## Privacy Paradigm - Annotated Privacy and Service Conditions Notice Template

Effective Date: [•]

Last Reviewed: [•]

**Summary of the processing conditions**

In an effort to provide you with a clear and comprehensible overview of how we process your Personal Information, please find below a quick summary with the main issues regarding the data processing activities carried out by us. For further information, please read the complete Privacy Policy below.

|  |  |
| --- | --- |
| **Summary** | |
| Data Controller | [DataController] |
| Purposes | * [Purpose] |
| Legal basis | * [LegalBasis] |
| Data Processors | * [DataProcessor] |
| Data Subject’s Rights | All available legal rights provided by the applicable data protection regulation |
| Additional Information | Please see below the complete privacy policy for any additional detail regarding how we comply with data protection regulations.  Any question can be sent to [rightRequestMethod] |

**Who We Are**

[DataController] is a [DataSharingEntity] for your [PersonalData].

**Contact Us**

You can contact us at our main business address: [•].

Our Data Protection Officer can be contacted via [rightRequestMethod].

**Categories of Personal Data We Process and how we obtain them**

|  |  |  |
| --- | --- | --- |
| **Category** | **Source** | **Mandatory** |
| [PersonalDataCategory] | [hasCollectedfromDataSubject], [hasNotCollectedfromDataSubject] | [isMandatory], [•] |

**How Do We Use Your Data (and our Legal Basis for Processing)**

|  |  |  |
| --- | --- | --- |
| **Category** | **Purpose** | **Legal Basis Relied On** |
| [PersonalDataCategory] | [hasPurpose] | [hasLegalBasis], [hasLegitimateInterest] |

**Categories of Data Processors**

|  |  |  |
| --- | --- | --- |
| **Category** | **Example / Description** | **Jointcontroller** |
| [PersonalDataCategory] | [hasDataProcessor] | [Yes/No] |

**Categories of Recipients**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Recipients** | **Involves Data Transfer** | **Basis for Transfer** |
| [PersonalDataCategory] | [hasDataSharingEntity] | [hasDataTransfer] | [hasDataTransferBasis] |

**How Long Do We Keep Your Data?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Is stored?** | **Retention period** | **Retention location** |
| [PersonalDataCategory] | [hasDataStorage] | [hasDataRetention] | [hasStorageLocation] |

**Keeping Your Data Safe and Secure**

|  |  |
| --- | --- |
| **Category** | **Measures** |
| [PersonalDataCategory] | [hasMeasures] |

[•]

**Automated decisions and Profiling**

[•]

**Service Conditions**

Since we are a [DataSharingEntity] using [Technology], below are there is a summary of the conditions for our service regarding your personal data:

|  |  |  |
| --- | --- | --- |
| **Category of Data Involved** | **Condition** | **Description** |
|  | [hasPrice] |  |
| [PersonalDataCategory] | [collectsMetadata] |  |
|  | [isFair] |  |
|  | [isTransparent] | [TransparencyMeasures], [SafeguardForExplainability] |
|  | [isNonDiscriminatory] |  |
| [PersonalDataCategory] | [convertsData] |  |
|  | [preventsFraudelentAccess] | [SafeguardForGeneralSafety], [SafeguardForSecurity] |
|  | [preventsAbusiveAccess] | [SafeguardForGeneralSafety], [SafeguardForSecurity] |
|  | [ensuresReasonableContinuity] |  |
|  | [hasCompetitionProcedures] |  |
| [PersonalDataCategory] | [hasDataTransfer] |  |
|  | [hasServiceLimitation] |  |

**Your Rights under GDPR**

You have rights under EU Data Protection law, as follows:

* A right of access which allows you to request a copy of your data in an intelligible form (Article 15 GDPR), [rightRequestMethod].
* A right of rectification which allows you to request a correction of errors or inaccuracies in the data that we hold relating to you (Article 16 GDPR), [rightRequestMethod].
* A right to object to processing and to “opt-out” of having your data processed by us on the basis of our legitimate interests or a public interest basis unless we can demonstrate compelling legitimate grounds that over-ride your interests, rights, and freedoms. (Article 21 GDPR), [rightRequestMethod].
* A right to erasure in certain specified circumstances. This right does not apply where we are processing data for compliance with a legal obligation, for reasons of public interest in relation to public health, for archiving purposes for historical or scientific research, or where necessary to establish or defend legal claims (Article 17), [rightRequestMethod].
* A right to restrict processing in certain circumstances (Article 18), [rightRequestMethod].
* Under GDPR individuals also have rights to seek compensation for infringement of their data protection rights under the legislation.

**Right to Complain to the Supervisory Authority**

You have the right to file a complaint to [•].