | Andra Addison | 1000 – 4th Avenue  Seattle, WA 98104 | [andra.addison@spl.org](mailto:andra.addison@spl.org) | 386-4103 |
| **Sustainability & Environment** | Jeanie Boawn | P.O. Box 94729  Seattle, WA 98124-4729 | [jeanie.boawn@seattle.gov](mailto:jeanie.boawn@seattle.gov) | 615-0817 |
| **Transportation** | Charice Pennie | P.O. Box 34996  Seattle, WA 98124-4996 | [charice.pennie@seattle.gov](mailto:charice.pennie@seattle.gov) | 684-8307 |