

Sonya Frost

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Career Objective

Seeking a finance position in data analytics or financial reporting, that enables me to utilize my abilities, competencies and past experience's in the field of corporate finance to ensure the company's success. An ideal position would challenge me every day to strive for success and facilitate my growth in one day becoming a Personal Banker.

Education

Regent University, Virginia Beach, VP
B.S. Finance and Business Management

Graduation: December 2014

Experience

Finance Intern, The Virginian Pilot

June 2013-Present

Virginia Beach, VA

- Develop strong quantitative and qualitative analytical skills by getting constant exposure to past and present financial data and reports.
- Obtain information daily, from Brios and Genesis software to build financial reports that illustrate the company's past, present and future standing.
- Work directly with the Assistant Controller to come up with all new rate cards. Gave recommendations that were directly used when marketing the company's new direction to Sales Representatives.
- Day to day tasks include; starting new accounts, customer account clean up, circulation adjustments, reconciling accounts, computing weekly, bi-weekly, or month-end reports for the department.
- Able to run the front desk; multi-tasks include working with customers to help find solutions to billing and carrier issues, collecting payment for subscriptions and other various monetary transactions.

Home Lines Sales Associate, Wal-Mart

May 2011- Present

Virginia Beach, VA

- Uphold the Wal-Mart philosophy of always putting the customer first by providing them with the best service.
- Collaborate with manager and team members to find efficient solutions to any issues that may arise in the store.
- Actively finding new ways to improve our efficiency maximize the departmental sales, and turning inventory.
- Gain tangible skills that will be useful in future job setting such as: effective communication, ability to work well under pressure, and the ability to manage and motivate incoming colleagues.

Proficiencies

- Excel: Advanced Level: Proficient in utilizing Pivot Tables, Vlookups, If Statements and other financial functions.
- Working knowledge of business applications such as SharePoint, Genesis, and Brio Intelligence Software.
- Microsoft Suite 2013: Advanced Level

Organizations

- Member of: The International Fraternity of Delta Sigma PI
- Mentor, Senior High School, Virginia Beach, VA

Spring 2011-Present
January 2011-Present