Date: 03/01/2022

Name: Betelhem Kibret Getu

 Address: AdissAbaba, Ethiopia

TEL: +251969064524/+251970672883

Email: bettey855@gmail.om

Subject: - Job Application Letter

Dear Sir/Madam,

It is my pleasure for being applicant for the vacancy in IBE ETHIOPIA Company .once I have here in your institution. I am glad to do what is expected from me by contributing my efforts for the good will of the institution by trying to solve its problems personally and through team work.

I have gained satisfactorily enough practical skills and theoretical knowledge in Haramaya University; department of Computer Science.

A Practical training (internship) in Oro ICT on the project of Internship Management System for Two (2) Months. I would like to tell you that I can be a qualified employee for your organization upon your request. I am very pleased to be part of your company. Apart from personal interest in the organization, I found myself as the most suitable person to any position because I have an adequate knowledge on my profession and other related  personal skills.

Besides, I am highly motivated, duty minded, persuasive and polite person. Having this in your  mind I would like to consider my application for any vacancy in line with my profession. Hence, I request you that your organization considers my application letter. I am ready to appear for an interview and exam without any hesitation according to your schedule. For further information you can see my curriculum vitae. Finally, I hope that your organization going to employee me and I would like to say thank you in advance for your kindly replay.



With best regards!

Betelhem Kibret

CURRICULUM

VITAE

Objective

Serve and learn in a competitive environment using my education using a professionally managed organization.

PERSONAL DETAIL.

Full name: Betelehm Kibret.

Sex: female

Place of birth: AdissAbaba,Ethiopia

Date of Birth: October 9,2000(G.C)

Nationality: Ethiopia

Marital status: single

Current address mobile //09 69 06 45 24

Email: [bettey855@gmail.com](mailto:bettey855@gmail.com)

EDUCATIONAL BACKGROUND

Higher Education

I am 4th year computer science student in haramaya univertsiy.

Secondary School

Ankober G/Sec And Higher Educ. Perepa School, Ankober.

Elementary School

Balanbaras Yilma woldeyes School, Ankober.

WORK EXPERIENCE

* I have been worked at Oro ICT, by InternShip project management System, for sixtey (60 ) days and I have practice and develop theoretical knowledge about problems and solution addressed in all departments, also I got some experience and discipline of work area during internship period.

area the Internship period.

* During my internship after some days I worked properly the company's work.

LANGUAGE SKILL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Language | listening  ExCeIIent | Reading | Writing | Speaking |
| Amharic | Excellent | Excellent | Excellent |
| English | Excellent | Excellent | Excellent | Excellent |

PERSONALITY

I am healthy and capable of doing any type of work, disciplined and have patient behavior

I have excellent relation with other and free from any addiction.

HOBBIES

Reading different bible and spiritual books and listening songs.

Participating on Voluntary activities.

Carry out the responsibility on which I assigned in a well manner.

SOCIAL SKILLS AND COMPETENCIES

I am open to new idea and have nice interpersonal skills, ability to work well with others.

Taking initiative, Analytic capacity and Continuous self-learner.

Problem solving, leadership, team-building and self-advocacy skills.



Planning and Organizational skills communication and interpersonal skills.