



Tim Clemans <tim.clemans@seattlepublicrecords.org>

Question about retention of dashcam failsafe video

Sackett, Scott <scott.sackett@sos.wa.gov>

Tue, Jul 19, 2016 at 4:54 PM

To: Tim Clemans <tim.clemans@seattlepublicrecords.org>

Cc: Archives - Records Management <recordsmanagement@sos.wa.gov>

Hello, Tim--

Thank you for your emails. I received the message that you sent to the Records Management Helpdesk (recordsmanagement@sos.wa.gov) as well as the one you sent to my address directly.

The records that you describe fall under the following records series in the current version (7.0) of the [Law Enforcement Records Retention Schedule](#):

Retention Schedule	Series Title and Description	DAN #	Retention and Disposition Action (Primary Record Copy)	Designation	Remarks
Law Enforcement Agencies Investigation - Case Management	Recordings from Mobile Devices – Incident Not Identified Recordings, created by the law enforcement agency using mobile recording devices, that are not known to have captured a unique or unusual incident or action from which litigation or criminal prosecution is expected or likely to result. Includes all mobile recordings, regardless of where recording device is mounted, such as: <ul style="list-style-type: none"> • Bodycam (device on officer's chest, shoulder, head, cap, sunglasses, pole/stick, etc.); • Dashcam (or any other device mounted on the inside or outside of the vehicle— car, motorcycle, boat, all terrain vehicle (ATV), bike, scooter, etc.); • Dogcam (on an animal's body - canine, equine, etc.); • Drone (unmanned aerial vehicle or any other remote controlled equipment). Excludes recordings of private communications intercepted pursuant to RCW 9.73.040 which are covered by LE2010-075.	LE09-01-09 Rev. 2	Retain for 90 days after date of recording <i>then</i> Destroy.	Non-Archival Non-Essential OFM	
Law Enforcement Agencies Investigation - Case Management	Recordings from Mobile Devices – Incident Identified Recordings, created by the law enforcement agency using mobile recording devices, that are known to have captured a unique or unusual action from which litigation or criminal prosecution is expected or likely to result. Includes all mobile recordings, regardless of where recording device is mounted, such as: <ul style="list-style-type: none"> • Bodycam (device on officer's chest, shoulder, head, cap, sunglasses, pole/stick, etc.); • Dashcam (or any other device mounted on the inside or outside of a vehicle – car, motorcycle, boat, all terrain vehicle (ATV), bike, scooter, etc.); • Dogcam (on an animal's body - canine, equine, etc.); • Drone (unmanned aerial vehicle or any other remote controlled equipment). Excludes recordings of private communications intercepted pursuant to RCW 9.73.040 which are covered by LE2010-075.	LE09-01-08 Rev. 2	Retain until matter resolved <i>and</i> until exhaustion of appeals process <i>then</i> Destroy.	Non-Archival Non-Essential OFM	

RCW 40.14.070(2)(a) states that "Except as otherwise provided by law, no public records shall be destroyed until approved for destruction by the local records committee." The *Law Enforcement Records Retention Schedule* Version 7.0 (approved by the Local Records Committee on December 3, 2015) constitutes that destruction approval. The retention requirements in the retention schedules constitute minimums; an agency may opt to retain the records for longer than required.

I hope that this information is helpful. If you have additional questions, please do not hesitate to contact me or my colleagues at recordsmanagement@sos.wa.gov. Have a good evening.

7/19/2016

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Best wishes,

Scott Sackett

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