

# Letter Writing Practice — Thank You Note

Base Sheet

Activity Sheet

The child writes a thank you note, practicing the friendly letter format with a specific purpose: expressing gratitude. This reinforces letter structure while developing social-emotional awareness and courtesy.

## What You Need:

- Thank you note cards or nice paper
- Pencil and crayons
- Envelope and stamp (if mailing)
- Sample thank you note for reference

## Steps:

1. 'One of the most important letters you can write is a THANK YOU note. It tells someone you appreciate what they did for you.'
2. 'Who has done something nice for you recently? A teacher, a friend, a relative?'
3. Review the letter format: Date, Dear \_\_\_\_, Thank you for \_\_\_\_. I liked it because \_\_\_\_.
4. Closing, Name
4. Model: 'Dear Grandma, Thank you for the birthday book. I liked it because the pictures are beautiful. I read it every night! Love, [Name]'
5. The child writes their own thank you note.
6. 'Add a drawing to make it extra special!'
7. Address the envelope if sending by mail.

## Work Space:



