micro:mag Contributors' Guidelines

Hi! Thanks for offering to contribute to micro:mag! We really appreciate your support.

This document should help explain the recipe for a successful contribution, and help make the process easier for everyone.

What we'll agree with you you:
- How many pages the article will be:
- How many words it should (roughly speaking) contain **(Our standard is about 400-500 words for a 2 page article)**
- How many pictures it should have

What to submit:
- A zipped folder of everything for your article is great, because it makes it really easy for us to track what's what. The zipped folder should include:
  - The text for your article, as a .docx or .txt (no need to format it, as we'll play around with it a bit). As well as the main text this should have:
    - Captions for your images, and notes about where you want them to go (if it's somewhere specific)
    - A 20-word long (ish) bit about you (who you are and what you do), with twitter handle / website / whatever you'd want including
  - Large image files (JPG or PNG are best - ideally over 800px by 800px is good, so that they don't look grainy in the finished magazine)
  - Any diagrams you want to include - we can redraw these to fit with the style of the magazine, so a rough sketch is fine.
  - A photo or avatar of you to put with the article

Please make sure:
- That your article is all your own work and isn't copied from anywhere else
- That you have the rights to use the images. Either:
  - They are your own
  - They are someone else's and they have said that you can use them in the magazine
  - They are under a Creative Commons Attribution license (in which case a link to the source of the image would be great so we can attribute the right person).

Please submit the zip folder through this forum:
https://goo.gl/forms/dz7pavdo8YOkIzdJ2

If you've got any questions feel free to get in touch via twitter @micro_mag or email hello@micromag.cc and one of the editing team will get back to you.

Before we publish the magazine, we'll check the final article with you to make sure you're happy with it, and so we can change it if it isn't right.